



COMMUNITY PRESERVATION COMMITTEE
Minutes of the meeting of
April 12, 2018
Pembroke Town Hall, Room 13

Disclosure: These minutes are not verbatim – they are the administrative agent's interpretation of what took place at the meeting.
All materials presented during this meeting are available in the Pembroke Conservation Commission office.

Open Meeting Law, G.L.c. 30A § 22.

Agenda – May include topics not reasonably anticipated by the chairman at time of posting of the meeting.

Open Meeting Law, G.L.c. 30A § 20.

Ms. Lisa Cullity, Member, opened a meeting of the Pembroke Community Preservation Committee at the Pembroke town hall in Room 13 at 7:32 PM on Thursday, April 12, 2018. Other members present were Mr. Robert Clarke, Ms. Carolyn Crossley, Mr. Matthew Norton, Mr. Daniel Pellitier and Mr. Paul Whitman. Members not in attendance were Mr. Stephen Herrmann. Also in attendance was Rachel Keller, Administrative Assistant to the Pembroke Community Preservation Committee.

I. Reorganization of the Committee

- A. There was discussion about the decision of the current chairman to resign from his position on the committee. There was also discussion about the need for officers in addition to chairman. At the conclusion of this discussion,

A motion was made by Mr. Clarke and seconded by Ms. Crossley, and it was therefore

VOTED: To nominate and accept Ms. Lisa Cullity as the chairman of the committee.

Mr. Clarke, Ms. Crossley, Mr. Norton and Mr. Pellitier were in favor of the motion. Motion passed unanimously.

- B. A motion was made by Ms. Cullity and seconded by Ms. Crossley, and it was therefore

VOTED: To nominate and accept Mr. Robert Clarke as the vice chairman of the committee.

Mr. Clarke, Ms. Crossley, Mr. Norton and Mr. Pellitier were in favor of the motion. Motion passed unanimously.

- C. A motion was made by Ms. Cullity and seconded by Mr. Norton, and it was therefore

Materials or other exhibits used by the public body in an open meeting are available to the public, within 10 days, upon request.

VOTED: To nominate and accept Mr. Daniel Pellitier as the clerk of the committee. Mr. Clarke, Ms. Crossley, Ms. Cullity and Mr. Norton were in favor of the motion. Motion passed unanimously.

II. Administrative Business

A. Meeting Minutes – February 8, 2018

1. The chairman asked for discussion regarding the draft meeting minutes of February 8, 2018, which were submitted to the committee for review and approval by the administrative assistant. There was no discussion; therefore,

Upon a motion made by Mr. Norton and seconded by Mr. Clarke, it was –

VOTED: To accept and approve the meeting minutes of February 8, 2018.

Mr. Clarke, Ms. Crossley, Mr. Norton and Mr. Pellitier were in favor of the motion. The chairman was present, but did not vote. Motion passed.

III. New Business

A. Application for Funding

1. Handicap mats for the beach town landing and the beach at Little Sandy Bottom pond
Mr. Edwin Thorne, Pembroke Town Administrator, explained to the members that the mats are necessary to be in compliance with ADA regulations. The quote that was submitted with the application is in the amount of \$7,710.00. This amount includes two mats – one for the beach at the town landing and one for the beach at Little Sandy Bottom pond. The chairman asked if there was further discussion – there was none; therefore,

Upon a motion made by Mr. Norton and seconded by Mr. Clarke, it was –

VOTED: To accept and approve the application submitted by Mr. Edwin Thorne, as submitted, AND to appropriate \$7,710.00 in funding – from the open space account - for the purchase of two ADA compliant mats for the beaches at town landing and Little Sandy Bottom pond.

Mr. Clarke, Mr. Crossley, Mr. Norton, Mr. Pellitier and Mr. Whitman were in favor of the motion. Motion passed.

B. Request for Funding for Community Center Study

1. Mr. Andrew Sullivan of the “Community Center Task Force” presented a plan to the members for a new design of the community center and surrounding land, to include senior housing and other buildings (e.g. Council on Aging). He suggested the members consider funding engineering costs for a more detailed plan for the entire 30-acre parcel. The members directed the administrative assistant to research whether this study would be an allowable use of funds and report back at the next meeting with finds.

C. There was discussion about changing the meeting time to earlier in the evening. The members agreed to hold all future meetings at 6:30PM.

There being no further discussion or votes, the meeting adjourned at 8:32PM.

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Respectfully submitted,

Rachel L. Keller
Administrative Assistant

Materials and Exhibits

Draft minutes for the February 8, 2018 meeting

Application for funding for handicap mats for beaches

Community Center Task Force draft plan

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