

**MINUTES OF THE SELECT BOARD MEETING
FEBRUARY 23, 2022
REMOTE MEETING HOSTED BY PACTV ON ZOOM WEBINAR PLATFORM**

PRESENT: Jessica Rushing (Chairwoman), John G. Brown, Jr. (Vice-Chairman), Tracy Marino (Selectwoman), Daniel W. Trabucco (Selectman), William Chenard (Town Manager), Linda Peterson (Advisory), Bill Gillespie, Ryan Grant, Sabrina Chilcott (Ass. Town Manager), and others.
NOT PRESENT: Rebecca Coletta (Clerk)

At 7:00 pm Ms. Rushing opened the meeting and advised that Pursuant to Chapter 20 of the Acts of 2021, this meeting will be conducted via remote means. Members of the public who wish to access the meeting may do so in the following manner: This meeting can be viewed live via PACTV as linked on the agenda then select "Pembroke YouTube Streaming Channel". To log in to the meeting to participate, use the web-based version of zoom and register to receive an email link to join the webinar at the website address listed above. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, for reasons of economic hardship and despite best efforts, we will post on the Pembroke website an audio or video recording, transcript or other comprehensive record of proceedings as soon as possible after the meeting. All votes taken will be roll call votes.

**7:00 PM POLE HEARING: JOINT MASS ELECTRIC/VERIZON PLAN #29149484 209
BIRCH STREET – INSTALL POLES #29 & #30**

National Grid engineer Bill Gillespie was present on the National Grid and Verizon joint petition for a joint installation of two poles on Birch Street, #29 & #30 in accordance with plan# 29149484 dated May 17, 2021. Mr. Gillespie summarized the petition, order and petition sketches as submitted. Abutter Ryan Grant was present to speak in favor of the petition. Mr. Brown moved to grant approval to National Grid and Verizon on their petition requesting permission for a joint installation of two poles on Birch Street, #29 & #30 in accordance with plan# 29149484 dated May 17, 2021. Ms. Marino seconded the motion. The vote was 4/0 in favor by roll call.

VOTE TO ACCEPT THE MINUTES OF FEBRUARY 7, 2022

Mr. Brown moved to accept the minutes of February 7, 2022; Mr. Trabucco seconded the motion. The vote was 4/0 in favor by roll call.

REVIEW, VOTE TO INCLUDE ARTICLES SUBMITTED FOR INCLUSION IN WARRANTS:

Mr. Chenard advised that there are 16 articles submitted for the annual warrant and 2 articles submitted for the special. Article 1 is the routine Wage & Classification Compensation Bylaw; Article 2 is the routine General Operating Budget; Article 3 is the routine Water Enterprise Operating Budget; Article 4 is the routine Solid Waste Enterprise Operating Budget; Article 5 is the routine Capital Budget; Article 6 is the routine Trust Fund Transfers; Article 7 is the routine CPA Fund Allocation Article; Article 8 is the routine Revolving Fund Limits; and Article 9 is the routine article to Fund Collective Bargaining Agreements. Article 10 is an article from the Planning Board to Accept Lisa's Lane as Public Way; Article 11 is a placeholder for a possible Zoning Amendment; Article 12 is the CPC Projects recommendations A – G; Article 13 is the routine article to Accept Town Reports; Article 14 is the routine Annual Town Election article; Article 15 was submitted by the Public Safety Building Committee to Design and Construct Public Safety Building(s) and Article 16 is a Citizen's Petition Article. In the Special Within the Annual Warrant, both articles are routine, with Article 1 the departmental transfers for FY22 and Article 2 to Fund Collective Bargaining Agreements. Mr. Brown moved to include 16 in the annual warrant and 2 submitted in the special warrant. Mr. Trabucco seconded the motion. The vote was 4/0 in favor by roll call.

