MINUTES OF THE SELECTMEN'S MEETING JULY 23, 2018

PRESENT: Matthew J. Furlong (Chairman), Arthur P. Boyle, Jr. (Vice-Chairman), Daniel W. Trabucco (Selectman), Michael Buckley (Town Accountant), J. Michael Hill (Fire Chief), Dan Rodriguez, Julie Thompson, David Antoine, Erika Christiansen, John Mooradian, Ayushi Parghee, Krunalsinh Parghee, Pina Patel, Adam Silva, Sabrina Chilcott (Assistant to the Town Administrator) and others. NOT PRESENT: Willard J. Boulter, Jr. (Clerk), John G. Brown, Jr. (Selectman)

At 7:00 pm, Mr. Furlong opened the meeting and advised that this meeting is being made available to the public through a live video and audio broadcast on Comcast Government Access Channel 15 and is also being recorded for airing on the channel at future dates. Comments made in open session will be recorded.

7:00 TOWN ACCOUNTANT: REQUEST FOR YEAR END TRANSFERS FY18

Mr. Buckley was present before the Board with the schedule of requested year end transfers; all requested transfer amounts will originate from health insurance. Requested amounts are: \$20,809 to the Selectmen's legal account, \$3,259 to the Town Hall's postage account, \$41,218 to the Police overtime account, \$27,035 to the Police cruiser account, \$629 to the DMI office supplies account, \$1,405 to the Animal Control expenses account and \$29,416 to the Medicare Tax assessment account for a total of \$123,771. Mr. Boyle moved the recommendation of the Town Accountant to transfer \$123,771 as specified; Mr. Trabucco seconded the motion. The vote was unanimously in favor.

7:05 FIRE CHIEF: AMBULANCE FEE UPDATE AND REQUEST FOR VOTE TO HIRE TWO FIREFIGHTER/PARAMEDICS

Chief Hill was present before the Board with an update of the Ambulance Fund performance since the increase in ambulance fees in 2016. Chief Hill advised that the spring Town Meeting authorized the hiring of two firefighter/paramedics but funding was not passed at the ballot. Discussion ensued on the Ambulance Fund's performance and the allocation of funding for positions. Mr. Trabucco inquired as to the oversight of auditing the Ambulance Fund; Chief Hill explained that he manages the fund with oversight from the Town Accountant and Treasurer with independent auditing done by the town's auditing firm. Mr. Trabucco moved to support the Chief's request to hire two new firefighter/paramedics pursuant to the annual town meeting vote; Mr. Boyle seconded the motion. The vote was unanimously in favor.

ACCEPT THE RESIGNATION OF MATTHEW NORTON FROM RECREATION COMMISSION

Mr. Boyle moved to accept the resignation of Matthew Norton from the Recreation Commission; Mr. Trabucco seconded the motion. The vote was unanimously in favor.

CONSIDER REQUEST FOR USE OF THE TOWNS ROADS: SO. SHORE MNGMT OCTOBER 6

Mr. Boyle moved approve the use of the Town's roads by South Shore Race Management and Rise & Adapt, Saturday, October 6 starting at 6:00 am on Hobomock, Standish, Lake, Plain, Valley and Forest Streets, with final approval from the Police Chief and School Superintendent.; Mr. Trabucco seconded the motion. The vote was unanimously in favor.

VOTE TO APPROVE MINUTES OF JUNE 25, 2018

Mr. Boyle moved to approve the minutes of June 25, 2018; Mr. Trabucco seconded the motion. The vote was unanimously in favor.

VOTE TO APPROVE MINUTES OF JULY 2, 2018

Mr. Boyle moved to approve the minutes of July 2, 2018; Mr. Trabucco seconded the motion. The vote was unanimously in favor.

OLD BUSINESS

Record of Approved Bills and Payrolls July 16, 2018

Town of Pembroke

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Mr. Trabucco reported that on July 16, 2018 he personally reviewed six account payable warrants totaling \$1,988,220.75 and one payroll warrants totaling \$241,215.89 prepared by the Town Accountant and authorized the itemized expenditures for payment.

TOWN ADMINISTRATOR'S REPORT

DOER Green Communities Division Grant

Mr. Thorne updated the Board to the fact that Friday Pembroke was awarded \$228,690 by the Department of Energy Resources Green Communities Decision on the projects proposed in the town's Competitive Grant application.

