

**MINUTES OF THE SELECT BOARD MEETING  
AUGUST 16, 2023**

**PRESENT:** Daniel Trabucco (Chair), Steven Ciciotti (Vice Chair), Tracy Marino, (Clerk), John G. Brown, Jr., (Selectman), Richard Flynn (Selectman), William Chenard (Town Manager), and others.

At 7:00 pm Mr. Trabucco opened the meeting with the Chairman's statement.

Mr. Brown announced a Council of Aging blood drive on Monday, August 28, 2023. He stated that the Friends of the Council on Aging were having a craft fair on August 26. He also announced that September 20, there would be a lunch to discuss suicide prevention, as September was suicide prevention month.

**VOTE MAXIMUM USEFUL LIFE OF EQUIPMENT FINANCED BY BORROWING: TOWN MEETING VOTE(S) MAY 9, 2023**

Mr. Chenard stated that MA general law required the vote for borrowing in September. Ms. Marino moved that the maximum useful life of the departmental equipment listed below to be financed with the proceeds of the borrowing authorized by the vote of the Town passed May 9, 2023 (Article 5, Action 13) is hereby determined pursuant to G.L. c.44 §7 (1) as printed, seconded by Mr. Brown, the motion passed unanimously.

**VOTE TO RENEW MOBILE FOOD VENDOR PERMIT #TV-06-22 JOHN GRANEY, THE GRILLFATHER, LLC (AUG 17)**

Mr. Ciciotti moved to renew Mobile Food Vendor Permit #TV-06-23 held by John Graney of The Grillfather, LLC for a Mobile Food Vendor Permit to be exercised on private property only, conditionally upon the approval of the health Agent, seconded by Ms. Marino, the motion passed unanimously.

**VOTE TO INCLUDE ARTICLES ON FALL SPECIAL TOWN MEETING WARRANT**

Mr. Chenard stated that there were five articles, he described the nature of each article. Mr. Flynn asked if the \$75,000 request was all for the master plan, Mr. Chenard confirmed and discussed the process of developing a parks and recreation master plan. Discussion ensued regarding the parks and playgrounds. Mr. Brown asked if the article regarding Birch Street included the rear softball field, Mr. Chenard stated that it was funding for a restroom facility study only. Mr. Brown moved to include all five articles on the Fall Special Town Meeting Warrant to be held October 24, 2023, seconded by Mr. Ciciotti, the motion passed unanimously.

Mr. Trabucco asked Mr. Chenard to include a budget projection in his next Town Manager's report.

**VOTE MINUTES OF JULY 19, 2023, AND AUGUST 2, 2023**

Ms. Marino moved to accept the minutes of July 19, 2023, seconded by Mr. Brown, the motion passed unanimously. Mr. Ciciotti moved to accept the minutes of August 2, 2023, Ms. Marino seconded, the motion passed unanimously.

**TOWN MANAGER'S REPORT**

Mr. Chenard updated the board regarding the Monroe Street paving; he noted that it was nearly complete. He updated the board on the Mattakeesett Street paving project; he noted that the topcoat was pending scheduling. He updated the board on the Route 36 project; he noted that the utility companies were in the process of relocating the poles. He stated that the contractor was on site for the Congress Street culvert project, but the pre-cast material had still not been finished. He stated that the Herring Run culvert project was underway with the pre-cast material had a lead time of 8-10 weeks.

Mr. Chenard updated the board regarding the Public Safety Building. He stated that he was negotiating the final design price with the architect. He stated that he was moving forward with the OPM process as well. Mr. Chenard discussed the Community Center progress. He stated that there would be a final FF&E review in September. He stated that some of the items that had longer lead times were scheduled to arrive in the coming weeks.

Mr. Chenard stated that the joint meeting with the School Committee to interview interim school committee candidates was being held at the Pembroke Public Library on August 21, 2023.

## **MINUTES OF THE SELECT BOARD MEETING**

Mr. Chenard noted that there was a vacancy in the Planning/ Zoning department and that the Town Manager's office was accepting resumes and applications.

### **LIASION UPDATE**

Mr. Brown summarized the last month of services for the Council on Aging. He discussed several upcoming events for the center.

Mr. Ciciotti updated the board regarding the Master Plan survey results. He noted that the results would be posted to the website in the future.

Ms. Marino stated the first Vo-tech meeting was going to be held at North Pembroke Elementary on August 21, 2023.

Mr. Flynn stated that he had two applicants for the by-law review subcommittee. He stated that he would like to wait and then consider making it a three-member committee. Mr. Trabucco recommended waiting through September.

### **OLD/NEW BUSINESS**

Ms. Marino requested adding a pond sticker program to the next agenda for discussion. Mr. Chenard stated that he was still waiting on the response from legal counsel regarding the topic. Discussion ensued regarding a sticker program for parking.

Mr. Trabucco asked for an update on 98 Barker Street. Mr. Chenard stated that Conservation was meeting the following evening to discuss the enforcement order. Discussion ensued regarding the topic.

Mr. Trabucco read the upcoming issues. At 7:44pm Mr. Brown moved to adjourn, seconded by Ms. Marino, the motion passed unanimously.

### **MATERIALS & EXHIBITS**

Mobile Food Vendor Permit Application, The Grillfather, LLC (TM Office)

Fall Special Town Meeting Warrant (TM Office)

Minutes (TM Office)