



PEMBROKE SCHOOL COMMITTEE MEETING
Tuesday, July 12, 2016
North Pembroke Elementary School Library
7:00PM

Call to Order

Mrs. Scroggins called the meeting to order at 7:01 PM.

Present from Administration: Mrs. Erin Obey, Superintendent; and Jessica Duncanson, Director of Student Services

Present from Committee: Suzanne Scroggins, Vice Chair; Patrick Chilcott, Secretary; Paul Bosworth
Absent: Michael Tropeano, Chair and Ginny Wandell

Acknowledge & Schedule Visitors

Mrs. Scroggins welcomed the audience.

Adjustments to the Agenda

None

Approval of Bill Schedule

Bills were circulated for committee approval.

Communications

None

Consideration of Approval: School Committee Meeting Minutes of June 14, 2016

VOTE: On a motion made by Patrick Chilcott and seconded by Paul Bosworth, it was unanimously voted to approve the regular school committee meeting minutes of June 14, 2016 as presented.

Voting Yes: Suzanne Scroggins, Paul Bosworth and Patrick Chilcott

Voting No: none

Abstaining: none

Absent: Michael Tropeano and Ginny Wandell

Superintendent's Report

Mrs. Obey introduced Danielle Kay as the new principal of Hobomock. Mrs. Kay said she sent Mrs. Obey her entry plan. She said she will listen and learn to get to know staff, families and students and she is very excited. She said she has worked with the secretaries and custodians so far and everybody has been wonderful. She said she is a big communicator and know what you get with her. She added that in August she will have time to meet and greet parents and students. Mr. Bosworth asked her what she is most proud of in her previous position and she said she is very into technology and is an advocate for it. She said she thinks digital literacy needs to be taught

OUR MISSION: To ensure student achievement through excellence in teaching and learning.

and said she brought a lot of new technology equipment to her previous district in the four years she was there. She added that she is also proud of designing an outdoor classroom. She said she and staff members built a shed for supplies and had students decorate it and each grade level had a planting bed.

FY16 Budget Closeout

Mrs. Obey said the close takes a long time to reconcile with the Town. She informed the committee that ADS is used by the school while Braverman is used by the Town and this causes a duplication of effort. She said she is talking with Mr. Buckley about this issue of the Town system being antiquated. Mr. Chilcott said he would be happy to be involved in the conversation with the Town. Mrs. Scroggins said we should have the conversation now in preparation of the fall town warrant. Mrs. Obey said the adopted budget is \$30,832,029 and FY16 expenditures are \$27,560,729.42, payroll is \$1,960,756.61 and open purchase orders are \$1,297,456.67 leaving \$13,086.30 to be returned to the Town.

VOTE: On a motion made by Paul Bosworth and seconded by Patrick Chilcott, it was unanimously voted to approve the closeout as presented.

Voting Yes: Suzanne Scroggins, Paul Bosworth and Patrick Chilcott

Voting No: none

Abstaining: none

Absent: Michael Tropeano and Ginny Wandell

Mr. Chilcott said he liked the budget slide comparing FY15 and FY16.

Personnel Report

Mrs. Obey listed the teachers that will receive professional status. Mr. Chilcott said he asked for this information because he thinks the committee should be informed.

Mrs. Obey said the athletic director/facilities position is proving difficult to find candidates. She said her desire for the athletic position is a college degree and supervisory license. She said the facilities piece can be trained so she is prioritizing candidates based on an athletic background. She said she hopes to wrap up the interview process next week in order to have the person onboard in time for upcoming school year. She added that there are a lot of vacancies in the fall coaches list and said once the varsity coaches are hired they will help find the JV coach and assistants.

Update on Superintendent's 90-day Plan

Mrs. Obey said her 90 day plan covered from April – June. She said the most important piece is strategic planning and visioning. She said the focus around core values and learning principals with the Strategic Leadership Team and they have met in May to talk broadly about it and again in June to discuss summer work. The summer work was in three areas, social emotional, achievement and technology and it was divided into two main groups of social emotional and achievement, with the understanding that technology falls under both. The groups will meet on July 21st and come up with year one goals and beyond. She said she envisions a work plan detailed by level for the year one goals in order to be clear on the focus.

