



**Pembroke Open Space Committee
Minutes of the Meeting of
August 25, 2022
Room 13, Pembroke Town Hall**

Disclosure: These minutes are not verbatim – they are the administrative agent’s interpretation of what took place at the meeting.

All materials presented during this meeting are available in the Pembroke Conservation Commission office.

Open Meeting Law, G.L.c. 30A § 22.

Members present: Denise Moraski, acting chair; Robert Clarke, Jr., member; Teresa Harling, member; Debbie Schneider, member
Remote participation: Michael McDonough, chair
Not present: Tracy Marino, member; Julie Slys, member
Staff present: Robert Clarke, Sr., Conservation Agent; Melissa Joyce, Administrative Agent

At 7:00PM, Ms. Denise Moraski, acting chair, opened the meeting.

ADMINISTRATIVE BUSINESS

Liaison Report: The Conservation Commission is concerned with the state of most of the trails in town. A brush mower has been purchased according to the Town Manager. This will be for the committee to use on trails and Open Space properties. Training will be required for any operators and will be limited due to liability concerns. The commission would like a list of the active trail stewards to be kept on file in the office. Mr. Chenard has scheduled the survey of the Lage property for the fall after the leaves are gone. Once this is completed the plans can continue.

New Business:

The final draft of the Open Space Plan is completed and can soon be submitted to the state. Mr. McDonough asked the members to read the draft and vote on approving it for submittal at the next meeting.

Kiosks- A plan for installation is still required. Tentative locations for the 3 kiosks are at the Lage property, the high school trails, and J.J. Shepherd Forest behind the baseball fields. Mr. McDonough stated that he was getting trail maps printed to be displayed on the kiosks. He is reaching out to the utility company to see if they will help with installation. Ms. Moraski will gather quotes from local companies to

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gauge the cost of installation. Mr. Clarke stated that there needs to be a point person to direct the work and locations need to be approved and finalized.

Trail Marking – Mr. McDonough suggested beginning the trail color coding/marketing at Tubb's Meadow. He would like to set up a trail day with volunteers to complete this project. Tentative dates for the trail days are 9/25/22 and 10/16/22. Mr. Clarke Jr. asked who would be marking the trails and suggested visiting the site beforehand to see the state of the trails. They are overgrown and in need of maintenance before the color coding can be completed.

To-Do List – The Conservation Commission has requested a list of current and proposed projects being done by the Open Space Committee. He requested members email him a list to be sent to the office.

Tracking the projects and knowing who is overseeing each item will help in communication with residents and members, as well as increase efficiency in completing the projects.

Ongoing Business:

Non-voting member, Mr. Aluisy, stated that he met with CPC regarding a proposed plan for pickleball courts, bocce fields, and a playground that he would like to see installed at the Luddam's Ford property. Plans must be submitted before it can go to Town Meeting for a vote.

Signs: Mr. McDonough stated that he would like to price out signs for 10-12 properties in the same style as the Tubb's Meadow and Luddam's Ford signs. He suggested looking into CPC money for this.

Well-capping at Lage – Mr. McDonough has reached out to several businesses to get information on a well cap for the Lage Preserve. He will check back in for updates. Mr. Clarke Jr. said he would go to the site and measure the area and find a temporary solution.

A motion to end the meeting was made by Ms. Moraski at 8:18pm, seconded by Mr. Clarke Jr.. Motion passed unanimously.

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