

**MINUTES OF THE SELECT BOARD MEETING
SEPTEMBER 28, 2022**

PRESENT: Daniel W. Trabucco (Chairman), Tracy Marino (Vice Chair), John G. Brown, Jr. (Clerk), Rebecca Coletta (Selectwoman), Steven Ciciotti (Selectman), William Chenard (Town Manager), Margaret Struzik (Town Clerk), Scott Chaharyn, Becky Malamut (NSRWA), Steve Walsh, Sabrina Chilcott (Assistant Town Manager), and others.

At 7:00 pm Mr. Trabucco opened the meeting with the Chairman's statement. He also made the announcement of an upcoming meeting to preview town meeting and a Community Center forum.

TOWN CLERK MARGARET STRUZIK: EARLY VOTING SCHEDULE FOR FALL ELECTION

Town Clerk Margaret Struzik reviewed the cost benefit analysis of offering extended hours for early voting. She detailed the proposed schedule for the upcoming November election, which reduces the hours by 50% as it has been underutilized in the past. Discussion ensued about the cost of early voting and the savings. Ms. Marino made a motion to accept the schedule for the first week of mandated in person early voting for the November 8, 2022 General Election as submitted by the Town Clerk, Mr. Brown seconded, the vote passed unanimously.

VOTE TO APPROVE MEMORANDUM OF AGREEMENT BETWEEN THE PEMBROKE POLICE OFFICERS ASSOCIATION

Mr. Chenard provided an update and review to the board regarding the proposed memorandum of agreement for a three-year contract between the Town of Pembroke and the Pembroke Police Officers Association. Mr. Ciciotti made a motion to approve the Memorandum of Agreement between the Town of Pembroke and the Pembroke Police Officers Association as presented, Ms. Marino seconded; the vote was approved unanimously.

VOTE TO APPROVE SPECIAL LIQUOR LICENSE FOR THE PEMBROKE HISTORICAL SOCIETY (OCTOBER 28, 2022 & DECEMBER 3, 2022)

Ms. Marino made a motion to approve the request of the Pembroke Historical Society Building for a One Day Liquor License under MGL c.138 § 14 to serve beer and wine from 6:00pm to 10:00pm on October 28, 2022, and on December 3, 2022, at 116 Center Street, Mr. Brown seconded, the vote passed unanimously.

VOTE TO ACCEPT THE RESIGNATION OF DAVID MALLEN FROM THE HISTORIC DISTRICT AND ALLISON KELLY FROM PTAD

Ms. Marino moved to accept the resignations of David Mallen from the Historic District Commission and Allison Kelly from the Pembroke Drug Prevention Coalition, Mr. Brown seconded, the vote was approved unanimously.

VOTE TO APPOINT SCOTT CHARAYN TO THE HISTORIC DISTRICT COMMISSION

Mr. Chaharyn spoke to the board about why he would like to volunteer for the Commission. Ms. Coletta moved to appoint Scott Chaharyn of 42 Gorham Ave to the Historic District Commission, term to expire June 30, 2025, Ms. Marino seconded, the vote passed unanimously.

VOTE TO APPOINT FRASER TOWNLEY AS AN ALTERNATE TO THE ZONING BOARD OF APPEALS

Ms. Coletta made a motion to appoint Fraser Townley of 247 Taylor Street to the Alternate's role on the Zoning Board of Appeals, term to expire June 30, 2025, Mr. Ciciotti seconded, the vote passed unanimously.

VOTE TO APPOINT JOAN DORSEY TO COUNCIL ON AGING BOARD

Ms. Marino moved to appoint Joan Dorsey of 30 Plain Street to the vacancy on the Council on Aging, term to expire June 30, 2024, Mr. Brown seconded, the vote passed unanimously.

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VOTE TO REOPEN THE WARRANT TO INSERT ARTICLE FOR THE SALE OF TOWN PROPERTY

Mr. Chenard discussed the proposed article for the sale of the parcel of town property located at 754 Washington Street. He stated that it is mostly wetlands and is not a useful property for the town to own. He explained that by selling it, it would become taxable which it is not currently. Ms. Coletta moved to reopen the special town meeting warrant to insert new article eight as presented and close the warrant with no further action taken, Mr. Ciciotti seconded, the vote passed unanimously.

