



TOWN OF PEMBROKE
DEPARTMENT OF PUBLIC WORKS
100 CENTER STREET
PEMBROKE, MASSACHUSETTS 02359
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DPW Commissioners

Ben Bastianelli - Chairman
Paul Whitman - Vice Chair
Jason Federico - Clerk

Divisions: Cemetery Parks & Commons Highway Tree Water

DPW COMMISSIONERS MEETING
October 2, 2017

Meeting Place: 100 Center Street Town Hall

Time: 5:30 p.m.

Present were: Ben Bastianelli, Paul Whitman, Jason Federico, Gene Fulmine, Scott Glaubien, and Susan Jones. Representative Kevin MacKinnon from Weston & Sampson.

- **Motion to open meeting made by Mr. Whitman, seconded by Mr. Federico. All in favor.**

Payroll, Commitments, Warrants and Meeting Minutes signed.

- **Motion made to accept the meeting minutes of 9/11/17 by Mr. Federico, seconded by Mr. Whitman. All in favor**

New Business:

Swanberg Test Well Update -

Kevin MacKinnon from Weston & Sampson came in to speak about results on the pumping test and the water quality information on the Swanberg property test well investigation. Kevin handed out a summary report to Gene and the Commissioners, which they went over in detail. Discussion ensued.

Mr. Whitman asked what the cost would be. Kevin stated, a one 8' well in this area would be in the 20k area just to drill the well, and the permitting process which would require observation wells (6), would run between 25k to 30k, and a five day pumping test with water quality about 30k.

Micro Surfacing –

Gene gave the Commissioners an update on this project and the cost. Said he's waiting on a few things. He said the big selling point was nothing for structures and they got hit with 25 extra structures at \$480 apiece. He said Birch Street was in the worse shape and they did have to put more of a leveling course on there to raise those. Gene told them too that one thing we are going to have to address on the bid is raising the gate boxes and gas gate boxes.

Water Rates – Brief discussion on increasing water rates. Mr. Whitman believes we need to raise the rates, so that we can do repairs and not have to worry about it going to bond. Mr. Federico suggested our first plan should be to go through the master plan and come up with our own personal capital plan on how "we" expect expenditures to be happening. He feels we can't ask to raise the rates without showing why we are increasing them. Mr. Federico said he has a spreadsheet of other town rates and he'll bring it to their next meeting.

Special Town Meeting –

Mr. Bastianelli arranged for a representative from Weston & Sampson to do a short presentation for the new DPW facility at the special town meeting. Mr Bastianelli also stated he feels we can trim down the cost even more.

Old Business:

Update of Hobomock Street –

Gene stated as long as we don't have any issues with getting police details, they plan on getting most of the curbing set this week. The contractor said they can do a thousand feet roughly a day. Gene said the contractor's goal (weather permitting) is to have the sidewalks done and them out of town before October 22nd.

Update on Cemetery Repairs –

Scott told the Commissioners Mt. Pleasant will be up before winter hits. He's just waiting for a couple of backing pieces. He's wrapping up over at the Center St. cemetery and then he'll jump over to the Water St. cemetery.

Rt. 14 Sewing Circle curb cut –

Alan Peterson and party came in to speak before the Commissioners to discuss his concerns for a curb cut at the Sewing Circle. Commissioners stated they would put it before the CHA, who will make the decision on whether it's safe to install a curb cut.

- **Motion made by Mr. Federico to have CHA come out and look at the area for safety concerns. Mr. Whitman seconded. All in favor.**

Pine Grove Cemetery -

Scott said all the stumps were pulled last week along the edge. He needs to check on what is left for money to have Danny Smith drop off a couple of dumpster to get rid of the stumps. We will then try to slope the sides for now and then put wood chips over it for the winter.

Review of plans for new facility –

Mr. Bastianelli stated at this point no further discussion needed at this time.

Update of the extras for Rt. 14 Corridor Project & Construction progress -

Gene stated he still hasn't gotten anything other than from Conservation, who agreed to pay for the design plans. And now we just have to reach out to CHA for the sewing circle.

Mowing & Maintenance area –

Gene said he gave Mr. Federico a copy of the list of all the areas.

Review of comp time regulations –

Commissioners had a very brief discussion regarding outsourcing the maintenance of the lawns at the Town Hall and Police station.

Correspondence –

None

Unscheduled Business after posting of Agenda –

Discussion on the Water Master Plan for 10 years –

Commissioners asked what are the issues with the catch basins as compared to Mass Highway's specs. Gene stated he skimmed through Hanover's, and the Director over there

stated that what worked for them, was they made them put 5 1/2 inches of mix in different lifts over the concrete around all the structures, instead of whatever MassDot's specs are. He said that it has worked out very well for them. Mr. Federico asked if planning is requiring brick. Mr. Whitman said he'd check on that. Scott added in his opinion he believes the structures are just settling. He also added that we now have trash trucks in town, which we didn't before, that he also believes are causing the issues when the trucks drive over the catch basins. Mr. Federico suggested this subject be put on their list of things to speak about. He also wants street trees on future agendas as this is a problem around town.

- **Motion made by Mr. Federico to adjourn. Seconded by Mr. Whitman. All in favor.**

Director's Comments:

Respectfully submitted,

Susan Jones,
Assistant To

DPW Commissioners