

BOARD OF DIRECTOR'S MEETING

PEMBROKE COUNCIL ON AGING

JUNE 21, 2016

Meeting called to order at 6:00 P.M.

Present: Linda Osborne, Janet LaBerge, John Melchin, Sue Ellen Hewitt, Eve Masiello, Jim Kinkade, Pam Blades (ALT), and Anna Seery.

Absent: Kathleen Toole, Janet O'Melia (ALT).

Minutes Read: Motion to accept, Sue Ellen Hewitt, Jim Kinkade.

Treasurer's Report: Motion to accept, Sue Ellen Hewitt, Jim Kinkade, Janet LaBerge.

Director's Report: Friends of the C.O.A read and accepted.

Old Colony Elder Services Report (OCES): Not attended.

Old Colony Planning Council (OCPC): Not attended.

Strategic Planning Committee: Read and accepted, Jim Kinkade, Janet Laberge.

OCES is looking for a person with experience in the food industry to replace the nutrition site person. The hours would be Monday thru Friday, 9:A.M. to 1 P.M.

Linda Murphy our present S.H.I.N.E. person will be leaving this summer. There is a new person ready to step into the position in the fall.

The parking lot side door was damaged last winter and will be repaired sometime in the near future.

The 1<sup>ST</sup> Memory Café program went off very well. It was well received by all of the participants.

The Friends of the C.O.A. are working on a new Cook Book and need people who are willing to share their recipes. The Friends are also selling Tote Bags and T-Shirts.

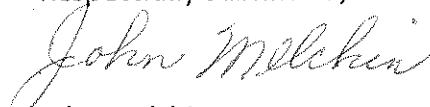
All of the slots for the Tax Work Off program have been filled for this year.

A suggestion was made to have the NO PARKING sign in the side parking lot moved over to the area reserved for Meals On Wheels drivers. This will make it easier for them to load up their cars with meals.

It should be noted that the kitchen door shall not be used as a public entrance. Please use the front door or the handicapped ramp entrance.

Plans are being explored to have a new handicapped ramp build across the front of the C.O.A. building.

Respectfully Submitted,



John Melchin