

# Pembroke Public Schools

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## PEMBROKE SCHOOL COMMITTEE MEETING

Tuesday, January 5, 2016

North Pembroke Elementary School Library

7:00 PM

### Call to Order

Mr. Tropeano called the meeting to order at 7:00 PM.

**Present from Administration:** Mrs. Erin Obey, Interim Superintendent; Marybeth Brust, Director of Teaching & Learning and Jessica Duncanson, Director of Student Services

**Present from Committee:** Michael Tropeano, Chair; Paul Bosworth, Vice Chair; Ginny Wandell, Secretary; Patrick Chilcott and Suzanne Scroggins

### Acknowledge & Schedule Visitors

Mr. Tropeano welcomed the audience and asked if anyone wished to speak. No one wished to speak

### Adjustments to the Agenda

PHS Track trip added.

### Communications

None

### Approval of Bill Schedule

Bills were circulated for committee approval.

### Consideration of Approval: School Committee Minutes of December 1<sup>st</sup> and December 8<sup>th</sup>

VOTE: On a motion made by Patrick Chilcott and seconded by Paul Bosworth, it was unanimously voted to approve the school committee meeting minutes of December 1, 2015 as presented.

Voting Yes: Michael Tropeano, Paul Bosworth, Ginny Wandell, Patrick Chilcott and Suzanne Scroggins

Voting No: none

Abstaining: none

Absent: none

VOTE: On a motion made by Patrick Chilcott and seconded by Paul Bosworth, it was unanimously voted to approve the school committee meeting minutes of December 8, 2015 as presented.

Voting Yes: Michael Tropeano, Paul Bosworth, Ginny Wandell, Patrick Chilcott and Suzanne Scroggins

Voting No: none

Abstaining: none

Absent: none

### Superintendent's Report

**OUR MISSION:** To ensure student achievement through excellence in teaching and learning.

#### Consideration of Acknowledgement: Gift to PHS Music Department

Mrs. Obey said the Bosworth's donated a french horn and an oboe, with a combined value of \$1500. Mrs. Obey thanked the Bosworth family and said that Mrs. Chapman is very excited.

VOTE: On a motion made by Suzanne Scroggins and seconded by Patrick Chilcott, it was unanimously voted to acknowledge the generous gift from the Bosworth's to the PHS Music Department.

Voting Yes: Michael Tropeano, Paul Bosworth, Ginny Wandell, Patrick Chilcott and Suzanne Scroggins

Voting No: none

Abstaining: none

Absent: none

#### Consideration of Approval: PHS AP US Government Trip to Washington, DC

VOTE: On a motion made by Paul Bosworth and seconded by Patrick Chilcott, it was unanimously voted to approve the PHS AP US Government trip to Washington, DC as presented.

Voting Yes: Michael Tropeano, Paul Bosworth, Ginny Wandell, Patrick Chilcott and Suzanne Scroggins

Voting No: none

Abstaining: none

Absent: none

Mrs. Obey said she received a question about the chaperone and after looking back to previous years trips she found it has been the same person. Mr. Bosworth said he would like to know how many students end up going.

#### Consideration of Approval: PHS Track Trip to Dartmouth Relays

VOTE: On a motion made by Patrick Chilcott and seconded by Paul Bosworth, it was unanimously voted to approve the PHS track trip to the Dartmouth relays this weekend as presented.

Voting Yes: Michael Tropeano, Paul Bosworth, Ginny Wandell, Patrick Chilcott and Suzanne Scroggins

Voting No: none

Abstaining: none

Absent: none

#### Update and Review of Crisis Management Protocols

Mr. Tropeano said with incidents that have occurred within the district as well as things happening externally it is time for the committee to look at what the district does. He said because it is not one piece and the district is trying to be strategic and proactive, he proposes breaking it into four categories and looking at each individually and involving the community. From there he suggested coming up with recommendations and implementing something from there. Mrs. Scroggins questioned if this affects policy. Mrs. Obey said there may be changes made to the student handbooks so it would affect policy. Mr. Tropeano said he believes the district lacks in the area of prevention, detection and support considering the rise in the number of incidents over the past several years. He said looking at responsiveness, working with agencies outside of the school department, reviewing policies and how communication is handled. He suggested putting together a group to include parents, community members, school committee and administration and have the group come up with what changes should be made and what the reaction should be. Then the district can take the action deemed necessary and appropriate. Mr. Bosworth said he is not sure of the May 30<sup>th</sup> timeline because of possible financial impacts involved. Mr. Tropeano said three factors play into the timeline, first is the hiring of the new superintendent, second is having the new resource officer involved in the process and the third factor is

