



TOWN OF PEMBROKE  
**DEPARTMENT OF PUBLIC WORKS**  
100 CENTER STREET  
PEMBROKE, MASSACHUSETTS 02359  
781-709-1425 fax 781-293-2964 781-709-1426

**DPW Commissioners**  
Ben Bastianelli - Chairman  
Paul Whitman - Vice Chair  
Jason Federico - Clerk

**Divisions:** Cemetery Parks & Commons Highway Tree Water

**DPW COMMISSIONERS MEETING**  
**September 11, 2017**

Meeting Place: 100 Center Street Town Hall

Time: 5:30 p.m.

Present were: Ben Bastianelli, Paul Whitman, Jason Federico, Gene Fulmine, Scott Glauben, and Susan Jones.

- **Motion to open meeting made by Mr. Whitman, seconded by Mr. Federico**

Payroll, Commitments, Warrants and Meeting Minutes for 8/28/17 signed.

- **Motion made to accept the meeting minutes of 8/28/17 by Mr. Whitman, seconded by Mr. Federico. Mr. Federico abstained.**

**New Business:**

Approval of future meeting dates, Oct. 2<sup>nd</sup> & 16<sup>th</sup>, Nov. 6<sup>th</sup> & 20<sup>th</sup>, Dec. 4<sup>th</sup> & 18<sup>th</sup>.

**Rt. 14 Sewing Circle Curb Cut –**

Scott Glauben, Mr. Bastianelli and Mr. Whitman walked the area where Linda Peterson is requesting a curb cut be placed. Mr. Bastianelli stated MassDot will not allow a curb cut there for safety reasons. He will inform Linda Peterson.

**Construction Issue with abutter at 7 Littles Ave.-**

Gene spoke with MassDot today who spoke with the resident and they are confident that she will be satisfied when the project is done.

**Recreation Director Susan Roche –**

Susan Roche from recreation came in to go over the improvements on the Town Green. She brought in estimates and scope of work from Vetelino Landscaping. In depth discussion ensued. Susan suggested to we go with Option 2 at this time and see how that goes and then we can re-evaluate in the spring, which the Commissioners agreed with.

**Old Business:**

**Update on Hobomock Street -**

Gene stated he sent an e-mail to them earlier today and he's just waiting to hear back from the sidewalk crew on a start date.

**Update on Cemetery Repairs -**

Scott said the crew was out there and they ran into an issue with a tomb when they were doing headstone repairs. So they are working to repair the tomb as well.

### **Pine Grove Expansion -**

Scott stated as soon as the back hoe is free they will have the back hoe out there and pull up all the stumps on the right side and level it off. That will deplete the money we had left. We still have to come up with more money to have someone come in and do the wetland flags. Mr. Whitman asked for an estimate. Scott said Conservation uses Leona White and he's waiting to speak with her. Mr. Whitman asked that we stock pile the removed material for future work.

### **Swanberg Water Source –**

Gene stated we are still waiting for their final report, once we have that he'll have them come in to meet with us and go over it. Gene also informed the Commissioners that do to the Rt.14 construction project and having the 16' transmission main shut down on both sides that we are having a hard time getting water up north. We have dirty water calls from High St., Old Washington St., Taylor St., etc. Gene said it would be beneficial to have a water source up there because, if there is ever a problem with the transmission like we've already had once, this just proves how vital it is to have the Swanberg property.

### **Review of New Facility –**

Mr. Bastianelli stated he contacted Jeff Alberti and he's supposed to give us something to present to Advisory. He'll call him once again to get that in to us. Mr. Federico told him to make sure he gives us 100% cost benefit analysis on the gas station.

Scott Glauben mentioned to the Commissioners that Danny Smith is selling and relocating his business on Mattakeesett Street and wanted to know if the Town would be interested in purchasing this property (land & buildings) for \$1.4 million. We could house the Tree and Cemetery departments there. Mr. Federico stated he is in favor of housing DPW & Water all at the same site.

### **Update of the extras for Rt. 14 Corridor Project & Construction progress –**

Gene gave a brief update on the project.

### **Mowing & Maintenance –**

Gene stated that the list from our last meeting went up to the Board of Selectman to see if they have any luck on outsourcing the smaller areas. Mr. Federico asked to be given a list of those areas. He said he'd reach out and get a budget price for town meeting. Gene said we should also look into including adding spraying for sidewalk weeds.

### **Review of Comp time Regulations –**

Mr. Bastianelli stated he received a letter from Carolyn Murray who really didn't give us a definite answer to our question.

Mr. Bastianelli suggested there are two ways we can handle this. One, is we instruct Gene that there will be "no" comp time during snow ops. Or two, we go to "our" legal counsel and ask this question to him to interpret.

Mr. Whitman suggested we write a letter to the BOS of our decision and forward it to them asking them if they support our decision. Commissioners would like BOS to respond back to us in writing of their opinion. Mr. Bastianelli stated he would draft up a letter to the BOS on getting clarification to the question asked.

- **Motion was made by Mr. Whitman moving forward that DPW at Gene's discretion will be paying out any hours worked for snow/ops during winter season. Seconded by Mr. Federico. All in favor.**

### **Correspondence –**

Commissioners reviewed and discussed a request from the current resident Amy Hanson who resides at 168 Plymouth Street. The resident is asking to waive her water bill due to a hardship. The Commissioners agreed to grant a senior discount to the resident, and they agreed to lower her bill to the lowest tier on her current bill “only”. As her current bill is already at the lowest tier there is no adjustment necessary. Mr. Federico suggested that this person reach out to Josh Cutler’s office for assistance and speak to Cole Angley.

- **Motion was made by Mr. Whitman to grant the senior discount and a onetime reduction on her current spring bill to the lowest tier. Seconded by Mr. Federico. All in favor.**

### **Unscheduled Business after Agenda was posted -**

Scott Glauben brought up the subject of the Ludham Park sign. Scott stated it would cost \$3,700 dollars and would say “Welcome to Pembroke, Pembroke Conservation Area Ludham Ford Park. Mr. Whitman asked for a picture of that sign for CPC approval, as well as a picture of the fence.

- **Motion made by Mr. Whitman to adjourn. Seconded by Mr. Federico. All in favor.**

### **Director's Comments:**

Respectfully submitted,

Susan Jones,  
Assistant To

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DPW Commissioners