

PEMBROKE PUBLIC LIBRARY TRUSTEES

Revised

MEETING OF: January 15, 2015

ATTENDING: MaryBeth Courtwright, Larissa Curley, Lyn Dionne, Jill Taylor, Karen Wry, Melissa McCleary (Youth Services Librarian), and Deborah Wall (Library Director).

The meeting, which was delayed for one week to allow a quorum to be present, was called to order at 7:08pm by Jill Taylor, Chairperson. The minutes of the December 11, 2014 meeting were read. Lyn moved to accept the minutes as written, Larissa seconded, and it was so voted.

OLD BUSINESS: We revisited the topic of raising, or possibly eliminating, the library's overdue fines ceiling. Discussion and debate resulted in a unanimous vote to increase the fine ceiling by five dollars, going from a \$25 maximum amount due, per individual per incident, to a \$30 maximum amount due. Larissa moved to increase the fine ceiling, Karen seconded, and it was so voted.

DIRECTOR'S REPORT: Electronic media downloads such as Overdrive audiobooks, eBooks, and Tumblebooks have increased dramatically since January of last year, and the library added almost double the number of items to the collection in January of 2015 than it did in January of 2014. The annual WATD/Martha's Bike Shop raffle collected \$250 this year, which is the highest amount raised so far. Lyn moved to accept the Director's Report as written, Karen seconded, and it was so voted.

YOUTH SERVICES REPORT: Program attendance was down slightly from the same time last year, but this winter has been much more harsh than last, which will have an effect on attendance. TAG (Teen Advisory Group) is poised to collaborate on and volunteer for several upcoming events, including Harry Potter Book Night, Teen Tech Week, and more.

The Pembroke Cultural Council awarded \$451 to the library for an "Art of Comics" workshop, which will take place during and in connection with our Summer Reading Program. Larissa moved to accept the Youth Services Report as written, Karen seconded, and it was so voted.

REFERENCE LIBRARIAN'S REPORT: There were six (6) ready reference questions and one hundred thirty-four (134) in-depth reference questions in December, which was a steady increase from November. The first ever "Never Too Old: YA for Adults" Book Club meeting took place on January 15th, where Gayle Forman's *If I Stay* was discussed.

Pamphlets have been created to instruct patrons on the use of specific tablets, e-readers, and computers. There are seven (7) pamphlets in total, and they were created by

Kathleen Benvie and edited by Jane Park. The pamphlets, already proven to be helpful in answering simple technology questions, are available in the front lobby. Larissa moved to accept the Reference Librarian's Report as written, Lyn seconded, and it was so voted.

**FINANCIAL UPDATES:** Debbie and Jill attended the FY15 budget meeting with the Advisory Board on January 12th. The library is requesting a small increase in funding to cover an anticipated increase in electricity and natural gas costs. Karen moved to accept the Financial Report as printed, Lyn seconded, and it was so voted.

**MAINTENANCE:** No new maintenance concerns or issues to report.

**FOUNDATION NEWS:** The search for new board members for the Foundation is ongoing. The Foundation plans to create and begin using a new Google e-mail address soon.

**NEW BUSINESS:** Linda MacCollum, who has provided years of dedicated and superlative service to the library and our community, is retiring. She will be greatly missed! The Trustees approved funding for the purchase of food, decorations, and tablecloths to hold a small retirement party in her honor. Debbie is now considering applications for Linda's vacated position.

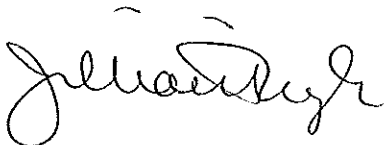
The Friends of the Pembroke Library are holding a Trivia Night fundraising event on Saturday, February 21st, at the Pembroke Knights of Columbus.

The library has submitted Letters of Intent to apply for a \$7,500 S.T.E.M. (Science, Technology, Engineering, and Mathematics) LSTA Grant.

At the end of January, Jill submitted the library's Annual Report to Town Hall for inclusion in the 2014 Town of Pembroke Annual Report.

The meeting was adjourned at 8:45pm.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Jillian Taylor".

Jillian Taylor, Chairperson