MINUTES OF THE SELECTMEN'S MEETING JULY 8, 2020 REMOTE MEETING HOSTED BY PACTV ON ZOOM PLATFORM

PRESENT: Video: Daniel Trabucco (Chairman), Jessica M. Rushing (Vice Chairman), John G. Brown, Jr. (Clerk), Rebecca Coletta (Selectman), Tracy Marino (Selectman), Stephen Dodge (Moderator), William Chenard (Town Manager), Sabrina Chilcott (Assistant Town Manager)

At 7:10 pm, Mr. Trabucco advised that pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §20, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this public hearing of the Pembroke Board of Selectmen is being conducted via remote participation. No in-person attendance of members of the public will be permitted, but the public can view this meeting while in progress. PACTV is providing this service live on Comcast Government Access channel 15, and for those without cable, on their PRIME streaming channel by visiting www.pactv.org/prime. Members of the public attending this meeting virtually will be allowed to make comments if they wish to do so, during the portion of the hearing designated for public comment, by emailing selectmen@townofpembrokemass.org or calling 781-293-3844. All votes taken during this meeting will be roll call votes.

VOTE TO ENTER INTO A MOA WITH THE FIREFIGHTER'S UNION

Mr. Chenard advised that the town has reached an agreement with the Firefighter's Union for a three-year contract at 2/2/2% with small increases in longevity and paramedic stipend. Ms. Rushing moved enter into the Memorandum of Agreement between the Town of Pembroke and the Pembroke Permanent Firefighter's Association, Local 2351, I.A.F.F. as presented in executive session at the meeting of June 30, 2020. Mr. Brown seconded the motion. By roll call vote: 5/0: Brown – yes; Coletta – yes; Marino – yes; Rushing – yes, Trabucco – yes.

REVIEW, POSSIBLE DISCUSSION: OPEN SELECTMEN'S REPRESENTATIVE AND LIAISON POSITIONS

Mr. Trabucco presented a list of liaison vacancies. Ms. Marino indicated an interest in serving as liaison to the Advisory Committee. Mr. Trabucco stated that the Capital Funding Study Committee, Town Government Study Committee, Revenue and Budget Subcommittee and Sign Bylaw Review Committee can be disbanded and reconstituted when their mission is redefined. Ms. Rushing stated that the bylaw review should be performed by the Board as a whole, not as a subcommittee. Discussion ensued on the Joint Board of Selectmen/School Committee Revenue Subcommittee role and mission. Further discussion ensued on liaison roles and responsibilities. Ms. Coletta moved to close out the Capital Funding Study Committee, Town Government Study Committee, Revenue and Budget Subcommittee, Sign Bylaw Review Committee and Selectmen's By-Law Review Subcommittee until such time as they are brought forward; Ms. Rushing seconded the motion. By roll call vote: 5/0: Brown – yes; Coletta – yes; Marino – yes; Rushing – yes, Trabucco – yes. Mr. Brown moved Ms. Marino as Advisory Committee Liaison; Ms. Rushing seconded the motion. By roll call vote: 5/0: Brown – yes; Coletta – yes; Marino – yes; Rushing – yes, Trabucco – yes. Discussion ensued on having Department Heads attend weekly meetings of the Board of Selectmen to present project updates, concerns and budgetary needs. Mr. Trabucco states that Ms. Coletta wants to act as Selectmen's Liaison to the Planning Board, and Ms. Rushing so moved. Ms. Marino seconded the motion. By roll call vote: 5/0: Brown – yes; Coletta – yes; Marino – yes; Rushing – yes, Trabucco - yes. Ms. Coletta moved to appoint Ms. Rushing as DPW Water Commissioner's Liaison and Mr. Brown seconded the motion. By roll call vote: 5/0: Brown – yes; Coletta – yes;

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Marino – yes; Rushing – yes, Trabucco – yes. Ms. Rushing moved to retire the Casino Task Force Representative's role; Ms. Coletta seconded the motion. By roll call vote: 5/0: Brown – yes; Coletta – yes; Marino – yes; Rushing – yes, Trabucco – yes.

School Committee Liaison Update

Ms. Marino advised that Pembroke High School's graduation ceremony will be held August 8th at 9:00 am. Ms. Coletta expressed concern regarding the cost of reopening schools and how much CARES Act reimbursement funding would need to be appropriated versus the total available for all. Ms. Coletta recommended that the Board play a role working with the Town Manager to decide what expenses can be allocated to this effort as the \$1 million available is for the town as a whole.

FINAL REVIEW OF TOWN MEETING WARRANT; VOTE TO REMOVE ARTICLE 12

Ms. Rushing advised that the task force has met twice and have a written plan prepared for a July 28th indoor town meeting. This guidance will be distributed to the COA, Housing Authority, on the website, in print within the warrant and at Town Hall. Ms. Coletta moved to remove article 12 "Amend Zoning Bylaws, FEMA Map Panels" and to renumber the remaining articles in the final Annual Town Meeting Warrant and include article 13 in the consent as presented. Ms. Rushing seconded the motion. By roll call vote: 5/0: Brown – yes; Coletta – yes; Marino – yes; Rushing – yes, Trabucco – yes.

REVIEW OF CONSENT AGENDA

Town Moderator Stephen Dodge requested that articles 9, 13, 14 and 15 be removed from the Consent Agenda for robust debate at town meeting. Discussion ensued on hosting a town meeting preview event with Zoom full access on July 22 after the scheduled pole hearing.

VOTE TO APPROVE MINUTES OF JUNE 24, 2020

Ms. Rushing moved to approve the minutes of June 24, 2020 as written; Ms. Coletta seconded the motion. By roll call vote: 5/0: Brown – yes; Coletta – yes; Marino – yes; Rushing – yes, Trabucco – yes.

TOWN MANAGER'S REPORT

CARES Act Reimbursement Update

Mr. Chenard stated that the town is developing a solid plan for Phase 3 reimbursement including library, Council on Aging and Veterans expenses being evaluated. He advised that the town is working on Phase 2 now; Plymouth County has agreed to roll the unexpended funds from Phase 1 to Phase 2. Mr. Chenard advised that he is working with the Superintendent to identify areas of focus if expenses exceed the reimbursements; he concluded by stating that the community must recognize that DESE (Massachusetts Department of Elementary and Secondary Education) requirements to open schools will be the largest expense we incur, particularly the HVAC filtering units required.

At 8:25 pm, Mr. Trabucco read the upcoming issues. Ms. Rushing moved to adjourn, and Ms. Rushing seconded the motion. By roll call vote: 5/0: Brown – yes; Coletta – yes; Marino – yes; Rushing – yes, Trabucco – yes.

MATERIALS & EXHIBITS

Draft Annual Town Meeting Warrant/Consent Agenda (BOS/TM Office) Presentation, Liaison Vacancies (BOS/TM Office) Draft Minutes June 24, 2020 (BOS/TM Office)