



**Pembroke Conservation Commission  
Minutes of the Meeting of  
March 2, 2023  
Conference Room 13, Pembroke Town Hall**

*Disclosure: These minutes are not verbatim – they are the administrative agent’s interpretation of what took place at the meeting.*

*Open Meeting Law, G.L.c. 30A § 22.*

All materials presented during this meeting are available in the Pembroke Conservation Commission office.

**Members present:** Arthur Egerton, Chair; Gino Fellini, member; James Campbell, member;  
Richard Madden, member; Robert Clarke, Sr., member  
**Not present:** Teresa Harling, vice chair; Sandy Gremlich, member  
**Staff present:** Melissa Joyce, Conservation Administrative Agent

At 7:00PM, Mr. Egerton, chair, opened the meeting and asked the members to introduce themselves, then stated that the proceedings would be made available to the public at future dates and that all comments made in open session would be recorded.

**ADMINISTRATIVE BUSINESS**

**Minutes** – February 2, 2023 – A motion to accept the minutes as written was made by Mr. Fellini and seconded by Mr. Campbell. Motion passed.

**Agent’s Report:**

The Administrative Agent is moving to a new position and there is an opening in the Department of Municipal Inspections.

The buildings at the Lage Preserve have been removed. A motion to send a letter requesting a timeline for the survey and delineation of the Lage Preserve to the Town Manager was made by Mr. Madden and seconded by Mr. Fellini. Motion passed unanimously.

**Hearings:**

**Notice of Intent (NOI) - DEP #SE056-1091 – 23 Ridge Avenue**

This NOI is to demolish an existing dwelling and garage and rebuild a new single-family home with associated utilities outside the buffer zone. All materials from the demolition will be removed from the site and disposed of. Some trees will be removed during the demolition and rebuilding. Applicants were made aware of the tree policy and will either replant trees or donate money to the town. The septic will be outside the buffer zone and the existing system will be crushed and pumped. Mr. Madden inquired about

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roof run-off plans. Mr. Kennedy stated there is no drywell planned, the gutters will lead to the yard which should be sufficient based on the topography. A larger 15" silt sock will be placed at the rear of the property, closer to the resource area, 12' will be used along sides of property.

A motion to close the hearing was made by Mr. Fellini and seconded by Mr. Madden. All in favor, motion passed unanimously.

A motion to issue an Order of Conditions with the standard conditions was made by Mr. Fellini and seconded by Mr. Clarke. Motion passed unanimously.

### **Request for Determination of Applicability (RDA) – West Elm Street**

In attendance: Polina Safran, SWCA Environmental

This Request for Determination of Applicability is for the installation of a gas main along portions of West Elm Street, starting at the intersection of Milbery Lane and continuing south to the intersection of West Elm and Oldham Streets. Approximately 7,256 linear feet of gas main will be installed within the road layout and a small portion of the drive to the Pembroke Country Club. This new main will replace a degraded existing gas main.

Portions of the project are within the 100-foot BZ and 200-foot riverfront area. There is no filling of wetlands proposed. All areas are previously disturbed and will be restored to pre-construction conditions following construction. No tree removal is proposed.

Excavation will be done by small machine; excess soil will be taken off site. Project is estimated to start in April and will take 4-months to complete.

Mr. Madden indicated that an old stone bridge is in the area they will be working in and that they should take care not to disturb that structure.

Mr. Clarke asked that a list of emergency contacts for the project be sent to the office in case of any issues.

A motion to close the hearing was made by Mr. Fellini and seconded by Mr. Clarke. Motion passed unanimously.

A motion to issue a -3 determination with the standard conditions was made by Mr. Fellini and seconded by Mr. Madden. Motion passed unanimously. Mr. Egerton stated that anyone aggrieved by this decision has the right to appeal within 10 business days.

### **Ongoing Business:**

**Spring Tree Planting** – Mr. Egerton will send the list he compiled of trees to purchase to the office to be approved by the Town Manager and ordered.

A motion to end the meeting was made by Mr. Campbell at 8:12pm, seconded by Mr. Madden. Motion passed unanimously.

### **Materials and Exhibits**

Notice of Intent and accompanying documents – 23 Ridge Avenue

Request for Determination of Applicability and accompanying documents – West Elm Street

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