

**MINUTES OF THE SELECTMEN'S MEETING  
JUNE 4, 2019**

**PRESENT:** Willard J. Boulter, Jr. (Chairman), Arthur P. Boyle, Jr. (Vice-Chairman), John G. Brown, Jr. (Clerk), Daniel W. Trabucco (Selectman), Jessica M. Rushing (Selectman), Stephen Curley, Brooke Young, Sabrina Chilcott (Assistant to the Town Manager), and others.

At 7:30 pm, Mr. Boulter opened the meeting and advised that this meeting is being made available to the public through a live video and audio broadcast on Comcast Government Access Channel 15 and is also being recorded for airing on the channel at future dates. Comments made in open session will be recorded.

**DECLARE ITEMS SURPLUS PROPERTY AT RECOMMENDATION OF VARIOUS DEPARTMENTS**

General discussion was held on the twenty items referred for surplus property declaration, their condition and estimated value. Consensus was achieved to table one week to allow the Board to view the items.

**VOTE SELECTMEN'S REPRESENTATIVE TO PLYMOUTH COUNTY ADVISORY BOARD**

Mr. Boyle nominated Mr. Brown as Pembroke's representative to the Plymouth County Advisory Board; Ms. Rushing seconded the motion. The vote was unanimously in favor.

**CONSIDER VOTE TO ADD STREETLIGHT TO TOWN INVENTORY: 105 CENTER, POLE #19**

Mr. Brown moved to request the transfer of the streetlight on pole#19 on Center Street as a fixture in the inventory of the Town of Pembroke effective June 4, 2019; Mr. Boyle seconded the motion. The vote was unanimously in favor.

**REVIEW AND POSSIBLE VOTE: RIGHT OF FIRST REFUSAL, 44 CENTER STREET: INTENT TO SELL A 5.95 ACRE PORTION AND CONVERT USE TO SINGLE FAMILY DWELLING**

Mr. Boulter announced that the Town is in receipt of a Notice of Intent to Sell and Right of First Refusal received by the Selectmen's office on May 21 regarding 44 Center Street. Additional information provided by the Assessor's office shows that this parcel has been subdivided since the last printing of the town maps and the original 11.9 acre parcel (D10-9) now includes 'lot 2' at 5.950 acres which the Ford Family Trust wishes to remove from Chapter 61B provisions and convert its use to a residential dwelling. Discussion ensued; Mr. Trabucco recommended that the Community Center Task Force be forwarded the materials to review and consider a recommendation.

**DISCUSSION TO CONSIDER NEXT STEPS REGARDING LEGISLATORS' LETTER DATED MAY 9, 2019**

Mr. Brown stated that he has drafted a letter to the town's legislators to invite them to a joint meeting of the Board of Selectmen and School Committee at their earliest convenience. Mr. Brown requested the Board review the letter for a signature at the next meeting.

**OLD BUSINESS**

PHS Graduation Ceremony

Mr. Boulter stated that he attended the graduation ceremony for Pembroke High School's class of 2019 and was duly impressed with the student body and the education they have clearly received. He additionally commended the faculty, staff and structure and acknowledged the diverse and impressive academic and extra-curricular offerings available.

Herring Counts

Mr. Boulter advised that the recent herring count was 483,949 and the counters are being pulled at the end of the week. Mr. Boulter thanked the Herring Fisheries Commissioners partners who have helped build a strong network team including the Division of Marine Fisheries, DEP, the DPW and the Selectmen and Accountant's staff.

## MINUTES OF THE SELECTMEN'S MEETING

### TOWN MANAGER'S REPORT

#### Post Fair Walk-through

The Town Memorial Green hosted the First Church's Old Home Days Fair from Wednesday through Saturday of last week. Post-fair walkthrough revealed divots in the grass and grounds disturbance similar to in years past; the Pembroke DPW will seed the affected areas in the coming weeks.

#### Beach Information

Summer beach preparations are well underway and the beach schedule has been announced. The lifeguard intake meeting will be held Monday, June 10<sup>th</sup> and the cleanup of beach and facilities will be June 22<sup>nd</sup>. Town Landing beach on Oldham Pond and Little Sandy Beach will be open and staffed with lifeguards beginning on Sunday, June 23<sup>rd</sup> from 10am-4pm each day; Furnace Pond Beach and Stetson Beach open June 23<sup>rd</sup> as well with no lifeguards on duty. Swimming lesson signups will be on Sunday, June 23<sup>rd</sup> from 10am-4pm with lessons from July 2<sup>nd</sup> through August 4<sup>th</sup> with no lessons on July 4. Family Fun day at Town Landing will be held August 10<sup>th</sup> 11am-2pm, with a rain date of Sunday, August 11<sup>th</sup>. Beaches close on September 8<sup>th</sup>.

#### Open Meeting Law Refresher Meetings

Open Meeting Law compliance refresher courses will be available to all new board members and administrative staff beginning July 15<sup>th</sup>. Please contact the Selectmen's office for more information.

### ASK THE SELECTMEN

Ms. Rushing stated that she heard from many residents during her campaign that they would appreciate the town improving a method of consolidated communication to keep residents informed of news, events and meetings happening in town. Ms. Rushing has recommended that the town create weekly updates in an e-newsletter containing all of the weekly news, announcements and upcoming meetings with agendas and links to past minutes; this would be created through the website with voluntary subscription for email distribution. Ms. Rushing volunteered to work with the Town Manager's staff to create the final product to present to the Board.

### NEW BUSINESS

#### VOTE TO ADD ITEM TO WEEKLY AGENDA: "PEMBROKE BOARD & COMMITTEE COLLABORATION"

Ms. Rushing brought before the Board the addition of a new agenda item to spotlight town's boards, committees and commissions by collaborating and sharing their goals, needs and project updates with the Board of Selectmen and the public during a regularly scheduled meeting. Ms. Rushing recommended beginning with the Commission on Disabilities, recently reactivated and working actively on several projects at the moment, allowing them a forum to bring their goals, plans and needs forward to share with the Board and the public. All members were in agreement and look forward to the first presentation.

At 8:05 pm, Mr. Boulter read the upcoming issues from the agenda. Mr. Boyle moved to adjourn and Mr. Brown seconded the motion. The vote was unanimously in favor.

#### MATERIALS & EXHIBITS

Memorandum, DPW re: salvage items for surplus declaration (DPW/BOS/TM Office)

Email, N. O'Rourke re: PCAB member (BOS/TM Office)

Email, L. Peterson re: streetlight (BOS/TM Office)

Notice of Intent to Sell and Right of First Refusal, 44 Lot 2 (42) Center Street (BOS/TM Office)

Draft Letter to Rep. J. Cutler and Sen. V. deMacedo (BOS/TM Office)