

TOWN OF PEMBROKE

APPROVED
ADVISORY COMMITTEE MINUTES
30 March 2015

Chairperson Linda Peterson opened the meeting of the Advisory Committee in Pembroke Town Hall at 7:30 PM on 30 March 2015. Also present were Stephen Curley, Timothy Brennan, James McCollum and Stephen Walsh.

Anthony O'Brien arrived at 7:31PM

Rachel Michael arrived at 7:32PM

Richard McManus arrived at 7:35PM

Not present: Mark Gould

The Committee reviewed and discussed the following correspondence:

- A letter from Norfolk County Agricultural High School advising the Town of Pembroke the number of students currently enrolled and those who have applied for admission for the 2015-2016 school year. This letter will be forwarded to Frank Hackett, Pembroke School Superintendent.
- A petition received through the Board of Selectmen office from Galvin & Galvin, PC to withdraw Article 28 – Proposed Rezoning for Washington Street.

VOTED¹: Steve Curley moved to indefinitely postpone Article 28– Proposed Rezoning for Washington Street from the Annual Town Meeting Warrant on April 28, 2015. The vote was 2nd by Timothy Brennan. Jim McCollum, Stephen Walsh and Linda Peterson supported the motion

The committee reviewed and discussed the April 28, 2015 Annual Town Meeting Warrant Articles as follows:

Article 13 – To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow a sum of money (\$90,000) to purchase 9.807 acres of land otherwise known as 9 Owl's Bog on Mattakeesett Street, or take any other action relative thereto. Sabrina Chilcott, Executive Assistant for the Board of Selectmen stopped in unexpectedly and advised the committee to the best of her knowledge this bog would be used to store the dredged material from Furnace Pond and the material would later be sold. It was her understanding this purchase did not include the building.

VOTED²: Following the discussion, Town Meeting Floor moved by Anthony O'Brien 2nd by Timothy Brennan. Stephen Curley, James McCollum, Stephen Walsh, Richard McManus and Rachel Michael supported the motion.

Following this vote the committee discussed the warrant articles requesting to purchase or transfer funds that the dollar amount be included so the committee can make an informed recommendation. The committee will send an email to the Board of Selectmen with this request for future Articles.

Article 18 – The committee revisited this article and their vote from their 16 March 2015 meeting for a Town Meeting Floor recommendation. Steve Curley, Clerk, noted that Capital Expenditures should be made in the fall. Traditionally all purchases go through fall Town Meeting. This request was not in last year's Capital plan. The committee agreed that the request seems excessive in the amount of \$950,000. Linda Peterson, Chairperson noted that when the DPW Director, Gene Fulmine met with the Advisory Committee for his budget review meeting on 09 March 2015, he noted that his must have on this list would be the front end loader and attachments in the amount of \$350,300.

VOTED³: Following the discussion, motion to reconsider vote of Town Meeting Floor for Article 18 moved by Anthony O'Brien 2nd by Stephen Curley. Timothy Brennan, James McCollum, Stephen Walsh, Richard McManus and Rachel Michael supported the motion.

VOTED⁴: Following the discussion, vote changed vote to Take no Action moved by Anthony O'Brien 2nd by Stephen Curley. Timothy Brennan, James McCollum, Stephen Walsh, Richard McManus and Rachel Michael supported the motion.

Article 27 - To see if the town will raise and appropriate or transfer from available funds a sum to supplement the school department's operating budget for fiscal year 2016 contingent upon the passage of a proposition 2½ referendum question, or take any other action

relative thereto. The committee reviewed the document received from Ed Thorne, Town Administrator prepared by the Assessor's office. This document outlines the tax impact to residents if this override passes. On a single family home valued at \$300,000 the tax bill will increase \$182.69.

The committee agreed to let their previous recommendation vote at their 16 March 2015 meeting of Town Meeting Floor stand.

The committee reviewed and discussed the April 28, 2015 Special Town Meeting Warrant Articles:

Article 1 – Request to transfer \$126,700 to supplement FY15 appropriations. Ed Thorne, Town Administrator explained that the funding for this article would come from the Overlay Surplus.

VOTED⁵: Following the discussion, Favorable Action moved by Stephen Curley 2nd by Anthony O'Brien. Timothy Brennan. James McCollum, Stephen Walsh and Richard McManus supported the vote. Rachel Michael abstained.