the overall work load with having contract negotiations happening on top of the superintendent search. Mr. Chilcott said if the Chief and PPD are involved that should cover the lack of having the new resource officer onboard. He added that this is so important and he doesn't think five months is needed if the right people are involved. Mrs. Wandell said she thinks this plan could be split into two parts and possibly involve different people in each part. Mr. Bosworth said he thinks the administrators should be the same. Mrs. Obey said she and the chief having been looking at this for a couple months to figure out where the effort is best placed and a group has been put together and recently met, which includes herself, five school liaisons, Chief Wall, Chief Hill and three other administrators. She said the PPD and school will work together to overlap training on things like detecting a threat. The group identified resources that the school department can tap into and she added that she talked to Hanover schools about what their resource officer position looks like. She added that with the work that is already in progress, a compressed timeline would be possible. Mr. Chilcott suggested Mrs. Obey and Chief Wall make a joint presentation to the committee so the community knows what is happening and from there decide how many groups are needed. Mrs. Scroggins questioned if there people who really want to participate in this group and not just use it to be vocal. Mrs. Obey said the PTO councils are all interested in this topic. Mr. Bosworth said he suggests that administration come back in two weeks with what they have done, what their plans are, and how their plans will involve parent and community involvement going forward. Mr. Chilcott said Chief Wall should be present also.

Mr. Chilcott said he thinks a high school student should be in this group. Mrs. Scroggins said she thinks the committee has to be aware that they are not going to please everybody and their job is to make decisions. She said setting up a structure including the community, the committee, administration and students is a good idea. She added that the committee will do its best for the students and community and it will probably have to be revisited at some point. Mr. Tropeano agreed that it will have to be revisited because society is constantly changing.

### **Superintendent Search Update**

Mr. Tropeano said the brochure went out to 1181 people and 77 agencies. Mr. Bosworth asked if the committee could find out the current positions of the applicants and Mr. Tropeano said he will ask Mr. Hardy. Mr. Tropeano said parent applications include 4 from North, 3 from Bryantville, 5 from Hobomock, 4 from PCMS, 5 from PHS, and 4 community at large. He asked to have the names of the administrators and teachers at the next meeting. The committee decided to get all letters of interest at once in order to make a decision.

VOTE: At 8:29 PM, on a motion made by Patrick Chilcott and seconded by Suzanne Scroggins, it was unanimously voted, by roll call vote, to enter Executive Session Pursuant to Chapter 30A, Section 21(a)(3) to discuss strategy for personnel contracts as an open meeting may have a detrimental effect on the legal position of the School Committee, as declared by the Chair.

Voting Yes: Michael Tropeano, Paul Bosworth, Ginny Wandell, Patrick Chilcott and Suzanne Scroggins  
Voting No: none  
Abstaining: none  
Absent: none

**APPROVED: January 26, 2016**

## **MOTIONS**

**VOTE:** On a motion made by Patrick Chilcott and seconded by Paul Bosworth, it was unanimously voted to approve the school committee meeting minutes of December 1, 2015 as presented.

Voting Yes: Michael Tropeano, Paul Bosworth, Ginny Wandell, Patrick Chilcott and Suzanne Scroggins  
Voting No: none  
Abstaining: none  
Absent: none

**VOTE:** On a motion made by Patrick Chilcott and seconded by Paul Bosworth, it was unanimously voted to approve the school committee meeting minutes of December 8, 2015 as presented.

Voting Yes: Michael Tropeano, Paul Bosworth, Ginny Wandell, Patrick Chilcott and Suzanne Scroggins  
Voting No: none  
Abstaining: none  
Absent: none

**VOTE:** On a motion made by Suzanne Scroggins and seconded by Patrick Chilcott, it was unanimously voted to acknowledge the generous gift from the Bosworth's to the PHS Music Department.

Voting Yes: Michael Tropeano, Paul Bosworth, Ginny Wandell, Patrick Chilcott and Suzanne Scroggins  
Voting No: none  
Abstaining: none  
Absent: none

**VOTE:** On a motion made by Paul Bosworth and seconded by Patrick Chilcott, it was unanimously voted to approve the PHS AP US Government trip to Washington, DC as presented.

Voting Yes: Michael Tropeano, Paul Bosworth, Ginny Wandell, Patrick Chilcott and Suzanne Scroggins  
Voting No: none  
Abstaining: none  
Absent: none

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Voting No: none  
Abstaining: none  
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Voting Yes: Michael Tropeano, Paul Bosworth, Ginny Wandell, Patrick Chilcott and Suzanne Scroggins  
Voting No: none  
Abstaining: none  
Absent: none