

Board of Director's Meeting
Pembroke Council on Aging
December 17, 2019

Meeting called to order at 6:00 P.M.

Present: Joe Ryan, Pam Blades, Jim Kinkade, John Melchin
Linda Osborne, Marilyn Christmann, Karee Bohman
Gretchen Emmets Director of C.O.A., John Brown liaison
to the Board of Selectmen.

Alternate's Shelly Campbell

Absent: Sue Ellen Hewitt, Janet O'Melia

Guest's: Jim McPherson, Sharon Tyler, Gail Shaw

Meeting called to order at 6:00 P.M.

Minutes: Read and accepted
Treasurer's Report: Not available
Friend's Report: Read and accepted
Director's Report: Read and Accepted
O.C.E.S. Report N/A
O.C.P.C. Report N/A

Gretchen report's that she is currently working on the fiscal 2021 budget. Gretchen also mentioned that Linda Freeman has agreed to work a 30 hour week, Linda is our outreach worker. The additional 11 hours will be very helpful to our seniors.

The Strategic planning committee spoke at length about the improvements to the C.O.A. building including the much needed second bathroom and also handicapped doors. Joe and Gretchen have reviewed the current drawings/plans.

Karee has been working diligently on the Mass. Healthy Aging Communities, and has made arrangements with Mr. James Fuccione to come and give a seminar some Wednesday afternoon in either January or February.

There was also a discussion on a commercial kitchen way down the road, if a commercial kitchen is put in the new community center anyone using it would have to be

certified "Serve Safe" to use the facilities.

Shelly Campbell has been nominated to be appointed to the board of director's.

Meeting adjourned at 7:00P.M.

Next meeting is scheduled for January 21, 2020 at 6:00

Respectfully submitted

John Melchin