MINUTES OF THE SELECTMEN'S MEETING SEPTEMBER 10, 2018

PRESENT: Matthew J. Furlong (Chairman), Arthur P. Boyle, Jr. (Vice-Chairman), Willard J. Boulter, Jr. (Clerk), John G. Brown, Jr. (Selectman), Daniel W. Trabucco (Selectman), Edwin J. Thorne (Town Administrator), Michael Buckley (Town Accountant), Andrew Herman, Eric Herman, Dennis Murphy, Mark Sotir, Arthur Egerton, Gino Fellini, Rob Adams, Brooke Young, Sabrina Chilcott (Assistant to the Town Administrator) and others.

At 7:00 pm, Mr. Furlong opened the meeting and advised that this meeting is being made available to the public through a live video and audio broadcast on Comcast Government Access Channel 15 and is also being recorded for airing on the channel at future dates. Comments made in open session will be recorded.

7:00 SOUNDCHECK STUDIOS: REQUEST FOR MLG C.138 §14 SPECIAL LICENSE

Soundcheck Studios owners Andrew and Eric Herman were present before the Board on their application for a One Day Liquor License for a concert event to be held at their location at 150 Corporate Park Drive on October 6, 2018 from 4:00 pm to 11:00 pm. Mr. Herman provided details regarding the event, safety measures, TIPS certification and police details. Mr. Trabucco moved to approve the One Day Special liquor license application under MGL c.138 §14 of Andrew Herman of Soundcheck Studios for the sale of beer and wine on October 6, 2018 from 4:00 pm to 11:00 pm at 150 Corporate Park Drive; Mr. Brown seconded the motion. The vote was unanimously in favor.

7:10 TOWN ACCOUNTANT MICHAEL BUCKLEY: STATUS OF OPERATING BUDGET PRIOR TO SPECIAL TOWN MEETING

Mr. Buckley was present before the Board to advise that the Town has sent everything necessary in to the state and the Department of Revenue has certified the town's FY18 free cash amount as \$1,734,996 which represents 2.74% of the operating budget. Mr. Buckley advised that two items of business must be taken up at the fall special town meeting in order to comply with Proposition $2\frac{1}{2}$. The town must vote to transfer \$185,478 from free cash to reduce the tax rate to reflect the savings on the borrowing for the School Roof Debt Exclusion project; additionally, the town must vote to fund the snow and ice deficit of \$451,454 from free cash. Mr. Buckley recommended to the Board that \$600,000 of the remaining free cash amount of \$1,098,046 be reserved as a contingency for future issues; one percent of the operating budget, or \$600,000 is funded by one time revenue, and any increases to the spending levels at this town meeting strongly increases the likelihood that reductions in services and staffing will become necessary. There will be approximately \$498,000 remaining for use at town meeting, and Mr. Buckley recommends that \$350,000 be directed toward savings accounts to address unfunded liabilities which would leave \$148,000 to spend on capital requests. Mr. Buckley concluded by stating that there are three articles in this warrant requesting permanent spending increases and he recommends against them for financial reasons. Discussion ensued on the lack of additional funding to set aside for capital expenditures in the spring with the funding of the fall items and the transition period the town is in to move forward toward that goal.

VOTE SUBMITTED ARTICLES FOR INCLUSION IN THE SPECIAL TOWN MEETING WARRANT

The Town Administrator and Town Accountant reviewed each article with the Board, clarifying that the request from the Water Department to borrow for the infrastructure improvements would be paid from the Water Enterprise Fund. Additionally, article five requests the creation of a Water Stabilization Fund with no appropriation. Mr. Thorne advised that the Police Chief will be in to discuss his two articles Mr. Boyle moved to include the articles as submitted; Mr. Boulter seconded the motion. The vote was unanimously in favor.

ACCEPT RESIGNATION OF EVE MASIELLO FROM COUNCIL ON AGING BOARD

Mr. Boyle moved to accept the resignation of Eve Masiello from the Council on Aging Board with regret; Mr. Brown seconded the motion. The vote was unanimously in favor.

MINUTES OF THE SELECTMEN'S MEETING

VOTE RECOMMENDATION OF COA CHAIRMAN TO APPOINT ASSOCIATE MEMBER JOSEPH RYAN TO COUNCIL ON AGING BOARD

Mr. Brown moved to appoint COA Board associate member Joseph Ryan to the vacancy on the Council on Aging Board, term to expire 2021; Mr. Boyle seconded the motion. The vote was unanimously in favor.

