

**MINUTES OF THE SELECT BOARD MEETING
NOVEMBER 16, 2022**

PRESENT: Daniel W. Trabucco (Chairman), Tracy Marino (Vice Chair), John G. Brown, Jr. (Clerk), Rebecca Coletta (Selectwoman), Steven Ciciotti (Selectman), William Chenard (Town Manager), Bob DeMarzo, Elin Flashman and others.

At 7:00 pm Mr. Trabucco opened the meeting with the Chairman's statement.

SCHEDULED APPOINTMENT: APPLICATION OF ANITA BORBELY, ZSERBO BAKERY AT 75 WASHINGTON STREET, COMMON VICTUALER LICENSE

Ms. Marino moved to approve the application for Common Victualer's license CV-83 to Zserbo Bakery at 75 Washington Street, pending approval of the building inspector and health agent, Mr. Brown seconded, the motion passed unanimously.

VOTE TO CLOSE THE OCTOBER 26TH TAX CLASSIFICATION HEARING

Mr. Chenard stated that the new tax rate is \$12.72, down from \$14.15. Ms. Coletta moved to close the FY2023 Tax Classification Hearing, Ms. Marino seconded, the motion passed unanimously.

VOTE TO APPROVE THE MINUTES OF OCTOBER 5, 2022

Ms. Marino made a motion to approve the minutes of October 5, 2022, Mr. Ciciotti seconded, the motion passed unanimously.

VOTE TO RENEW ELIGIBLE CLASS I, CLASS II NEW AND USED AUTO DEALER'S LICENSES, PRECIOUS METALS LICENSES

Ms. Coletta asked if all conditions that had been initially approved for these licenses are in effect for the renewals, Mr. Chenard confirmed. Mr. Ciciotti made a motion to approve the renewal of the list of 2023 Class I and Class II Auto Dealer's Licenses as printed on the public agenda, subject to approval of the DMI, Town Manager and Treasurer, Ms. Marino seconded, the motion passed unanimously. Ms. Coletta made a motion to approve the renewal of the list of 2023 Precious Metal Dealer's Licenses as printed on the public agenda, subject to approval of the DMI, Town Manager, and Treasurer, Mr. Ciciotti seconded, the motion passed unanimously.

VOTE REQUEST TO WAIVE ANTI-NOISE BYLAW FOR WEDDING: JUNE 3, 2023 ON STANDFORD HILL ROAD

Ms. Marino made a motion to approve the request of Terence McDonnell to allow for outdoor music in the form of a DJ at 108 Standford Hill Road on Saturday, June 3, 2023 from 4:00pm to 11:00pm for the purposes of hosting a wedding, subject to the approval of the Pembroke Police Chief, Mr. Brown seconded, the motion passed unanimously.

VOTE TO DECLARE VACANCY ON ELECTED BOARD: PEMBROKE SCHOOL COMMITTEE

There was discussion about how the replacement process will happen, Mr. Chenard stated that it would be a joint appointment with the School Committee, term to expire at the next election. Ms. Marino made a motion to accept the resignation of Michael Tropeano from School Committee, seconded by Mr. Brown, the motion passed unanimously.

TOWN MANAGER'S REPORT

Mr. Chenard informed the board that Town Hall installed a new fire alarm this week. He also announced that the Chief Assessor, Cathy Salmon, would be retiring at the end of November. Mr. Chenard will announce her replacement at the next board meeting. He stated that Cathy will help the new Assessor make the transition. Mr. Chenard stated that the contract has been executed for the Community Center project. Work has begun and abatement of asbestos is scheduled to begin soon. Mr. Chenard informed the board that the construction fence will be installed very soon, demolition will begin the week of December 5th. The hope is to have the foundation work begin in January 2023. Mr. Chenard also stated that once the fence is up, the contractor will own the site. Ms. Coletta stated that the town did receive state money for the Community Center and the

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Council on Aging (\$100,000) for equipment in the new building. Mr. Chenard provided an update on the Route 36 project. He stated that drainage work is complete, and the contractor will begin road work very soon. Ms. Coletta asked Mr. Chenard to provide a list of roads that have been paved and what is scheduled to be paved. Mr. Chenard stated that DPW and the consultant are preparing a presentation for the board, potentially at the December 21st board meeting. Ms. Coletta and Mr. Chenard discussed the Route 139 safety audit that was conducted by Old Colony Planning Council and getting the issues resolved with Mass DOT. Ms. Coletta would like the audit posted to the website. Mr. Chenard announced that town hall will be closed to the public on Thursday and Friday for the Thanksgiving holiday. He also announced to the board that the Plymouth County fuel bids came in at \$4.35 per gallon, which is a 35% increase, compared to the planned 20% increase. Ms. Coletta discussed water projects that were funded at Town Meeting and would like the information posted on the website. Mr. Chenard stated that at the December 7th meeting, there will be a discussion on the budget and capital as well as upcoming projects. Ms. Coletta asked about the hiring of a water superintendent, Mr. Chenard stated that the position has been filled and the new employee will be introduced at the December 7th meeting as well. Ms. Coletta asked about hiring a recreation director, Mr. Chenard stated that the position will be posted and that the Recreation Commission will be discussing the role. Ms. Coletta would like the topics that Mr. Chenard will discuss for the town manager's report, be listed on the agenda.

LIAISON UPDATES

Mr. Ciciotti discussed the upcoming Master Plan process after he had attended Monday night's Planning Board meeting. The board discussed that they would like to request a second Select Board member be added to the Master Planning Committee, Mr. Chenard stated he would reach out to the Planning Board with that request. Mr. Trabucco addressed the public who may be interested in serving on this important committee. Mr. Brown attended the Council on Aging meeting prior to tonight's meeting and gave an update on programming at the center. Mr. Brown stated the Council did receive a formula grant for 2023 that will go a long way for Pembroke's senior citizens.

OLD/NEW BUSINESS

Mr. Brown asked Mr. Chenard to invite the Historic District to a Select Board meeting in regards to the Turner House and the public safety building site. Mr. Trabucco thanked the memorial committee for their efforts at the Veterans Day event that was held this year. Ms. Marino stated that a Narcan training event will be held November 17 at town hall for the public to attend with Plymouth County Outreach. She also announced that the Pembroke Resolves will be taking place at the First Church on January 8th. Ms. Coletta asked about the tree lighting; Mr. Chenard stated that it is on December 4th from 3p-6p. Mr. Brown added that earlier that day the police department is hosting a toys for tots event from 10a-2p. Ms. Coletta would like a town wide email sent out about upcoming community events. There was a discussion about lack of publicity for the Veterans Day event, due to many moving parts and new members of committees.

COMMUNITY COMMENT

Ms. Marino asked about the kiosk in the front of the building, Mr. Trabucco stated that the kiosk was put there to post agendas when it was required that they be posted and visible to the public even when the building was closed. Mr. Chenard will investigate the use of the kiosk. Elin Flashman of School Street discussed having a central place on the website that can link to current projects and events. He volunteered to help make this possible. Discussion ensued about a website refresh. At 8:00 pm, Mr. Trabucco read the upcoming issues, and asked for motion to adjourn, Ms. Coletta moved to adjourn, Ms. Marino seconded, the vote passed unanimously.

MATERIALS & EXHIBITS

Common Victualer Application: Zserbo Bakery (TM Office)

Minutes (TM Office)

List of Eligible Class I, Class II, Precious Metal License Holders (TM Office)

Email Requesting Waiver of Anti-Noise Bylaw (TM Office)

Resignation Letter M. Tropeano (TM Office)