

JUNE 1, 2015

PRESENT: Arthur P. Boyle, Jr. (Chairman), Lewis W. Stone (Acting Chairman), Willard J. Boulter, Jr. (Clerk), Michelle L. Burt (Selectman), Daniel W. Trabucco (Selectman), Edwin J. Thorne (Town Administrator), J. Michael Hill (Acting Fire Chief), Robert Rearick, Diana Julian, Sabrina Chilcott (Executive Assistant), and others.

At 7:00 pm Mr. Stone opened the meeting and advised that the meeting is being made available to the public through a live video and audio broadcast on Comcast Government Access Channel 15 and is also being recorded for airing on the channel at future dates. Comments made in open session will be recorded. Mr. Stone advised that Mr. Boyle has been delayed.

ANNOUNCEMENTS

Town pond beaches will open June 21. Lifeguards will be on duty for the summer beginning June 21st from 10 a.m. to 4 p.m. daily. Swim lessons will be available at several facilities. Signups will begin Sunday June 21- 28. Lessons will begin on Monday June 29 with more details on the town website. Family Fun Day is scheduled for Saturday, August 15 with a rain date of Sunday.

7:00 ROBERT REARICK, K&T FOOD CONCESSIONS: MOBILE FOOD VENDOR PERMIT AT 290 CENTER STREET

Mr. Robert Rearick was present before the board to request approval of his Mobile Food Vendor Permit with a location of 290 Center Street. Mr. Stone stated that the Planning Board is still working with the property owner but will not grant approval without a formal hearing and a new site plan approval. Mr. Trabucco stated that he would consider approval pending the Planning Board's approval and Board of Health inspection. Mr. Boulter moved to grant the application of Robert Rearick d/b/a K&T Food Concession for a Mobile Food Vendor Permit to be exercised at 290 Center Street pending a letter of approval from the Planning Board and health inspection by the Board of Health; Ms. Burt recommended that the motion be amended to allow the property owner to terminate the arrangement at any time, voiding the permit. Mr. Boulter accepted the amendment; Ms. Burt seconded the amended motion. The vote was unanimously in favor.

7:15 CONSIDER REAPPOINTMENT OF TOWN LANDING ADMINISTRATOR'S POSITION

Mr. Thorne explained that the Town Landing Administrator's position is a role performed largely by others; the last job description outlines duties that are all performed by existing personnel and this paid appointment is redundant. Mr. Thorne stated that his recommendation is to consider this position for elimination effective July 1. Mr. Boulter moved the recommendation of the Town Administrator; Mr. Trabucco seconded the motion. The vote was 3/1 in favor of the motion with Ms. Burt opposed.

7:20 CVAA CHANGE OF MANAGER: LONGHORN STEAKHOUSE, 125 CHURCH STREET TO JENNIFER REYNOLDS

Jennifer Reynolds was present before the Board in regards to the amended application for a change of manager; the Board of Selectmen approved the change March 2nd but the proposed new manager had paperwork issues with the ABCC; Ms. Reynolds is the new manager and all documents are in order. Mr. Boulter moved to grant the request of the RARE Hospitality International, Inc. d/b/a LongHorn Steakhouse for a change of manager at the 125 Church Street, Pembroke location from Brittany Hough to Jennifer Reynolds. Ms. Burt seconded the motion; the vote was unanimously in favor.

VOTE ANNUAL UNPAID REAPPOINTMENTS BOARDS A-M

Mr. Stone recommended that this item be taken up later, allowing Mr. Boyle to arrive. Mr. Trabucco moved to table the item for one week; Mr. Stone seconded the motion. The vote was 2/2 with Mr. Boulter and Ms. Burt opposed. Motion fails.

ACCEPT RESIGNATION: JILL BRAZAO FROM THE COMMISSION ON DISABILITIES

Mr. Trabucco moved to accept the resignation of Jill Brazao from the Commission on Disabilities; Ms. Burt seconded the motion. The vote was unanimously in favor.

VOTE TO TRANSFER SURPLUS PROPERTY TO THE PEMBROKE HOUSING AUTHORITY: 2005 CROWN VICTORIA SEDAN

Ms. Burt moved to declare 2005 Crown Victoria sedan, black, VIN# 2FAFP71W25X149140 surplus property at the request of the Police Chief and transfer ownership of vehicle in its current condition to the Pembroke Housing Authority; Mr. Trabucco seconded the motion. The vote was unanimously in favor.

