

*Town of Pembroke
Recreation Commission
100 Center Street
Pembroke, Ma. 02359
781-293-3249*

Pembroke Recreation Commission

Minutes of the Meeting of April 14, 2015

Present: Robert Raleigh, Matt Norton, Ginger Comeau, Linda Federico, May Ann Freeman and Sue Roche (Director).

Call to Order by Matt Norton at 7:27 PM

Minutes of the January Meeting

The minutes for January were reviewed and a motion was made by Mary Ann Freeman and seconded by Robert Raleigh, all in favor. The February and March minutes were not voted as approved as there was not a quorum to do so. They will be voted in at the May meeting.

Seasonal Laborer

The posting of and interview status for the seasonal laborer position was discussed with the Director. Some interviews have been performed but the job will be posted again and more interviews will take place.

Correspondences

The commissioners reviewed the correspondences. VOTE: a motion was made by Mary Ann Freeman to accept the correspondences, seconded by Robert Raleigh, all in favor.

Finance Review

The financial reports (both revolving and town accounts) for the month were reviewed by the commissioners. The Director made recommendations for transfer funds between accounts to help fund summer programs and capital projects. VOTE: A motion was made by Robert Raleigh to authorize the Director to (1) transfer \$17,000 from the After School Account to the Labor Account, (2) transfer \$11,500 from the After School Account to the Capital projects Account, (3) transfer \$6,000 from the Clubhouse Account and \$6,000 from the Drama Account and \$3,500 from the Outsiders Gym Account to the Debt Bond Account, and (4) to transfer \$9,000 from the Summer Playground Account to the Capital Projects Account, seconded by Mary Ann Freeman, all in favor.

A motion was made by Robert Raleigh to accept the Financial Report, seconded by Ginger Comeau, all in favor.

Basketball Court Project(s)

The Director provided an update on the Nick Morrison Eagle Project for a ramp at the basketball courts and also had discussions with DPW about installing a retaining wall at the courts. The anticipated cost of the retaining wall is \$6,000-\$8,000.

Field Improvements and Expenses

The Commissioners discussed and reviewed the status of the Mattakeesett Ball Field project, the start of the project is delayed due to the severe winter weather. A start date from the construction company (Dandrell) is being developed. The Community Center Field Improvements are still in the planning process.

Personnel Issues

The Commissioners discussed the resignation of Alanna Bibaud. The Director will work on the posting of this job opening in the coming weeks.

Adjournment

Motion to adjourn the meeting at 9:05 PM was made by Robert Raleigh and seconded by Mary Ann Freeman, all approved.

Minutes Recorded by Robert Raleigh