VOTE RECOMMENDATIONS OF REMAINING FALL SPECIAL WARRANT ARTICLES

Mr. Chenard reviewed article 2 as printed in the warrant; Ms. Coletta made a motion to recommend favorable action for article 2, Ms. Marino seconded, the vote passed unanimously. Ms. Coletta made a motion to recommend favorable action for article 8, Mr. Brown seconded, the vote passed unanimously.

VOTE TO SIGN FALL TOWN MEETING WARRANT

Mr. Brown made a motion to sign the fall special town meeting warrant, Ms. Marino seconded the motion, the vote passed unanimously.

PUBLIC HEARING: AVA KASTOUR, INC. D/B/A ANGEL PIZZA: CHANGE OF OFFICERS, CHANGE OF OWNERSHIP INTEREST, CHANGE OF MANAGER TO HEMAYA SHRKAUWY, CVAA LICENSE #05429-RS-0960 AT 254 CHURCH STREET

Attorney Tom Truax was present with the applicant, and he explained the changes that were requested to the current license. Mr. Shrkawy was also present as the new manager, shareholder, and officer. Mr. Ciciotti moved to approve the application for the requested ABCC Liquor License Change of New Officer, New Shareholder, and Change of Manager on Common Victualer All Alcohol license #05429-RS-0960, Ava Kastour, Inc. d/b/a Angel Pizza exercised at 254 Church Street from Zakaria Abdelmalak to Hemaya Shrkawy, Ms. Marino seconded. There was no one for or against the application from the public. The vote passed unanimously.

PUBLIC HEARING: J.S.T.H. ENTERPRISES, INC. D/B/A PEMBROKE CENTER LIQUORS: CHANGE OF OFFICERS/DIRECTORS, CHANGE OF OWNERSHIP INTEREST, CHANGE OF MANAGER TO TIMOTHY HERZOG, PKAA LICENSE #00019-PK-0960 AT 14 MATTAKEESETT STREET

Attorney Tom Vangel was present with the applicants Jane Herzog and Timothy Herzog. He explained the circumstances to the board as to why the amendments were requested for the business. Ms. Marino moved to approve the application for the requested ABCC Liquor License Change of Officers/New Officer on Package Store All Alcohol license #00019-RS-0960, J.S.T.H. Enterprises, Inc. d/b/a Pembroke Center Liquors exercised at 14 Mattakeesett Street and Change of Manager from Scott Herzog to Timothy Herzog, Mr. Brown seconded. There was no one present from the public for or against the application. The vote passed unanimously.

NSRWA: REQUEST FOR VOTE TO APPOINT BOARD REPRESENTATIVE FOR STEERING COMMITTEE

Becky Malamut was present on behalf of the NSRWA to request that the board nominate a representative for a steering committee to be created to manage work to be done at the Indian Head River dam. She explained that the goal was to have a liaison within the community and someone to provide insight to the committee. Ms. Malamut, at the request of the board, also explained why it is important to remove the dam instead of repair it. The board then discussed who was interested in serving on the committee. Mr. Ciciotti moved to appoint Becky Coletta to the steering committee for the North South River Watershed Association, Ms. Marino seconded, the vote passed unanimously.

TOWN MANAGER'S REPORT

Mr. Chenard started his update with a reiteration to residents to take advantage of the town's municipal aggregation program due to National Grids rising rates for electricity in the upcoming months. He updated

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the board and the public as to what Pembroke's rates were versus National Grids proposed rates. He encouraged any resident to reach out to the Town Manager's office for help with the process of joining the towns electricity supplier, Dynegy.

Mr. Trabucco read the upcoming issues. At 8:00pm Mr. Trabucco stated he will accept a motion to adjourn, Ms. Coletta stated so moved, Ms. Marino seconded, the vote passed unanimously.

MATERIALS & EXHIBITS

Early Voting Schedule (Town Clerk's Office)

MOA Pembroke Police Officers Association (TM Office)

Special Liquor License Applications – Pembroke Historical Society (TM Office)

Email A. Kelly (TM Office)

Email M. Prescott, Vacancy Application Scott Chaharyn (TM Office)

Letter M. Heins, Vacancy Application Fraser Townley (TM Office)

Email G. Emmetts, Vacancy Application Joan Dorsey

Draft Town Meeting Warrant (TM Office)

License Change Application – Ava Kastour, Inc (TM Office)

License Change Application – J.S.T.H. Enterprises, Inc. (TM Office)