

**MINUTES OF THE SELECTMEN'S MEETING
JANUARY 8, 2018**

PRESENT: Matthew J. Furlong (Vice-Chairman), Lewis W. Stone (Clerk), Arthur P. Boyle, Jr. (Selectman), Daniel Trabucco (Selectman), Edwin J. Thorne (Town Administrator), Michael Buckley (Town Accountant), C.J. Perry, Peter Brown, Sabrina Chilcott (Assistant to the Town Administrator), and others.

NOT PRESENT: Willard J. Boulter, Jr. (Chairman)

At 7:00 pm Mr. Furlong opened the meeting and advised that this meeting is being made available to the public through a live video and audio broadcast on Comcast Government Access Channel 15 and is also being recorded for airing on the channel at future dates. Comments made in open session will be recorded.

7:00 C.J. PERRY, EAGLE SCOUT CANDIDATE: PROPOSED PROJECT AT LITTLE SANDY

Eagle Scout candidate CJ Perry was present before the Board to request support for a proposed project to construct two 4' benches for placement on the east side of Little Sandy Beach, as well as beach cleanup and painting of the beach shed at the site. Mr. Perry stated that he would begin this project in spring of 2018 with final completion in spring of 2019. Mr. Boyle moved to grant CJ Perry authorization to place two benches at Little Sandy Beach as part of his Eagle Scout project; Mr. Stone seconded the motion. The vote was unanimously in favor.

PETER BROWN, CHAMBER OF COMMERCE

Mr. Brown was present before the Board with an update on recent Chamber activities. Mr. Brown advised that there is a new slate of officers and several membership drives are planned. Mr. Brown stated that new member have been appointed to the Board of Directors, Pembroke Town Administrator Ed Thorne and Pembroke Police Officer William Brennan.

TOWN ADMINISTRATOR'S REPORT

Update of FY19 Budget

Mr. Thorne worked with the Town Accountant including input from department heads and school officials to prepare three different budgets. Accountant Mike Buckley stated that \$1.9million in new revenue has been identified. However, the town is forecasting a 10% increase in health insurance, approximately \$850,000 and pension assessments increases of \$150,000. Additionally, town and school collective bargaining increases are an additional 2% over last year's payroll figures. Mr. Buckley advised that the three proposed budgets are based on three levels of funding. The first budget is balanced in dollars but does not provide the same level of service or class size as in the past and there is no increase in public safety. The second budget will require an additional \$1million of external funding but will produce level services as realized in the past in both the town and school. The third budget would require \$3.8-\$4million in external sources of funding but would fully fund all of the departments in the town and the school. Mr. Thorne advised that the second budget would allow for funding the pavement management program in DPW at \$300,000, and the third budget would allow the police and fire departments to increase their payroll. Mr. Buckley stated that the second and third budgets will require external sources of funding that will need to be requested at town meeting; he recommended that the Selectmen propose two budgets at town meeting, one with an override request and one without, allowing the residents to vote whether to fund or not at the town election on May 12. Mr. Stone stated that rising costs have required tighter budgeting without service levels increasing to meet the demand of an increasing population. Mr. Stone agreed that the town has historically proposed level service budgets that have become more difficult to maintain; many departments have expressed frustration with not being able to provide adequate service levels to more residents with increased demand. Mr. Trabucco asked if this could have been prevented; Mr. Buckley explained that state aid used to rise with increased costs but that has not been the case for many years; increased demands upon the state resulted in local aid funding that doesn't allow for growth, and unfunded mandates such as out of district placement mandates have increased exponentially and are unfunded. Mr. Trabucco asked if the third budget includes increased funding of pension liability. Mr. Buckley advised that historically OPEB funding is allocated at the fall town meeting from free cash. There is a meeting Thursday with the town's actuary to develop a schedule to fully fund with Plymouth County by 2032, which will then allow funding of OPEB with the surplus for full funding 2050-

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2060. Mr. Trabucco stated that he would like this information to be presented Wednesday at the Capital Funding Study Committee meeting; Mr. Thorne stated he will be in attendance and he will explain the town's receipt of a grant to develop a revenue forecasting plan for the town. Mr. Stone asked if anyone has volunteered from the public to serve on this committee; no applications have been received.

CONSIDER REQUEST OF ZONING BOARD MEMBER TO MOVE TO ALTERNATE, WILLIAM CULLITY

Mr. Furlong stated that William Cullity is requesting to be removed from full membership and assume the vacancy as Alternate on the Zoning Board of Appeals due to a change in his availability. Mr. Boyle moved to appoint William Cullity as Alternate to the Zoning Board of Appeals, term to expire 2019; Mr. Stone seconded the motion. The vote was unanimously in favor.