Mr. Bosworth said he is concerned about the initial AP scores which has 1/3 of students failing and said he would like to see a specific plan in August to address this and not wait until December. Mrs. Obey said she will come back to the committee with 2-3 goals around this issue. Mr. Chilcott said it could be a 3-4 year trend and that data should be looked into and then come up with potential solutions. Mrs. Scroggins said she feels strongly about the philosophy that is in place

regarding open access to AP. Mr. Obey said this year there has been more transparency about the rigor of the work. Mr. Chilcott said he thinks having the exposure to AP courses regardless of a failing grade will benefit the student once in college.

EO created in district PD catalog. Working on developing family supports and having social worker with help. Working with PTO councils to
Back to school week in the fall to include cyber safety and PTAD.

Mrs. Obey said the technology audit had a lot of information but much of it was around the survey results. She said she went back to company for additional information and hopes to have it soon. She said the district purchased eight additional hotspots. She added that the summer improvements include focusing on the end user experience which includes connectivity and looking into a one-time sign on. She said the three professional development days at beginning of the school year will include technology and she is hoping to have everything working in order to show that improvement has been made.

Finalization of Metrics Calendar and Reporting Format

Mrs. Obey reviewed her metrics documents and asked the committee for feedback. The committee request AP information in was requested for August/September and fall sports was moved to August/September from October. She said she would like to get to a point that everything that she is giving the committee ties to something bigger not just a meeting.

Policy Subcommittee

Consideration of Second Read and Approval: AFFA: Approval of a Private School

Mrs. Obey said she was approached by a group of homeschooling parents in town looking to open a private school in September. She said the first draft of the policy brought to the school committee was short and so she requested a legal opinion which resulted in a model policy from Murphy, Hessey, Toomey and Lehane. She added that a lot of discussion was had in the Policy Subcommittee meeting about what meets the criteria. Mr. Bosworth said this version of the policy is much better.

VOTE: On a motion made by Paul Bosworth and seconded by Patrick Chilcott, it was unanimously voted to approve AFFA: Approval of a Private School as presented.

Voting Yes: Suzanne Scroggins, Paul Bosworth and Patrick Chilcott

Voting No: none

Abstaining: none

Absent: Michael Tropeano and Ginny Wandell

Update on Policy Prioritization Plan

Mrs. Obey said Mrs. Scroggins will update the plan and said the Policy Subcommittee wants to get input from all the School Committee members.

VOTE: At 8:24 PM, on a motion made by Patrick Chilcott and seconded by Paul Bosworth, it was unanimously voted, by roll call vote, to enter Executive Session Pursuant to Chapter 30A, Section 21(a)(3) to discuss strategy for negotiations as an open meeting may have a detrimental effect on the legal position of the School Committee, as declared by the Chair.

Voting Yes: Suzanne Scroggins, Paul Bosworth and Patrick Chilcott

Voting No: none

Abstaining: none

Absent: Michael Tropeano and Ginny Wandell

VOTE: At 8:46 PM, on a motion made by Patrick Chilcott and seconded by Paul Bosworth, it was unanimously voted to adjourn.

Voting Yes: Suzanne Scroggins, Paul Bosworth and Patrick Chilcott
Voting No: none
Abstaining: none
Absent: Michael Tropeano and Ginny Wandell

APPROVED: September 20, 2016

MOTIONS

VOTE: On a motion made by Patrick Chilcott and seconded by Paul Bosworth, it was unanimously voted to approve the regular school committee meeting minutes of June 14, 2016 as presented.

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Voting No: none
Abstaining: none
Absent: Michael Tropeano and Ginny Wandell

VOTE: On a motion made by Paul Bosworth and seconded by Patrick Chilcott, it was unanimously voted to approve the closeout as presented.

Voting Yes: Suzanne Scroggins, Paul Bosworth and Patrick Chilcott
Voting No: none
Abstaining: none
Absent: Michael Tropeano and Ginny Wandell

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