



**Pembroke Conservation Commission
Minutes of the Meeting of
March 20, 2017
Pembroke Town Hall, Veterans Hall**

Disclosure: These minutes are not verbatim – they are the administrative agent's interpretation of what took place at the meeting.

All materials presented during this meeting are available in the Pembroke Conservation Commission office.

Open Meeting Law, G.L. c. 30A § 22.

Agenda – May include topics not reasonably anticipated by the chairman at time of posting of the meeting.

Open Meeting Law, G.L. c. 30A § 20.

Members present: Andrew Stevenson, Chairman; Richard Madden, Vice Chairman; Robert Clarke, Agent; Art Egerton, Member; Scott Glauben, Member

Staff present: Rachel Michael, Administrative Agent

Members absent: none

At 7:30PM, Mr. Andrew Stevenson, Chairman, opened the meeting and stated that the proceedings would be made available to the public through video and audio broadcast on the PACTV Government Access Channel for broadcast at future dates and also stated that all comments made in open session would be recorded.

OLD BUSINESS

Bicentennial Trail

Mr. Glauben stated that he has been to the site to gain a better understanding of the scope of work needed. He took immediate notice of a 24" cherry tree – which appears to be a safety issue – located approximately 125' into the trail that is leaning toward the house adjacent to the trail. He stated the tree should be removed. He informed the commission that DPW workers could not be used for this type of work for insurance purposes.

A motion was made by Mr. Robert Clarke and seconded by Mr. Richard Madden to authorize Mr. Glauben to locate a contractor to remove the tree as soon as possible. All in favor.

Wild Parsnip

Mr. Madden is awaiting the proposal for removal and long-term plan from John Edgar of Phase II Storm Water Solutions & Products, Inc.

Materials or other exhibits used by the public body in an open meeting are available to the public, within 10 days, upon request.

Mattakeesett Street baseball fields

Mr. Clark stated that there is another group of trees that need to be removed near the area where the trees were removed last year near the DPW and the animal pound. Mr. Madden would like to make use of the trees to construct arbors. Mr. Glauben will research contractors from whom he could solicit proposals for the work.

Chimney/woodstove at Herring Run Park

Mr. Egerton and Mr. Madden have asked Mr. Cain to submit a proposal for the project, but they are still in search of two other contractors to provide a proposal.

Picnic tables

Mr. Glauben stated the picnic tables at Tractor Supply Company are not suitable/sturdy enough for public usage, but would be best placed in a residential setting. He asked if the matter could be discussed after town meeting when CPC funds should be approved that could be used to defray, if not cover completely, the cost of the tables.

PUBLIC HEARING

Notice of Intent (NOI) – off Valley Street – Brainfrank

Invitees and attendees: Steve Kotowski, *Webby Engineering*; Cameron Larson, *Environmental Consulting & Restoration, LLC*; Jennifer Lore, *abutter*; John Kelley, *abutter*

Mr. Kotowski gave an account of the history behind the project and presented the plan for the proposed 10'-wide gravel driveway. He stated that the proposed 4,920 sq. ft. driveway dimensions were kept as close to the lot line as possible and are elevated about 1' off of the existing grade. The proposal also includes 4" PVC pipes under the driveway to allow for drainage and a silt sock to contain the work. It was suggested by members that 4" pipes would likely be insufficient for drainage. Mr. Kotowski stated that the pipes could be elevated to 6", rather than 4" pipes as originally proposed. It was then asked whether the lot, as presented, is a recorded lot or if it is imaginary. Mr. Kotowski confirmed the lot is not recorded. There was general discussion about the replication area, confirming delineation, and safety issues that the design of the driveway may create. Abutters voiced concern about the potential of water backing up onto their properties. After hearing all of these concerns, Mr. Kotowski agreed to work on the problems with the plan that the members brought to his attention and he will request an audience before the Planning Board to be heard on the matter again.

A motion was made by Mr. Clarke and seconded by Mr. Egerton to continue the matter for one month so Mr. Kotowski can make necessary changes to the plan. All in favor

ADMINISTRATIVE BUSINESS

Minutes of the meeting

A motion was made by Mr. Clarke and seconded by Mr. Egerton to accept and approve the minutes of the March 13, 2017 meeting as written. The chairman abstained from voting due to absence from the March 13 meeting. Motion passed.

Documents signed

Determination of Applicability, 3 Grove Street, Daley

Voucher for payment to Perma-Line Corp. for traffic signs for trail maintenance

Voucher for Art Egerton's mileage and tolls to/from the MACC Conference

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At 8:16PM, a motion to adjourn was made by Mr. Clarke and seconded by Mr. Egerton. All in favor.

Materials and Exhibits

Notice of Intent and accompanying plans – off Valley Street
Draft minutes of the March 13, 2017 meeting

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