CONSIDER APPOINTMENT OF JOSEPH RYAN TO GATRA BOARD OF DIRECTORS

Mr. Furlong advised that the town is in receipt of a request and recommendation from (former) Council on Aging Director Anna Seery and GATRA Administrator Frank Gay to appoint Joseph Ryan of 100 Valley Street as the Town's GATRA representative. There is no term limit on this role. Mr. Stone moved to appoint Joseph Ryan of 100 Valley Street as the GATRA Representative for the Town of Pembroke as recommended; Mr. Boyle seconded the motion. The vote was unanimously in favor.

CONSIDER APPLICATION FOR ONE DAY LIQUOR LICENSE: H. DUNLAP FOR PEMBROKE CHAMBER OF COMMERCE 2/13/18

Mr. Furlong stated that the Board has received an application for a one day liquor license for the Pembroke Chamber of Commerce's after hours event on February 13, 2018 from 5:30 pm to 7:30 pm at the Pembroke Historical Society Building submitted by Holly Dunlap of JSTH Enterprises, Inc. d/b/a Pembroke Center Liquors to serve beer and wine at the Historical Society Building at 116 Center Street on February 13th on behalf of the Chamber of Commerce from 5:30 pm to 7:30 pm. Mr. Stone moved to approve the application of Holly Dunlap on behalf of the Pembroke Chamber of Commerce for a One Day Special Liquor License to serve beer and wine under MGL c.138 §14 to be exercised at 116 Center Street on February 13, 2018 from 5:30 pm to 7:30 pm; Mr. Boyle seconded the motion. The vote was unanimously in favor.

CONSIDER APPOINTMENT OF SUSAN SHEA AS OLD COLONY ELDER SERVICES REPRESENTATIVE

Mr. Furlong advised that the town is in receipt of a request and recommendation from (former) Council on Aging Director Anna Seery to appoint COA Outreach Worker Susan Shea as the Town's Old Colony Elder Services representative. There is no term limit on this role. Mr. Stone moved to appoint Susan Shea as the Old Colony Elder Services Representative for the Town of Pembroke; Mr. Boyle seconded the motion. The vote was unanimously in favor.

CONSIDER APPLICATION FOR TEMPORARY TRAILER PERMIT AT 22 FURNACE LN AMERICAN MOBILE HOMES

Mr. Furlong advised that American Mobile Homes is requesting a temporary trailer permit on behalf of homeowner Jennifer Sudimack to place a temporary trailer at 22 Furnace Lane as temporary living quarters as a result of fire damages incurred in a house fire on January 1, 2018. The proposed trailer is 12' x 60' and will be placed and inspected by the Town once approved for delivery. They are requesting a six month, renewable permit. The application and a site photograph are attached. Mr. Boyle moved to approve the application of American Mobile Homes for Jennifer Sudimack to place a 12' x 60' temporary trailer on the site as described at 22 Furnace Lane for a period of 180 days subject to the inspection of town departments. Mr. Stone seconded the motion. The vote was unanimously in favor. Mr. Boyle suggested that the Board should make a provision for an emergency approval process in the event of catastrophic loss; the Town Administrator should have the authority to approve a temporary trailer permit for a thirty day period and the Board can address the application at the next scheduled meeting. Mr. Boyle moved to grant the Town Administrator the authority to sign temporary trailer permits for a period of thirty days. Mr. Stone seconded the motion. The vote was unanimously in favor.

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CONSIDER APPLICATION FOR USE OF THE TOWN'S ROADS: LEARNING LANE ROUTE APRIL 21ST FOR BENTING STRONG 5K

Mr. Furlong advised that the town is in receipt of a request from South Shore Race Management, LLC to hold the Benting Strong 5K road race on the Learning Lane route as preferred by the Police Chief on April 21, 2018 at 9:00 am. They will begin posting temporary signs at 6:00 am and remove them after the event. This route begins and ends at Pembroke High School, down Learning Lane, turning left onto Hobomock/Lake Street, left on Plain Street, left on Valley Street, left on Standish Street, right back onto Hobomock Street and right to Learning Lane and the High School. Mr. Boyle moved to approve the use of the town's roads by South Shore Race Management on Saturday, April 21, 2018 starting at 6:00 am on Hobomock, Standish, Lake, Plain, Valley and Forest Streets, subject to the approval of the Police Chief; Mr. Stone seconded the motion. The vote was unanimously in favor.

CONSIDER APPLICATION FOR USE OF OLDHAM POND, KAYAK FISHING TOURNAMENT OCTOBER 7TH BY NEBASSIN

Mr. Furlong advised that Tournament Director Joseph Russell of "Nebassin" kayak bass fishing club has submitted an application for a Special Use Permit, (Summer Events) for their catch and release fishing tournament on Sunday, October 7, 2018. Mr. Boyle moved to approve a Special Use, Summer Events Permit to Joseph Russell of "Nebassin" kayak bass fishing club, to hold a fishing tournament on Oldham Pond on October 7, 2018 conditionally upon the terms of the approval of the Conservation Commission and approval of the Police Chief. Mr. Stone seconded the motion. The vote was unanimously in favor.