7:45 (7:15) PACTV ANNUAL REPORT PRESENTATION

PACTV Managing Director Julie Thompson was present to recap the Annual Report of 2017 and presented to the Town as well as provide and update on activities thus far in 2018. Ms. Thompson stated that there has been a significant increase in event coverage, and classes at the studio are now offered at no charge. They continue to offer recording of public service announcements for local groups and organizations. Pembroke Community News covered thirty stories in January to June including events from the Chamber of Commerce and the Community Compact signing ceremony. Ms. Thompson stated that PCN showcases good news and interest stories from within the community. Government Services Manager Dave Antoine advised that they have covered forty meetings from January to June, Selectmen live and secondary meetings for rebroadcast including the Advisory Committee, Board of Health, Conservation Commission, Panning Board and others. Mr. Antoine stated that the presentation by General Dunford hosted in the Veteran's Hall scored the highest rating of a government program to date with 2.100 views on YouTube. The bulletin board runs 24/7 with announcements from the town. They produce various local programming including Scales of Justice with District Attorney Tim Cruz, film candidate spotlights as well as a candidate forum and various other governmental meetings and specials throughout town. Mr. Antoine also stated that the now download programming from the State House and air on the government channel when time allows; he summarized by stating that the status of government access in Pembroke is very robust. Education Services Supervisor Erika Christiansen works with faculty and staff at Pembroke High School, and stated that they have filmed fifteen events from January to June including concerts, sporting events, the promenade and senior walk. PACTV's Zach Dolan will continue to work with students learning to film and executing on projects, and Erika will continue to work with faculty to promote and develop new programming and educational offerings. Currently the summer documentary workshop is in progress; two weeks are spent with students learning how to research their stories, use the camera, execute on the filming and learning to conduct interviews, with the second week spent editing their product to finished production. Ms. Christiansen then showed a compilation of highlights from the year's productions for Pembroke Public Schools. Director of Technology Dan Rodriguez explained that technological improvements have a longer arc, and he provided updates on various components. Mr. Rodriguez explained that delivery of the channels continues to be a challenge; Comcast has locked public access into analog transmission. Comcast has finally committed to upgrading the service and the hope is to begin transmitting digitally within the next year. Mr. Rodriguez advised that the investments in live transmission is ongoing as they work to complete the relay digitally; additionally, the investment plan it to be able to transmit live coverage of more than one event at Town Hall and Pembroke High School, as well as include multi-camera recordings. In the future, discussions with Comcast on contract negotiation have included capital improvements such as upgrading the cameras in the Veteran's Hall to HD cameras and adding HD cameras to the upstairs conference room. Mr. Boyle asked if the possibility exists to go live at sporting events or concerts. Mr. Rodriguez explained that the additional revenue requested though the contract negotiations includes funding of education programming and equipment, but a stable internet connection is necessary. Mr. Trabucco asked for clarification of where the funding originates; Mr. Rodriguez stated that access funding was created in the 1970s to give the public access to studio equipment and the amount derived is based upon a percentage of the company's annual gross revenues. Mr. Rodriguez stated that revenue is decreasing as people withdraw from the cable system and obtain their service through alternate means. The maximum amount allowed under contract is 5% and Pembroke is finishing out a contract at 3.5% as the educational programming did not qualify for funding when the contract was negotiated in 2008.

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7:30 PUBLIC HEARING: PKAA APPLICATION: 15 SCHOOL ST FROM HENA N DEEYA CORP TO KUNNSHI SPIRITS CORP (BRYANTVILLE LIQUORS)

Mr. Furlong opened the public hearing at 7:30pm and advised that this public hearing is to hear public comment in regards to the Package Store license # 00024-PK-0960 transfer application of Ms. Ayushi Parghee and Mr. Krunalsinh Parghee of Kunnshi Spirits Corp d/b/a Bryantville Liquors exercised at 15 School Street, currently by Hena N. Deeya Corp as Bryantville Liquors. Mr. Furlong advised that the proposed manager is Pina Patel. Attorney John Mooradian of DeMakis Law presented the details of the application as submitted. Mr. Furlong advised that the application, lease, floor plan, purchase and sale agreement, and pledge agreement is complete with a separate application for the pledge of this license to Hena N. Deeya Corp. Mr. Furlong further advised that the applicants have satisfied the CORI requirements and there is no ZBA requirement on this package store license transfer. Mr. Boyle moved to approve the application for a Transfer of Package Store All Alcohol license # 00024-PK-0960 from Hena N. Deeya Corp. d/b/a Bryantville Liquors to Kunnshi Spirits Corp. d/b/a Bryantville Liquors, to be exercised at 15 School Street, Pembroke, MA consisting of a one-story wood frame building, 2,245 s.f. of retail area, 1,225 s.f. of storage area with additional cellar storage area of 1,632 s.f.; Mr. Trabucco seconded the motion. The vote was unanimously in favor. Mr. Boyle moved to approve the pledge of license # 00024-PK-0960 held by Kunnshi Spirits Corp. d/b/a Bryantville Liquors to Hena N. Deeya Corp.; Mr. Trabucco seconded the motion. The vote was unanimously in favor.

At 7:45 pm, Mr. Furlong read the upcoming issues from the agenda.

At 7:45 pm, Mr. Trabucco moved to adjourn; Mr. Boyle seconded the motion. The vote was unanimously in favor.

MATERIALS & EXHIBITS

Email and Letter from M. Norton (BOS/TA Office) Email, SS Race Mgmt. RE: Road Race (BOS/TA Office) Draft Minutes of June 25 and July 2, 2018 (BOS/TA Office) Record of Approved Bills and Payrolls July 16, 2018 Complete ABCC Liquor License Application & Addenda, Kunnshi Spirits Corp (BOS/TA Office)