

**TOWN OF PEMBROKE  
MASSACHUSETTS**

**COMMUNITY PRESERVATION COMMITTEE**

**MEETING MINUTES**

**January 29, 2015**

Mr. Brian Van Riper, Chairman, opened a meeting of the Community Preservation Committee at the Pembroke Town Hall in Room 13 at 7:30 PM on January 29, 2015. Other members present were Mark Ames, Diane Beauchesne, Carolyn Crossley, Carey Day, Stephen Herrmann and Paul Whitman (joined at 7:32 PM). William Boyle was not in attendance. Also in attendance was invitee, Joe Sullivan, of Pembroke Youth Baseball, and Pembroke resident Matthew Dovell.

The chairman asked for discussion regarding the draft meeting minutes of December 11, 2014, which were submitted to the committee for review and approval by the administrative assistant. There was no discussion; therefore,

Upon motion made by Mr. Stephen Herrmann and seconded by Mr. Carey Day, it was –

**VOTED:** To accept and approve the meeting minutes, as printed, of December 11, 2014.

Mr. Mark Ames, Ms. Diane Beauchesne, Ms. Carolyn Crossley, Mr. Carey Day and Mr. Stephen Herrmann were in favor of the motion. The chairman was present, but did not vote. Mr. Paul Whitman was not present during this vote. Motion passed.

The chairman then asked for discussion regarding the draft meeting minutes of January 8, 2015, which were submitted to the committee for review and approval by the administrative assistant. There was no discussion; therefore,

Upon motion made by Ms. Carolyn Crossley and seconded by Mr. Mark Ames, it was –

**VOTED:** To accept and approve the meeting minutes, as printed, of January 8, 2015.

Mr. Mark Ames, Ms. Carolyn Crossley, Mr. Stephen Herrmann, Mr. Brian Van Riper, Chairman, and Mr. Paul Whitman were in favor of the motion. Ms. Diane Beauchesne and Mr. Carey Day did not vote, as they were not present at the January 8, 2014 meeting. Motion passed.

The chairman then welcomed Joe Sullivan, of Pembroke Youth Baseball, and asked him to begin discussion regarding the application he submitted for consideration for the upcoming town meeting. Joe informed the committee that he plans to submit an amended application that requests funding for very specific segments of the fencing on field C at the Mattakesett baseball fields. The original application was submitted for the general replacement of backstop and outfield fencing; the revised application, however, will specify the length of fencing needed at the first base, third base and outfield areas. The updated application will also include a lower cost estimate. The chairman instructed Joe about the proper process for billing if PYB pays for the project in advance of the availability of CPA funds that might be awarded. It was asked if the handicapped signage and regrading at the fields has already been completed. Joe informed the committee that Susan Roche, Director of Pembroke Recreation, has the plans that still need approval and will then be in the process of trying to secure funding for the project. At the close of this discussion, Joe departed the meeting.

The chairman then informed the committee that in addition to the applications already submitted for review, there is one more potential new application to be received by committee. He anticipates an application for funding from Mr. Edwin Thorne, Town Administrator, for improvements to the GAR Hall on Center Street. With regard to the applications already submitted, the chairman instructed the administrative assistant to contact Mr. Scott Glauben, of the DPW, to arrange a meeting time to review and discuss the application for funding submitted by Mr. Edwin Thorne for upgrades to the boat ramp at the town landing. There was further instruction to schedule an appointment for committee members to conduct a site walk with Scott Glauben at Pine Grove and Center Street Cemeteries.

There was discussion regarding the viability of a proposal to increase the percentage of funding obtained via the CPA surtax for CPC project funding. Other options were discussed including the possibility of town residents creating a non-profit organization, funded by donations from residents and others, which would have the same goals as the CPC. The administrative assistant was instructed to contact the Community Preservation Coalition to ask if other communities have instituted an organization with this sort of aim.

There was then discussion regarding the next meeting to be scheduled for the committee. Since the deadline for warrant articles is February 20, 2015, members agreed that a meeting should be held on Thursday, February 5, 2015 to review and vote on all timely submitted applications.

There being no further discussion or votes, the meeting adjourned at 8:26 PM.

Respectfully submitted,

Rachel Michael, Administrative Assistant  
Community Preservation Committee