VOTE TO APPOINT APPLICANT TO CONSERVATION COMMISSION VACANCY: GINO FELLINI OF 239 OLDHAM STREET

Mr. Brown stated that the Board has not received a recommendation from the Conservation Commission. Conservation Commission chairman Mark Sotir was present to request that the Board slow this item down so that the past process could be followed. Mr. Boulter advised that the applicant submitted his application one month ago, and the process defined by the Board of Selectmen allows opportunities for applicants to attend meetings to review how business is conducted and is not required. Mr. Boulter stated that the Conservation Commission has not had a full complement in many months and the lack of a full board will continue for several more weeks as Conservation endeavors to invite applicants to attend meetings. Mr. Sotir stated that he has no opinion on the specific candidate present tonight, simply that the process as defined is not being followed, and it is his opinion that the Board should want input from the board onto which a candidate is being appointed. Mr. Trabucco confirmed that appointments have happened in many different ways in the past, and the responsibility of appointing members lies with the Board of Selectmen. Mr. Trabucco further stated that he had an opportunity to speak with the candidate at length and is convinced that he is independently interested in the role apart from any individuals he may know. Mr. Fellini addressed the Board, stating that he is retired and is interested in nature and wants to volunteer his time to the town; he summarized by stating that he is interested in the environment, not politics. Mr. Boyle stated that the town has struggled in the past to get volunteers and he doesn't want to discourage well intentioned retirees and residents. Mr. Boulter moved to appoint Gino Fellini to the Conservation Commission to a term to expire in 2020. Mr. Boyle seconded the motion. The vote was unanimously in favor.

VOTE TO APPROVE THE MINUTES OF AUGUST 20, 2018

Mr. Brown moved to approve the minutes of August 20, 2018 as printed; Mr. Boyle seconded the motion. The vote was unanimously in favor.

OLD BUSINESS

Record of Approved Bills and Payrolls August 27, 2018 and September 4, 2018

Mr. Boulter reported that on August 27, 2018 he personally reviewed eleven account payable warrants totaling \$849,259.16 and two payroll warrants totaling \$461,750.22 prepared by the Town Accountant and authorized the itemized expenditures for payment; and on September 4, 2018 he personally reviewed three account payable warrants totaling \$1,176,681.15 and two payroll warrants totaling \$1,215,674.75 prepared by the Town Accountant and authorized the itemized expenditures for payment. Mr. Trabucco moved to accept the reports; Mr. Boyle seconded the motion. The vote was unanimously in favor.

TOWN ADMINISTRATOR'S REPORT

LED Trucks

Mr. Thorne advised that the Board has a detailed package of information on mobile billboards, or LED signs on trucks, and what other communities have done about them to date; he recommended that the Board review the information and place on a future agenda when ready.

ADA Transition Plan, Self-Evaluation, and Grievance Plan

Mr. Thorne advised that Weston & Sampson has been working with staff to present these items to the Board in September.

Housing Production Plan

Mr. Thorne stated that Old Colony Planning Council is ready to bring the Plan to the Board for a vote at the next meeting.

Capital Improvement Plan

Mr. Thorne advised that he will be requesting a vote of next week on the firm who will prepare this report.

Materials or other exhibits used by the public body in an open meeting are available to the public within 10 days upon request.Prepared by S. ChilcottSeptember 10, 2018Page 2 of 3

MINUTES OF THE SELECTMEN'S MEETING

At 8:05 pm, Mr. Furlong read the upcoming issues from the agenda.

At 8:05 pm, Mr. Trabucco moved to enter executive session under M.G.L. c.30A, Sec. 21(3) to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares: River Marsh, Water Street, MH-916 with Mr. Boyle seconding the motion. The vote by roll call: Boulter – yes, Boyle – yes, Brown – yes, Trabucco – yes, Furlong – yes.

MATERIALS & EXHIBITS

Application, A. Herman for One Day Liquor License (BOS/TA Office)
Letter, M. Buckley RE state of finances in advance of town meeting (Acct/BOS/TA Office)
Operating Budget Report 8/30/2018, M. Buckley (Acct/BOS/TA Office)
Draft STM Warrant (BOS/TA Office)
Email, J. LaBerge RE: E.Masiello Resignation and Request for Appointment J. Ryan (BOS/TA Office)
Vacancy Application, G. Fellini for ConCom (ConCom/BOS/TA Office)
Draft Minutes of August 20, 2018
Record of Approved Bills and Payrolls August 27 and September 4, 2018
Email, OCPC; General Research and MassDOT Regulation Regarding Mobile Billboards (BOS/TA Office)