

JUNE 29, 2015

PRESENT: Arthur P. Boyle, Jr. (Chairman), Lewis W. Stone (Vice-Chairman), Willard J. Boulter, Jr. (Clerk), Michelle L. Burt (Selectman), Daniel W. Trabucco (Selectman), Edwin J. Thorne (Town Administrator), John McKeown (Housing Authority Director), Carolyn Crossley (Housing Authority Chairman), J. Michael Hill (Interim Fire Chief), Nancy Richard (PACTV CEO), Caroline Garrett, Bill Harmon, Sabrina Chilcott (Executive Assistant), and others.

At 7:00 pm Mr. Boyle opened the meeting and advised that the meeting is being made available to the public through a live video and audio broadcast on Comcast Government Access Channel 15 and is also being recorded for airing on the channel at future dates. Comments made in open session will be recorded.

ANNOUNCEMENTS

Police Chief Wall and the Board of Selectmen would like to recognize three police officers: Officer Michael Horvath, Jr., Officer Sean P. Ready and Officer Anthony P. Anderson received the MPTC First Responder Recognition Award on Thursday, June 11th.

7:00 NANCY RICHARD, EXEC.DIR, & CEO: ANNUAL REPORT AND UPDATE

Ms. Richard was present before the Board to present the PACTV annual report; she stated that is posted on the Town website at www.pembroke-ma.gov for all to review. The report details the financial report and activities of PACTV in Pembroke for the last year; she is pleased to report that the goals that the Town set and that they set internally were met or exceeded. Ms. Richard explained that PACTV manages three channels on Comcast for public, government and educational access. Seventy-eight programs were produced this year by the Educational Access program participants in the school district. Government meeting coverage is increasing and expected to double this year. PACTV maintains the equipment at the schools and at Town Hall; weekly offerings on community access in Pembroke include Community Weekly News and Health and Wellness Series. Also present was Caroline Garrett, who works twenty hours per week in the high school producing shows on the channel and teaching classes. Ms. Garrett reports directly to the High School principal and to the School Committee to develop sustainable educational opportunities; she reported significant growth in the educational program, beyond the expectations of last year's 78 programs, just in the months of January to June. Ms. Garrett stated that they have surpassed expectations and expect a doubling in educational programming. She confirmed that this thriving programming is being utilized by a wide variety of different groups in the schools. The curriculum is daily every other week and independent study opportunities are increasing.

7:15 JOINT MEETING: PEMBROKE HOUSING AUTHORITY, VOTE TWO TEMPORARY BOARD MEMBERS

Ms. Carolyn Crossley, Chairman of the PHA, was present before the Board to explain that the PHA has met and voted to recommend two candidates, Gregory M. Hanley and William Harmon, for the two open positions on their elected board. The two appointees will serve until the next town election on May 14, 2016 on terms that end in 2018 and 2020. Mr. Trabucco moved to accept the resignation of William Boyle from the PHA with regret, his term to have expired 2018. Mr. Boulter seconded the motion; the vote was unanimously in favor. Mr. Boulter moved to appoint Gregory M. Hanley through the May 14, 2016 election for the vacant term to expire in 2020; Ms. Burt seconded the motion. The vote was unanimously in favor. Mr. Boulter moved to appoint William Harmon through the May 14, 2016 election for the vacant term to expire in 2018; Ms. Burt seconded the motion. The vote was unanimously in favor.

7:20 RYAN GAISER, EAGLE SCOUT PROJECT REQUEST: CROSS COUNTRY TRAIL IMPROVEMENTS

Mr. Gaiser of Boy Scout Troop 105 was present before the Board seeking consent from the BOS for his proposed Eagle Scout project to improve the cross country running trails behind PHS. Mr. Gaiser has received approval from the PHS principal, track coach Greg Zopatti, the School Committee and the Conservation Commission. He will raise funds to erect markers to denote the trails and clear brush and small stones along the trails. Mr. Boulter moved to approve Ryan Gaiser's request for a project to improve the cross-country trails. Ms. Burt seconded the request; the vote was

unanimously in favor.

7:30 INTERIM FIRE CHIEF J. MICHAEL HILL: DEPARTMENT UPDATE

Interim Chief Hill was present to update the Board on the upcoming retirement in July of Al Waletkus and Sandra Damon, two members of the Fire Department for thirty-five years. Additionally the Chief stated that the dedication of the new fire alarm Dispatch center will be held on July 18th at 10:00 am. The dispatch center was procured with funds from a grant given to the town from the Department of Homeland Security. In conjunction with this dedication will be a display of a memorial item on loan on route to the Weymouth Fire Department; the Town of Pembroke Fire Department will display for one week an 8 foot piece of steel beam from the fallen World Trade Center beginning July 18th. Chief Hill has opened these events to the public and invites all to visit.