MINUTES OF DECEMBER 18, 2017

Mr. Stone moved to accept the minutes of December 18, 2017 as written; Mr. Boyle seconded the motion. The vote was unanimously in favor.

OLD BUSINESS

Continued Discussion of Early/Non-Medicare Eligible Retirees Health Insurance Contribution Rates

Mr. Furlong advised that the Board is waiting for a legislative update from Representative Cutler regarding town counsel's recommendation to request a Special Act of the Legislature to address hardship concerns of one portion of a classification (early or non-Medicare eligible retirees versus all retirees) as well as pending legislation (H2567, An Act relative to future public retiree healthcare benefits). This bill aims to address the critical and ongoing issue of cities and towns increasing insurance premium contribution percentages on existing retirees. Mr. Boyle advised that he has spoken with Representative Cutler who has stated that he will file a Home Rule petition on the town's behalf if requested; however, Representative Ron Mariano has a bill in process that may resolve this issue, and Mr. Boyle recommended that the Board wait until the state has taken their action. Mr. Boyle moved to table this item indefinitely; Mr. Stone seconded the motion. The vote was unanimously in favor. Mr. Trabucco asked if the survey that resulted from the Strategic Planning Retreat was finalized; Mr. Thorne stated that it will be shortly.

Record of Approved Bills December 27, 2017 and January 2, 2018

Mr. Furlong reviewed Mr. Boulter's record of December 27, 2017 whereby he reports that on that date he personally reviewed 11 accounts payable warrants totaling \$679,840.61 and 2 payroll warrants totaling \$1,240,386.83 as prepared by the Town Accountant, and authorized the itemized expenditures for payment. Mr. Boyle moved to accept the record of approved bills from December 27, 2017; Mr. Stone seconded the motion. The vote was unanimously in favor. Mr. Furlong reviewed Mr. Boulter's record of January 2, 2018, whereby he reports that on that date he personally reviewed 5 accounts payable warrants totaling \$1,310,311.78 and 1 payroll warrant totaling \$224,492.72 as prepared by the Town Accountant, and authorized the itemized expenditures for payment. Mr. Boyle moved to accept the report as written. The vote was unanimously in favor.

TOWN ADMINISTRATOR'S REPORT (continued)

Mr. Thorne stated that the town's legislators have informed him that the town has received two appropriations; \$25,000 for public safety purposes and \$100,000 for improvements to the Herring Run park.

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ASK THE SELECTMEN

Mr. Stone stated that he received a telephone call Saturday regarding icy conditions at an elderly housing facility. Mr. Stone spoke with the DPW Commission chairman and the Town Administrator and the situation was resolved.

NEW BUSINESS

Mr. Furlong advised that American Mobile Homes is requesting a temporary trailer permit on behalf of homeowner Barbara Gardner to place a temporary trailer at 552 Washington Street as temporary living quarters as a result of fire damages incurred yesterday, January 7, 2018. The proposed trailer is 12'x 60' and will be placed and inspected by the Town once approved for delivery. They are requesting a six month, renewable permit. Mr. Boyle moved to approve the application of American Mobile Homes for Barbara Gardner to place a 12'x60' temporary trailer on the site as described at 552 Washington Street for a period of six months subject to the inspection of town departments; Mr. Stone seconded the motion. The vote was unanimously in favor.

At 7:45 pm, Mr. Furlong read the upcoming issues from the agenda.

At 7:45 pm, Mr. Stone moved to enter executive session under M.G.L. c.30A, Sec. 21(a) (3) to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares: Pembroke Permanent Firefighters Association, Local 2351 of the IAFF Union Grievance. Mr. Boyle seconded the motion, and Mr. Furlong declared it so be so, stating that the Board will not return to open session. By roll call vote: Boyle – yes, Stone – yes, Trabucco – yes, and Furlong – yes.

MATERIALS & EXHIBITS

Letter, W. Cullity RE: ZBA Appointment (BOS/TA Office)

Emails, A. Seery, F. Gay RE: GATRA Appointment J. Ryan (COA/BOS/TA Office)

Email, A. Seery RE: OCES Appointment S. Shea (COA/BOS/TA Office)

Email and Application, H. Dunlap: One Day §14 Special Liquor License (BOS/TA Office)

Complete Applications, W. Garrity for 22 Furnace/552 Washington St Trailers (Building/BOS/TA Office)

Letter, A. Winchester for SSRM RE: 5K Road Race (BOS/TA Office)

Application Special Use Permit (Summer) J. Russell Nebassin RE: Fishing Tournament (BOS/TA Office)

Email, R. Keller and J. Russell RE: Fishing Tournament (BOS/TA Office)

Draft Minutes of December 18, 2017 (BOS/TA Office)

Record of Approved Bills from December 27, 2017 and January 2, 2018 (BOS/TA Office)