

**MINUTES OF THE SELECT BOARD MEETING  
DECEMBER 7, 2022**

**PRESENT:** Daniel W. Trabucco (Chairman), Tracy Marino (Vice Chair, remote participation), John G. Brown, Jr. (Clerk), Rebecca Coletta (Selectwoman), Steven Ciciotti (Selectman), William Chenard (Town Manager), Steve Herrmann, Miles Prescott, Kyle Harney, Libby Bates, Linda Osborne, Jeanne Gigliotti, Thomas Mortland, Elin Flashman, Mary Quill, Jeanne Gigliotti and others.

At 7:00 pm Mr. Trabucco opened the meeting with the Chairman's statement. He made an announcement that Ms. Marino was participating via telephone call.

Mr. Trabucco announced that the cub scouts were going to hold a tree drive in January. He also read the ground rules for the public hearing held at 7:30pm.

**SCHEDULED APPOINTMENT: BOARD OF ASSESSORS: CHIEF ASSESSOR INTRODUCTION, JEANNE GIGLIOTTI**

Mr. Chenard introduced the newly appointed Chief Assessor Jeanne Gigliotti to the board and the public. Ms. Gigliotti expressed her excitement for her new position.

**SCHEDULED APPOINTMENT: HISTORIC DISTRICT COMMISSION – TURNER HOUSE DISCUSSION**

Mr. Chenard summarized the memo that he sent to board prior to the meeting with a brief history of the building and funds that were appropriated by the town for the Turner House. He discussed that the intent had always been to construct a public safety building on the site. Discussion ensued with members of the Historic District Commission regarding the current building in relation to a new public safety building. Miles Prescott, co-chair of the commission, discussed a few use ideas for the Turner House including a museum. Mr. Prescott expounded on the history of the house for the board. Miles Prescott, co-chair of the commission, informed the board that there are many historical beams within the building and that Mr. John Turner did in fact live in the home making it a historical artifact. Discussion ensued about moving the house and the cost associated. Mr. Brown gave an overview of the conceptual footprint of the public safety building in relation to the Turner House. Libby Bates, member of the historic district commission, spoke about any changes to be proposed to the site had to be approved by the commission. She stated that the parcel is not suitable for a public safety building. Mr. Trabucco stated that he wanted to continue the discussion but there was a scheduled public hearing that needed to commence at 7:30pm.

**7:30 PUBLIC HEARING: OLD COLONY SPORTSMEN'S ASSOCIATION: CHANGE OF MANAGER TO THOMAS MORTLAND, CLUB LICENSE #0960-08 AT 155 FOREST ST**

Mr. Mortland introduced himself to the board and stated that he became the president of the club and needed the license changed. Mr. Trabucco reached out to the public in support or opposed to the change, there was none. Mr. Ciciotti moved to grant the change of manager request of Old Colony Sportsmen's Association, Inc., license number #00008-CL-0960 being exercised at 159 Forest Street in Pembroke, from Michael Del Rosso to Thomas Mortland, Mr. Brown seconded, the motion passed unanimously by roll call. Mr. Brown made a motion to close the public hearing, Ms. Marino seconded, the motion passed unanimously.

**SCHEDULED APPOINTMENT: HISTORIC DISTRICT COMMISSION – TURNER HOUSE DISCUSSION - continued**

Mr. Trabucco invited speakers back up to the podium regarding the Turner House. Maureen Jasie spoke to the board about economic growth and the historic district's efforts to help that growth. More discussion ensued regarding the future use of the building as opposed to demolishing it. Ms. Coletta discussed the importance of building preservation and asked the public safety building committee to update the board and the public. Mr. Brown stated that the public safety building committee would be able to provide that update soon. Sue Runne of Pleasant Street spoke about potential uses regarding the Turner House including a historical walk. Mr. Trabucco stated that more discussions needed to be had regarding this issue.

## **MINUTES OF THE SELECT BOARD MEETING**

Mr. Trabucco informed the public about the upcoming Pembroke Resolves; he invited Mr. Prescott to share event details. Mr. Prescott discussed the details of the reading of the Resolves on January 8, 2023 at the First Church. Mr. Charles Cushing asked the members of the board to attend and read the resolves. The Town Manager's office agreed to promote the event using the website, twitter, and Facebook page.

### **VOTE TO APPROVE THE MINUTES OF OCTOBER 26, 2022**

Ms. Coletta made a motion to approve the minutes of October 26, 2022, Mr. Ciciotti seconded, the motion passed unanimously via roll call.