Town Manager's Report

COVID Update

A DPH press release was received this afternoon detailing the three treatment options available for those who contract COVID. Mr. Chenard has lifted the mask requirement for town buildings and masks in schools will

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be lifted February 28 in accordance with DESE guidance. Free COVID tests are available at Town Hall, Library and Senior Center. Governor Baker has put in a supplemental appropriation request for \$2.8 billion for roadway, \$100 million intended for Chapter 90 supplement and \$100 million for winter road damage. The Grand Ole Fish Fry is tentatively scheduled for May 1, 2022. Discussion ensued on actions and votes taken by the School Committee. Mr. Trabucco moved to send a letter of support to the School Committee and Superintendent to eliminate mask mandates in Pembroke public schools following DESE guidelines. Mr. Brown seconded the motion; discussion ensued. The vote was 4/0 in favor by roll call.

7:30 PM PUBLIC HEARING PUBLIC HEARING: (ABCC) RARE HOSPITALITY INT'L D/B/A LONGHORN CHANGE OF OFFICERS/DIRECTORS AT 125 CHURCH ST

Ms. Rushing opened the public hearing and stated that Pembroke has received written notification (attached) from the Alcoholic Beverages Control Commission (ABCC) that a transaction for a change in officers and/or directors relative to all of the alcoholic beverage restaurant licenses issued to "RARE Hospitality International, Inc." – many restaurants in Massachusetts are affected. The ABCC is allowing for an "Inverted Approval Process" whereby the majority of the paperwork and fees are submitted directly to the ABCC and a preliminary approval has already been granted by the ABCC. The Local Licensing Approval Form is issued by the local licensing authority. The changes include a change to Lindsey L. Koren as Vice President and Secretary, and Angela Simmons as Director, President and Treasurer. The transaction will not result in any change to the personnel, operation or physical structure of the restaurant in Pembroke, other than in the ordinary course of business. There is no manager change. Ms. Rushing asked if anyone was present to speak in favor of the motion; there were none. Ms. Rushing asked if there was anyone present to speak in opposition to the application; there were none. Ms. Marino moved to approve the application of the RARE Hospitality International, Inc. d/b/a Longhorn Steakhouse at 125 Church Street, license # 00056-RS-0960 for a change in Officers/Directors/LLC Managers as submitted. Mr. Brown seconded the motion. The vote was 4/0 in favor by roll call.

PRELIMINARY REVIEW: FY23 BUDGET

Mr. Chenard presented the proposed schedule, the process, the overall budget, and the budgets to be explored this evening including Advisory Committee, Legal, Life Insurance, Maturing Debt Interest and Principal, Plymouth County Cooperative, Property and Liability Insurance, Reserve Fund, Retirement, Short Term Interest, Town Building Custodial, Town Clock Winder, Town Hall Maintenance, and Unemployment Compensation. Mr. Chenard stated that these are directly aligned with the Town Manager, and he will detail each cost center. Department Budgets will be presented by the Department Heads with the Town Manager, focusing on department challenges and opportunities. Mr. Chenard recommended delaying the budget votes to be taken at the end of the process. Discussion ensued and costs centers were reviewed.

ANNOUNCEMENTS

Chamber of Commerce Coffee with town officials will be held from 8-10am; a blood drive will be held at the First Church on March 12 with registration required, email wengryn@hotmail.com. Town wide event cleanup will be held April 23 from 8:30 am to 1:00 pm with more information forthcoming on social media.

At 8:30 pm, Ms. Rushing read the upcoming issues from the agenda. Ms. Marino moved to adjourn; Mr. Trabucco seconded the motion. The vote was 4/0 in favor by roll call.

MATERIALS & EXHIBITS

Verizon/National Grid Joint Petition for Plan# 29149484 dated May 17, 2021 (TM Office)
Inverted Process ABCC Application for Change of Directors/Officers, Longhorn (TM Office)
Town Manager's FY23 Budget Report (TM Office)
Draft Minutes February 7, 2022 (TM Office)