7:35 ROBERT REARICK, K & T FOOD CONCESSION: ADD LOCATION TO MOBILE FOOD VENDOR PERMIT #TV-03

Mr. Rearick was present before the Board with a request to amend his conditional Mobile Food Vendor permit #TV-03 to add a location; he seeks to perform a mobile food vending service at 17 Schoosett Street, the parking lot at the Magoun baseball field. The Recreation Commission heard his request but will not issue a recommendation until several conditions are met; among them, they have requested that he meet the Recreation Director at the site with his trailer to ascertain the location, they have prohibited the removal of trees or brush, they require Mr. Rearick to have a separate electric meter installed in his own name and they require a favorable recommendation from the Historic District Commission. Mr. Stone and Mr. Trabucco recommended that Mr. Rearick seek the required boards approvals and revisit the Selectmen once his paperwork is in order.

7:40 MARK LAMPMAN, VIVANT SOLAR: DOOR-TO-DOOR SOLICITATION PERMIT APPLICATION

Mr. Lampman was present before the Board to request a door-to-door solicitation permit to approach eligible home owners to offer solar panel installation opportunities. Discussion ensued on Vivant Solar's approach to communicating with homeowners. Mr. Trabucco moved to approve the application of Mark Lampman on behalf of Vivant Solar for a door-to-door solicitation permit authorizing sales from Monday through Saturday from 8:00 am to 6:00 pm with final approval and permit to be issued by the Police Chief. Mr. Boyle relinquished the Chair to Mr. Stone; Mr. Boyle then seconded Mr. Trabucco's motion. By roll call vote: Mr. Boulter – no, Ms. Burt – no, Mr. Trabucco – yes, Mr. Boyle – yes, Mr. Stone – no. The motion failed 2/3 with Ms. Burt, Mr. Boulter and Mr. Stone opposed.

VOTE ANNUAL, PAID REAPPOINTMENTS

Mr. Boyle read the slate of candidates for reappointment for one year to paid positions: Animal Control Officer William Hart, Co-Director of Emergency Management Richard Wall, Co-Director of Emergency Management J. Michael Hill, Sealer of Weights and Measures Joseph Suppa, Town Clock Winder Robert Hynes, Town Counsel Kopelman and Paige and Veteran's Agent and Veteran's Burial Agent David McPhillips. Mr. Boulter moved to reappoint the listed slate of candidates to paid appointments; Ms. Burt seconded the motion. The vote was unanimously in favor.

VOTE TO REAPPOINT ANDREW PONGRATZ, LAKE STREET TO VETERAN'S NEGLECTED GRAVES OFFICER POSITION

Mr. Boulter moved to reappoint Andrew Pongratz as Veteran's Neglected Graves Officer for a one year term; Mr. Stone seconded the motion. The vote was unanimously in favor.

DISCUSSION: FIRE CHIEF APPLICATION PROCESS, SCREENING COMMITTEE UPDATE

Mr. Thorne stated that the deadline for submissions for the position of Fire Chief was last week and the Town has received approximately twenty-five resumes and letters of interest. Mr. Thorne stated he is compiling a list of approved interview questions to be reviewed by the screening committee; he will work with Mr. Boyle to schedule their first meeting this week to preliminarily review the candidates submissions and list of proposed interview questions.

VOTE TO ACCEPT MINUTES OF JUNE 15, 2015

Mr. Stone moved to accept the minutes of June 15, 2015 as written; Mr. Boulter seconded the motion. The vote was unanimously in favor.

OLD BUSINESS

Mr. Boulter inquired as to the status of the Lage Preserve property acquisition; Mr. Thorne will obtain further information as to its status and follow up.

TOWN ADMINISTRATOR'S REPORT

The Pembroke Recycling Center will be closed on Saturday, July 4 in observance of Independence Day. Mr. Thorne stated that he will travel with Mr. Stone and Mr. Wilson for a meeting at the Hanover Town Hall on Wednesday with Hanover and GATRA representatives to discuss the proposed GATRA fixed route shuttle.

ASK THE SELECTMEN

Ms. Burt was approached by a resident who asked the Town to coordinate the street sweeper's route so that they do not sweep streets on a trash pickup day as the barrels are affecting the quality of the sweep. Ms. Burt requested that this information be passed on to the DPW to address. Mr. Stone congratulated the Herring Fisheries Commission for a job well done clearing the stream; Mr. Boulter asked and received permission from the Board to prepare certificates for the youth volunteer participants that were brought by Brad Chase of the Division of Marine Fisheries. Mr. Boyle thanked residents for participation in another successful Pond Cleanup Day; he additionally thanked the DPW for all of their efforts.

UPCOMING ISSUES

Mr. Boyle read the list of items on the agenda that are upcoming business before the Board.

At 8:05 pm, Mr. Stone moved to adjourn; Ms. Burt seconded the motion. The vote was unanimously in favor. The meeting was adjourned at 8:05 pm.

MATERIALS & EXHIBITS

Annual Report of PACTV (PACTV)

Email from John McKeown, Pembroke Housing Director (BOS/PHA)

Correspondence from Fire Department (FD)

Permit Application (Mobile Food), Site Drawing, Letter from Recreation Commission (BOS/REC)

Permit Application (Door-to-Door) (BOS/TA Office)

List of Paid Annual Reappointments – All Positions (BOS/TA)

Email, Andrew Pongratz, Veteran's Neglected Graves Officer (BOS/TA)

Draft: Minutes of Meeting of June 15, 2015 (BOS/TA Office)