

**MINUTES OF THE SELECTMEN'S MEETING
FEBRUARY 5, 2019**

PRESENT: Matthew J. Furlong (Chairman), Arthur P. Boyle, Jr. (Vice-Chairman), Willard J. Boulter, Jr. (Clerk), John G. Brown, Jr. (Selectman), Daniel W. Trabucco (Selectman), Edwin J. Thorne (Interim Town Manager), Michael Buckley (Town Accountant), Margaret Struzik (Town Clerk), Michael Powers, Stephen Curley, Linda Peterson, Adam Silva (Pembroke Mariner), Brooke Young, Sabrina Chilcott (Assistant to the Town Manager), and others.

At 7:30 pm, Mr. Furlong opened the meeting.

Announcements

Town Clerk Margaret Struzik was present with an update from the Clerk's Office: nomination papers are available through March 25, due back to the Clerk by March 29th. Annual Town Meeting is May 14th and the town election is May 18th. Residents can now apply for dog licenses, and various other licenses online through the town website at www.pembroke-ma.gov.

7:35 MICHAEL POWERS, PEMBROKE BBC, LLC FOR CHANGE OF MANAGER CVAA LICENSE# 0960 00031 AT 15 COLUMBIA ROAD

Mr. Michael Powers was present before on the Pembroke BBC, LLC d/b/a Pembroke BBC at 15 Columbia Road application for a change of manager from Kimberly Kibbe to Michael Powers; they have submitted all required paperwork to proceed with this transaction. Mr. Boyle moved to grant the request of the Pembroke BBC, LLC d/b/a Pembroke BBC for a change of manager for Common Victualer All Alcohol License# 0960-00031 exercised at the 15 Columbia Road, Pembroke location from Kimberly Kibbe to Michael Powers. Mr. Brown seconded the motion. The vote was unanimously in favor.

7:40 TOWN MANAGER ED THORNE: FY20 BUDGET PRESENTATION: REVENUE

Mr. Thorne presented his report of projected revenue for FY20; projections are \$65,301,522, an increase of \$1.2million or 2% over FY19. The tax levy increased to \$42,786,671 and new growth is down to \$360,000 over last years \$440,000 with other debt exclusions trending down. Regarding state aid, calculations show \$15,777,023 or an increase of \$190,000 over FY19. Most concerning is the minimal increase of \$58,000 in Chapter 70 funding with a far offsetting increase in Charter School assessments of \$220,000 leaving the town in a negative net position. Local receipts are estimated at \$4,915,264 or an increase of \$274,630, and other available funds are projected at \$1.8million, a decrease of \$615,711 from FY19. Mr. Thorne confirmed that decisions made at fall town meeting spent free cash leaving less than \$180,000. Mr. Thorne advised that the recommendations of the town's consultants, the Department of Revenue and the financial models of other towns enforce that that free cash will fund capital in the future, not the operating budget. Mr. Buckley advised that the town has \$580,000 in bills that must be paid from the \$1.2million increase in revenue, leaving \$700,000; historically, the school budget represents 2/3 of the total fully allocated, leaving a split of the balance of \$245,000 for the town and \$475,000 for the school department.

At 7:50 pm, Mr. Furlong advised that this meeting is being made available to the public through a live video and audio broadcast on Comcast Government Access Channel 15 and is also being recorded for airing on the channel at future dates. Comments made in open session will be recorded.

VOTE TO APPROVE MINUTES JANUARY 29, 2019

Mr. Boulter moved to accept the minutes of January 29, 2019; Mr. Boyle seconded the motion. The vote was unanimously in favor.

OLD BUSINESS

Update on Town Manager Search Committee Responses

Mr. Furlong advised that six applications for appointment have been received with a deadline of Friday, and this item is scheduled for the Selectmen's next agenda.

MINUTES OF THE SELECTMEN'S MEETING

TOWN MANAGER'S REPORT

ATM and STM Warrant

Mr. Thorne advised that all warrants close on Friday, February 8th.

ASK THE SELECTMEN

Mr. Boulter requested that parents keep children off of the ponds as the ice is not safe.

At 7:55 pm, Mr. Furlong read the upcoming issues from the agenda. Mr. Boyle moved to adjourn and Mr. Boulter seconded the motion. The vote was unanimously in favor.

MATERIALS & EXHIBITS

ABCC Complete Change of Manager Application, M. Powers, Pembroke BBC (BOS/TM Office)

FY20 Report of Estimated Revenue (BOS/TM Office)

Draft Minutes of January 29, 2019 (BOS/TM Office)