

**TOWN OF PEMBROKE
MASSACHUSETTS**

COMMUNITY PRESERVATION COMMITTEE

MEETING MINUTES

December 8, 2016

Mr. Brian Van Riper, Chairman, opened a meeting of the Community Preservation Committee at the Pembroke Town Hall in Room 13 at 7:30 PM on Thursday, December 8, 2016. Other members present were Mr. Robert Clarke, Ms. Carolyn Crossley, Ms. Lisa Cullity, Mr. Stephen Herrmann and Mr. Paul Whitman. Members not in attendance were Ms. Diane Beauchesne and Mr. Matthew Norton. Also in attendance was Ms. Rachel Michael, Administrative Assistant to the Pembroke Community Preservation Committee.

I. Old business

A. Land purchase at Washington/Barker streets. Since the town had purchased the property prior to town meeting, the CPC's article was not permissible; therefore, the article was withdrawn. The funds will remain in the accounts they were to be drawn from - \$100,000.00 from open space and \$115,000.00 from fund reserve.

B. Cobb Library – Phase II is almost complete. Painting has been deferred to the spring.

II. New business

A. Legal question about open space funds being used for recreation projects. There was general discussion about the idea of instead using annual revenue/fund reserve for recreation projects. Suggestions were made about how to prioritize projects when funds are not adequate. These discussions will continue at future meetings.

B. Potential applications for funding

1. 62 Old Cart Path – a potential future land purchase application. The application that has been submitted was completed by the lessee of the barn on the property. The chairman is currently attempting to make contact with the owner of the property to determine his interest in selling the property to the town.
2. Water Street cemetery – property owner would like the town to restore some of the historic headstones.

III. Minutes

A. The chairman asked for discussion regarding the draft meeting minutes of August 18, 2016, which were submitted to the committee for review and approval by the administrative assistant. There was discussion about the status of the pay increase for the administrative assistant. The chairman informed the members that the pay increase would be decided prior to the renewal of the administrative assistant's contract. There was no further discussion; therefore,

Upon a motion made by Mr. Herrmann that was seconded by Ms. Crossley, it was –

VOTED: To accept and approve the meeting minutes, as printed, of August 18, 2016.

Mr. Clarke, Ms. Crossley, Mr. Herrmann, Mr. Van Riper and Mr. Whitman were in favor of the

motion. Ms. Cullity abstained from the vote, due to absence from the August 18 meeting. Motion passed.

There was then discussion regarding the next meeting to be scheduled for the committee. Members agreed that a meeting should be held on Thursday, January 12, 2017 at 7:30 PM.

There being no further discussion or votes, the meeting adjourned at 8:52 PM.

Respectfully submitted,

Rachel Michael, Administrative Assistant
Community Preservation Committee