TOWN ADMINISTRATOR'S REPORT

Mr. Thorne advised that Town Accountant Michael Buckley has requested that the Board of Selectmen vote to authorize the transfer of \$3,200 from the Short Term Interest line item to the Inspectional Services Department General Expense line item per the provisions of Section 33B of the M.G.L. at the recommendation of the Advisory Committee. Mr. Trabucco so moved and Ms. Burt seconded the motion. The vote was unanimously in favor.

OLD BUSINESS

Mr. Trabucco stated that the First Church's largest fundraiser "Old Home Days Fair" was last week and he and Chairman Boyle participated in the pre- and post-fair walkthroughs again this year; Mr. Trabucco advised that the Town Memorial Green's grass was already distressed due to the length and severity of the winter but the show's trucks didn't use track mats as had been stipulated and the grass was compromised as a result. It was agreed at the post-fair walkthrough that the DPW will contract with a landscape company to seed, aerate and water the grass to mitigate the issue. Mr. Trabucco suggested that next year the condition of track mat usage be an irrevocable condition.

TOWN ADMINISTRATOR'S REPORT (continued)

Mr. Thorne stated that alum treatment will begin on Oldham Pond on Wednesday. Mr. Thorne confirmed that the HCVE truck exclusion signs have been placed on High Street and Mountain Avenue. He went on to update the Board on the success of Household Hazardous Waste Day; he stated that the amount generated in a year is measured as household units. Last year, 91 household units were generated and this year 198 household units were generated. Mr. Trabucco asked what the status is of the Herring Run engineering plan for ADA accessibility; Mr. Thorne stated that Senator DeMacedo is confirming for the town the restoration of \$100,000 in funds for ADA compliance and upgrades but Mr. Thorne will look into engineering status and report back on June 8th. Mr. Trabucco requested an easement update on the route 14 project; Mr. Thorne stated that the BOS office is working with residents to explain and discuss the releasing of individual easements. Mr. Stone inquired as to how the funding of easements will be handled; Mr. Thorne stated that the DPW is holding their FY16 Chapter 90 funds in their entirety to fund these prospective easements. Mr. Thorne stated that there are remaining FY15 Chapter 90 funds to be spent that will fund some pothole repair as needed and the resurfacing of three streets. Mr. Stone inquired as to the deadline of the securing of easements and Mr. Thorne confirmed that the project goes out to bid in September.

NEW BUSINESS

Mr. Trabucco stated that Saturday is the graduation of Pembroke High School's class of 2015.

UPCOMING ISSUES

Mr. Stone read the list of items on the agenda that are upcoming business before the Board.

At 7:45pm, Mr. Boyle entered the meeting.

VOTE ANNUAL, UNPAID REAPPOINTMENTS: BOARDS A THROUGH M

Mr. Trabucco moved to table this item for two weeks; Ms. Burt seconded the motion. The vote to table was unanimously in favor.

At 7:45 pm, Mr. Boulter moved to enter executive session to consider the purchase, exchange, lease or value of real estate, if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body. Mr. Boyle declared it so. Mr. Trabucco seconded the motion. By roll call vote: Ms. Burt – yes, Mr. Stone – yes, Mr. Trabucco – yes, Mr. Boulter – yes, Mr. Boyle – yes.

Executive Session was adjourned at 8:35 pm with a unanimous, roll call vote. The Board re-entered open session and Mr. Trabucco moved to adjourn; Mr. Stone seconded the motion. The vote was unanimously in favor. The meeting was adjourned at 8:35 pm.

MATERIALS & EXHIBITS

Robert Rearick d/b/a K&M Food Concessions Mobile Food Vendor Permit Application, Related Docs (BOS/TA Office)

Letter to Jean Holland and emails to/from Jean Holland (BOS/TA Office)

Town Landing Administrator Job Description Dec 2 1997 (TA/BOS Office)

STM October 28, 2014 Warrant Article with CPC Projects; Recommendations C/D/E (BOS/TA Office)

Ads/docs 1998-present for hiring, maintenance, equipment procurement Town Landing (BOS/TA Office)

Letter of Request and Resulting Plaque Ed Thorne Municipal Playground (BOS/TA Office)

RARE HOSP INT d/b/a LongHorn Personal Info & manager Application form w/I.D. (ABCC)

List of Unpaid Annual Reappointments – Advisory Committee through Historical District Comm (BOS/TA)

Letter, Jill Brazao (BOS/TA Office)

Emails, Title, Registration: 2005 Crown Victoria (BOS/TA Office & Police Dept)

Draft: Job Description, Fire Chief (BOS/TA Office)

Lease: TOP and Center PreSchool & Child Care: 128 Center St Rooms for One Year (BOS/TA Office)