### **VOTE TO RENEW ELIGIBLE COMMON VICTUALER LICENSE BUNDLES, LIQUOR LICENSE BUNDLES**

Ms. Coletta moved to renew eligible Pembroke Common Victualer's Licenses as listed on the public agenda for the year 2023, except for A Fork in the Road, Somewhere Else Tavern, and Gather, subject to the approval of the DMI, Town Manager and Town Treasurer, Mr. Brown seconded, the motion passed unanimously in favor by roll call. Mr. Trabucco asked for motion to renew Common Victualer Licenses for A Fork in the Road, Somewhere Else Tavern and Gather, Ms. Chilcott read the motion into the record, Ms. Marino seconded, the motion passed three votes in favor, with Ms. Coletta and Mr. Brown abstaining, by roll call. Mr. Trabucco asked for a motion to renew eligible Pembroke Liquor Licenses as listed on the public agenda for the year 2023, with the exception of Somewhere Else Tavern, subject to the approval of the DMI, Fire Chief, Town Manager and Town Treasurer, seconded, Ms. Chilcott read the motion into the record, Mr. Ciciotti seconded, the motion passed unanimously by roll call. Mr. Trabucco asked for a motion to renew eligible Somewhere Else Tavern's Liquor License as listed on the public agenda for the year 2023, subject to the approval of the DMI, Fire Chief, Town Manager and Town Treasurer, Ms. Chilcott read the motion into the record, Mr. Brown seconded, Ms. Coletta abstained, the motion passed four in favor with one abstaining by roll call. Mr. Trabucco asked for a motion to renew Pembroke Live Entertainment Licenses, Sunday Entertainment Licenses and Amusement Device Licenses as listed on the public agenda for the year 2023, subject to the approval of the DMI, Town Manager and Town Treasurer, Mr. Ciciotti read the motion into the record, Mr. Trabucco seconded, the motion passed unanimously by roll call.

### **TOWN MANAGER'S REPORT**

Mr. Chenard informed the board that the town's voicemail was out of service, IT was working to resolve it. He also stated that a new system was being researched as a future capital item. Mr. Chenard then informed the board of a change in mattress disposal costs; the cost to dispose of a mattress would be increasing to \$35 as that is the cost per unit from the vendor. Grove Street was scheduled to be paved at the end of the week; detours posted. Ms. Coletta asked about the paving of Route 36, Mr. Chenard stated that there is no more work to be done due to the winter season, but the town would be patching problem areas during the season. Mr. Chenard stated that there would be a pavement presentation in early 2023.

Mr. Chenard announced that the Planning Board would be accepting applications for the master planning committee, more info could be found on the website. He also announced that the Monroe Street pit would open Sunday, December 11 for the last day of the year, and leaves could also be disposed of on Sunday at the Recycling Center as well.

Mr. Chenard updated the board on quarter one for FY23 regarding the budget. The revenue received from meals tax was \$114,119 and the excise tax collected was \$316,000. Licenses and permits were slightly below projected numbers so far, but meals taxes and excise taxes were above what was expected. He briefly summarized expenses by department.

Mr. Chenard announced that he would be presenting his FY24 budget process to the Select Board and the Advisory Committee at the February 8<sup>th</sup> meeting. He noted that certain line items would see increases such as the Community Center. Discussion ensued regarding broad aspects of the budget and the process.

Mr. Chenard updated the board on the progress of the Community Center. He stated that updates are schedule to occur at the end of each month for the board. He stated that asbestos abatement was almost complete, demolition would begin after completion. He stated that the budget remained the same, even with change orders. The town was still awaiting federal funding decisions for the project, the Town Manager's office requested appropriated funds from the state. Mr. Chenard briefly discussed the updated schedule.

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### **LIAISON UPDATES**

Ms. Coletta updated the board about the dam project with the NSRWA committee. She stated that the committee planned to gather information at the start of the new year. She also stated that the Old Colony Planning Council scheduled a summit that week to let communities know what the group had been doing for towns.

Mr. Brown announced that the public safety building committee scheduled a meeting for the next day. He also stated that the Fill-A-Cruiser event was the most successful one to date.

Ms. Marino reminded the public about the School Committee vacancy and that applications were accepted until January 15, 2023.

Mr. Chenard updated the board about a flood that happened at town hall that affected the upstairs conference room, the Assessors office, as well as the mechanical space. Repairs would be forthcoming.

Mr. Trabucco reminded the members to review the proposed 2023 calendar for a vote at the next meeting.

At 9:00 pm, Mr. Trabucco read the upcoming issues, and asked for motion to adjourn, Mr. Brown moved to adjourn, Ms. Marino seconded, the vote passed unanimously by roll call.

### **MATERIALS & EXHIBITS**

Minutes (TM Office)

List of Eligible Common Victualer, Liquor Licenses (TM Office)

Community Center Monthly Report (TM Office)

Expense Report (TM Office)

Turner House Memo (TM Office)

Mattress Memo (TM Office)