

PEMBROKE PUBLIC LIBRARY BOARD OF TRUSTEES

Meeting Minutes for January 9, 2020

ATTENDING: Mary Beth Courtright, Larissa Curley, Sean Fitzpatrick, Melissa McCleary (Youth Services Librarian), Jill Taylor, Deborah Wall (Library Director), and Carol Watches.

Larissa Curley, Chairperson, called the meeting to order at 6:40 P.M. The minutes of the December meeting were read. Mary Beth made a motion to accept minutes as amended (FY21 budget submitted, corrected from FY20), Carol seconded, and it was so voted.

OLD BUSINESS: Discussion on whether or not to eradicate fines has been tabled; will be discussed at an unknown future date.

DIRECTOR'S REPORT: The Director's Report for December was read. Circulation numbers remained steady, at 5,492 for December. The computer use number should be a total of 699 rather than 755; Debbie will amend the report.

Jill moved to accept the Director's Report as amended, Carol seconded, and it was so voted.

YOUTH SERVICES REPORT: The Youth Services Report for December was read. Storytime was popular, as always, and Kids Craft workshops (Sock Snowpals for two different age groups) were a hit.

Mattakeesett Garden Club made a generous contribution to Youth Services. We greatly appreciate their generosity!

Mary Beth moved to accept the Youth Services Report as written, Carol seconded, and it was so voted.

REFERENCE LIBRARIAN'S REPORT: The Reference Librarian's Report for December was read. There were a total of 42 reference requests in December, and Stephanie hosted a number of adult events. The most popular event during the month was the Movie Matinee, *Downton Abbey*.

Sean moved to accept the Reference Librarian's Report as written, Mary Beth seconded, and it was so voted.

FINANCIAL REPORT: The Financial Report for December was reviewed. The budgeted amount for Custodial Supplies may not be sufficient for actual FY20 expenditures. Passport applications continue to be an excellent revenue source.

Mary Beth moved to accept the Financial Report as printed, Sean seconded, and it was so voted.

MAINTENANCE: No news.

FRIENDS NEWS: The large dollhouse the Friends raffled off to benefit the library raised over \$300! We appreciate all of the work the Friends do on the library's behalf.

FOUNDATION NEWS: No news.

NEW BUSINESS: PACTV has purchased the iMac and accompanying equipment and delivered it to the library. The library will even be getting a large light ring! Dan Rodriguez from PACTV is planning to train staff on the equipment; we're looking forward to offering fun new things!

State-wide minimum wage increased on January 1, 2020. The Town of Pembroke has not yet provided a way for part-time employees to have wages increased, so the issue will be addressed at Town Meeting.

Debbie has submitted a capital request for carpeting and computers to Town Hall.

The next meeting of the Board of Trustees will be held on Thursday, February 13, 2020 at 6:30pm.

Sean moved to adjourn the meeting, Jill seconded. The meeting was adjourned at 7:45 P.M.

Respectfully submitted,

Jillian Taylor
Secretary