

PEMBROKE PUBLIC LIBRARY BOARD OF TRUSTEES

Meeting Minutes for May 9, 2019

ATTENDING: Mary Beth Courtright, Larissa Curley, Lyn Dionne, Melissa McCleary (Youth Services Librarian), Sean Fitzpatrick, Jill Taylor, and Deborah Wall (Library Director).

Larissa Curley, Chairperson, called the meeting to order at 6:30 P.M. The minutes of the April meeting were read. Mary Beth made a motion to accept minutes as written, Lyn seconded, and it was so voted.

OLD BUSINESS: Advisory will recommend our budget be restored (\$5,000) at Town Meeting on May 14, 2019. The article to fund the full-time Reference Librarian position will be included on the warrant.

The library could receive a car charging station through an Energy Committee grant, if awarded the grant.

The Friends of the Pembroke Library raised \$1,300 at their spring Book & Bake sale!

DIRECTOR'S REPORT: The Director's Report for April was read. Circulation numbers are up, across the board (eBooks, audiobooks, Overdrive magazines, print books, etc.).

Darlene O'Connell has accepted a position at another local library and her last day will be Friday, May 10th. Darlene has been with our library for almost twenty years! The Trustees wish her the best of luck.

Mary Beth moved to accept the Director's Report as written, Larissa seconded, and it was so voted.

YOUTH SERVICES REPORT: The Youth Services Report for April was read. There was an abundance of volunteers in April; some of their hours were spent decorating the Craft Room. Melissa is gearing up for summer reading and summer programming – there are plenty of great things on the horizon!

Mary Beth moved to accept the Youth Services Report as written, Jill seconded, and it was so voted.

REFERENCE LIBRARIAN'S REPORT: The Reference Librarian's Report for April was read. There were a total of 49 requests in April, 29 of which were technology-related. April was the second-busiest month this year, with March being the top month for requests.

Sean moved to accept the Reference Librarian's Report as written, Jill seconded, and it was so voted.

FINANCIAL REPORT: The Financial Report for April was reviewed. Debbie will track book fines for a few months, and the Trustees will discuss potentially eliminating late fines (at a future date).

Lyn moved to accept the Financial Report as written, Mary Beth seconded, and it was so voted.

MAINTENANCE: If the capital funds are approved at Town Meeting, Debbie will set up the update of the alarm system, ASAP.

FOUNDATION NEWS: No news to report.

NEW BUSINESS: Several roof shingles were replaced this week, repairing damage sustained during a recent wind storm.

The next meeting of the Board of Trustees will be held on Thursday, June 13, 2019 at 6:30pm.

Jill moved to adjourn the meeting, Mary Beth seconded. The meeting was adjourned at 7:15 P.M.

Respectfully submitted,

Jillian Taylor
Secretary