The committee reviewed and discussed the answers from Ed Thorne, Town Administrator regarding questions from the 23 March 2015 Advisory Committee meeting.

- FY16 Budget – OPEB line item – Mike Buckley, Town Accountant answered this question noting that this study is done every other year and even if the resources with other towns are pooled; the town will still need to do this study
- Police Department Budget – Ed Thorne and Mike Buckley, Town Accountant reviewed this item and increased this budget by approximately \$10,900. The Police Department was requesting an additional \$23,900.
- Landfill closure line item – why did it increase? Mike Buckley, Town Accountant responded to this question noting that this is how the state does their notes, the principal went up and the interest went down.

The committee reviewed and discussed the email from Mary Ann Smith, Town Clerk explaining the mileage for Registrars in the FY16 budget. Mary Ann noted that the money is used for mileage to knock on resident doors for those residents that don't return their census. This number could be 100-200 residents. This money should be moved to the Town Clerk Meeting and Travel line item. The committee agreed to leave it for now.

The committee reviewed and discussed the updated FY16 Town Budget submitted by Ed Thorne, Town Administrator and agreed with this budget.

VOTED⁶: Following the discussion, Stephen Curley moved to agree with the updated FY16 budget submitted by Ed Thorne, Town Administrator 2nd by Anthony O'Brien. Timothy Brennan, James McCollum, Stephen Walsh and Rachel Michael supported the motion. Richard McManus abstained.

The committee reviewed and discussed the letter received from Catherine Salmon, Chief Assessor regarding FY16 Budget question on Certification and why this number went down. She explained that her department entered into a three year contract with the vendor which reduced this line item. It will remain fixed for three years.

The committee received a request from the Board of Selectmen's office for a joint meeting with the Steve Dodge, Town Moderator and the Board of Selectmen for Monday, April 13, 2015 @ 7:30PM to discuss preparation for the Annual Town Meeting and Special Town Meeting Warrant Articles.

The committee reviewed and discussed the four signed town contracts for Police, Fire, DPW and Clerical. These contracts are for one year.

The committee reviewed and discussed the email from Mary Ann Smith, Town Clerk regarding the review of the Conflict of Interest Law and the completion of the online certification. The committee would like to confirm with Mary Ann that this is completed every other year. An email will be sent to Mary Ann for clarification.

The committee reviewed and discussed the letter from the DPW Commissioners regarding the Snow & Sanding Budget deficit. The total deficit is \$953,493.19.

VOTED⁷: Following the discussion, Stephen Curley moved to declare that, due to the depletion of the FY2015 appropriation for snow and ice removal, an emergency exists causing the Town to incur liability and, that in the interest of public safety and in accordance with MGL Chapter 44, Section 31D, the Town is required to make expenditures for snow and ice removal in excess of the available snow and ice appropriation for Fiscal Year 2015. The vote was 2nd by Anthony O'Brien, Timothy Brennan, James McCollum, Stephen Walsh, Richard McManus and Rachel Michael supported the motion.

Upon motion made by James McCollum and 2nd by Anthony O'Brien following the discussion, it was

VOTED⁸: To accept the minutes of the meeting held on 23 March 2015 as amended.

Stephen Curley, Timothy Brennan, Stephen Walsh and Rachel Michael supported the motion. Richard McManus abstained.

Article 6 - The committee revisited this article and their vote from their 23 March 2015 meeting for a Town Meeting Floor recommendation.

VOTED⁹: Following the discussion, motion to reconsider vote of Town Meeting Floor for Article 6 moved by Stephen Curley 2nd by Stephen Walsh. Timothy Brennan, James McCollum, Anthony O'Brien, Richard McManus and Rachel Michael supported the motion.

VOTED¹⁰: Following the discussion, vote to change vote to Favorable Action moved by Stephen Curley 2nd by Stephen Walsh. James McCollum, Anthony O'Brien and Richard McManus supported the motion. Timothy Brennan and Rachel Michael were opposed.

Linda will assign motions to the Advisory Committee members to present at the Annual Town Meeting. Please let her know if you are opposed to any Article and would prefer not to present. She will have this information ready for the 06 April 2015 meeting. The committee also agreed to prepare a one sentence statement as to why the Advisory Committee voted the way they did.

There being no further discussion the Committee adjourned at 8:55 pm.

Respectfully submitted,

Stephen Curley, Clerk