

PEMBROKE HOUSING AUTHORITY

Kilcommons Drive
Pembroke, MA 02359

NOTICE OF REGULAR MEETING

Notice is hereby given in accordance with Section 23B of Chapter 39 of the General Laws that the Regular Meeting of the Pembroke Housing Authority will be **Tuesday, June 7, 2016, 5:30 P.M.** at Kilcommons Drive in the Town of Pembroke.

Carolyn Crossley,
Chairperson

AGENDA

1. Announcement.
2. Roll Call.
3. Minutes. **Meeting of May 3, 2016.**
4. Executive Director's Report.
5. Finance. **April, May 2016 Financials,
May Warrants, Payrolls, Bills.**
6. Old Business. **Personnel Policy.
Duxbury H.A.**
7. New Business.

Resolution 16 – 15: Approve and adopt the **Capital Improvement Plan** for FY 2017 through FY 2021.

Resolution 16 – 16: Approve and adopt the **2016 Utility Allowance Schedule** as prepared by Old Colony Planning Council.

Resolution 16 – 17: Rescind the previously awarded contract with **City Wide Mass Painting, Inc.** for the **Community Building Roof Replacement at Kilcommons Drive, Fish No. 231- 056**

Resolution 16 – 18: Award and Authorize the Director to execute a contract for the **Community Building Roof Replacement at Kilcommons Drive, Fish No. 231- 056** to **WPI Construction, Inc.** in the amount of \$ 16,700.00. The source of funds is DHCD FY16 Formula Funding.

Resolution 16 – 19: Approve and Authorize the Director to execute **Change Order No. 1** to the contract of **Demelo Construction Services Corp.** for the **Exterior Door and Frame Replacement at MacDonald Way.** Change Order No. 1 will result in an increase of **\$ 11,713.57** to the contract price, and a **time extension** of **209 calendar days.**

Resolution 16 – 20: Approve the **Lead Paint Certification of Compliance.**

Resolution 16 – 21: Approve the contract for administering of the **HUD MA070 - Duxbury HCV/Section 8** program.

Resolution 16 – 22: Appoint John McKeown as **Chief Procurement Officer** for the Pembroke Housing Authority.

8. Adjourn.

Posted 6-3-16, 2:49 PM

Documents:

May 3, 2016 Minutes,
Financial Report, May 2016
May 1st-31st Warrants, Payroll,
Capital Improvement Plan,
2016 Utility Allowance Schedule,
Lead Paint Certificate,
Section 8 Administering,
Bid Results, Roof Project and Memo.