

TOWN OF PEMBROKE
APPROVED
ADVISORY COMMITTEE MINUTES
11 MAY 2015

Chairperson Linda Peterson opened the meeting of the Advisory Committee in Pembroke Town Hall at 7:35 PM on 11 May 11 2015. Tonight's meeting is being recorded by local PAC TV. The Board of Selectmen approved PAC TV to record Town Committee meetings on a rotating schedule. Also present were Stephen Curley, James McCollum, Timothy Brennan and Mark Gould. Stephen Walsh, Anthony O'Brien, Richard Mc Manus and Rachel Michael were absent.

Linda noted the passing of Stephen Walsh's mother this week. He will not be present at tonight's meeting.

The committee reviewed and discussed the Request for Transfer from the Reserve Fund from Ed Thorne, Town Administrator to repair the damage to the Town clock in the amount of \$725.00.

Upon motion made by Stephen Curley and 2nd by James McCollum following the discussion, it was

VOTED: To approve the Request for Transfer from the Reserve Fund from Ed Thorne, Town Administrator to repair the damage to the Town clock in the amount of \$725.00. Linda Peterson, Timothy Brennan and Mark Gould supported the vote.

The committee reviewed and discussed a bill for printing from Donna Badger, Advisory Secretary for copying the Annual and Special Town Meeting motions for committee members for the April 28, 2015 Town Meeting in the amount of \$240.91.

Upon motion made by James McCollum and 2nd by Timothy Brennan following the discussion, it was

VOTED: To approve a bill for printing from Donna Badger, Advisory Secretary for copying the Annual and Special Town Meeting motions for committee members for the April 28, 2015 Town Meeting in the amount of \$240.91. Linda Peterson, Stephen Curley and Mark Gould supported the vote.

The committee reviewed and discussed the Request for Transfer from the Reserve Fund from the Building Department for additional training expenses and training mileage in the amount of \$3,200. The Building Department noted they requested these funds in their budget but it was not granted. Stephen Curley stated that the Massachusetts Finance Committee Handbook does not allow the Advisory Committee to approve the transfer of funds if the said funds are cut from the budget and "so voted" at Town Meeting. However, he noted that in 2003 the Massachusetts Legislature changed the process at the end of the fiscal year to allow the Board of Selectmen to transfer funds from one account to another. This request should be submitted to the Board of Selectmen.

Upon motion made by Stephen Curley, 2nd by Mark Gould following the discussion, it was

VOTED: To disapprove the transfer from the Reserve Fund from the Building Department for additional training expenses and training mileage in the amount of \$3,200. The Advisory Committee suggested the request by the Building Department be submitted to the Board of Selectman. Linda Peterson, Timothy Brennan and James McCollum supported the vote.

Upon motion made by James McCollum and seconded by Stephen Curley following the discussion, it was

VOTED: To accept the minutes of the meeting held on 28 April 2015.
Linda Peterson, Timothy Brennan and Mark Gould supported the motion.

The committee reviewed a letter from the Board of Selectmen office regarding the reorganization of the Board that was so voted. Mr. Arthur P. Boyle, Jr., Chairman, Mr. Lewis W. Stone, Vice-Chairman, Mr. Willard, J. Boulter, Jr., Clerk, Ms. Michelle L. Burt, Selectman, Mr. Daniel W. Trabucco, Selectman.

The committee reviewed and discussed the Advisory Committee monthly financial report for March 2015.

The committee discussed the reorganization of the Advisory Committee.

Upon motion by Stephen Curley and 2nd by James McCollum following the discussion it was

VOTED: To recommend Linda Peterson to continue as Chairperson. Timothy Brennan and Mark Gould supported the motion.

Upon motion by Linda Person and 2nd by James McCollum following the discussion it was

VOTED: To recommend Stephen Curley to continue as Clerk. Timothy Brennan and Mark Gould supported the motion.

The Board of Selectmen will be notified.

The committee discussed the upcoming Advisory Committee meeting schedule. There will be two meetings in June:

Monday, June 1, 2015

Monday, June 15, 2015

There will be one meeting in July – it will be either July 13 or July 20 depending when the budget from the Town Accountant is ready to review. The committee will then not meet again until after Labor Day. The first meeting would be September 14, 2015.

Timothy Brennan would like Advisory Committee to follow-up with the Board of Selectmen on the following topics:

1. Posting the Town Collective Bargaining Agreements on the Town website. Linda noted that she had a discussion with Ed Thorne, Town Administrator and he mentioned they were trying to incorporate an amendment and then would post. An email will be sent to Ed Thorne for an update on the status.
2. Town Warrant Articles – When Warrant Articles are submitted requesting funding, that the amount of the funds be included. An email will be sent to the Board of Selectmen for an update on the status of this request.
3. At a recent meeting with Ed Thorne, Town Administrator he mentioned a “snow removal report” was being compiled by the Town of Halifax of the cost by local towns. An email will be sent to Ed Thorne to see if this report is available.

There being no further discussion the Committee adjourned at 7:50 pm.

Respectfully submitted,
Stephen Curley, Clerk