



TOWN OF PEMBROKE
DEPARTMENT OF PUBLIC WORKS
100 CENTER STREET
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DPW Commissioners

Jason Federico - Chairman
Ben Bastianelli - Vice Chair
Paul Whitman - Clerk

Divisions: Cemetery Parks & Commons Highway Tree Water

DPW COMMISSIONERS MEETING
February 27, 2017

Meeting Place: 100 Center Street Town Hall

Time: 5:30 p.m.

Present were: Jason Federico, Ben Bastianelli, Gene Fulmine, Scott Glauben, & Susan Jones. Adam Silva reporter from the Pembroke Mariner was also present.

- **Motion by Mr. Bastianelli to open meeting. Second by Mr. Federico. All in favor.**

Payroll, Warrants and January 9th & 23rd meeting minutes signed.

- Motion made by Mr. Baistianelli to accept the meeting minutes of Jan. 9th and Jan. 23rd 2017. Second by Mr. Federico. All in favor.

New Business:

ATM Warrant Close date of March 3, 2017 –

Gene said he submitted an article for 300k for Pavement Paving Plan. He was also told by management that there is not going to be any increases in anyone's budget this year. So he was advised to submit the article and "if" they do go for an override at least we'd have it in for consideration. Mr. Bastianelli and Mr. Federico are dead set against it going in as an override. They want it in our budget as an annual expense. Mr. Federico stated getting the 300k for one year is not going to fix the problem with the Pembroke streets. They don't want it as an over-ride because they feel it will end up in the General Fund, "again", and we will never see that money. Mr. Federico said he would reach out and see if there is anything we can do on that, and suggested Gene reach out also.

STM Warrant –

Mr. Federico asked Gene to update them on STM. Gene stated he just has the final figures he came up with for the water transfer for Rt. 14 and putting money back into the budget for maintenance, and the VFD and KOH tanks that need to be replaced. That money will come out of the water revenue.

DPW Feasibility Study –

Mr. Federico asked Mr. Bastianelli to update them on the status of the feasibility study. Mr. Bastianelli stated that they conducted a vehicle equipment inventory and had staff interviews to see what their needs, concerns and wishes are with the design team. Mr. Bastianelli said he spoke with Jeff Alberti from Weston & Sampson and he thinks he will wrap up his end by the end of the week and probably have preliminary schemes and sketches to look at. Jeff understands the approach, so that is where we at at this point. Mr. Basitianelli stated we had lost some time on the original schedule because of snow dates and DPW staff was tied up with that. He stated that they have combined some of the activities and it appears that we will see a

prepared space need program by the end of this week, which is on schedule with what we have in front of us. In terms of the Swanberg property and the work over there, Mr. Bastianelli has not pursued that any further. A contract needs to be signed and forwarded again. Then there needs to be a review out there about some tree clearing, etc. so they can set up for some test wells. Assistant Director Scott G. also gave an update on the Swanberg site. He stated that they have been out there trying to locate the wells, and to date have found two out of the ten so far. Area has a lot of overgrowth out there since it was done over six years ago. Mr. Federico stated he would work on putting the maps on a tablet with a GPS so when he's walking out there that might get him a little closer to the wells.

RFQ Request Letters -

Mr. Federico stated he would follow up with the RFQ candidates and notify them of the outcome.

Old Business:

Budget update -

Gene stated he would scan copies to each Commissioner for them to review before their next meeting. Mr. Federico asked Gene if he had a game plan for the Chapter 90 money for this year. Gene stated that right now they are looking to do some hot and place, from Mattakeesett Street from Phillips till the end of the Rt. 14 Project to Rt. 27. In from Rt. 36 thru 27 to the Halifax town line. And then the rest would go to Hobomock Street.

Pavement Management –

Gene and Commissioners discussed what is needed to maintain the town roads. Again they stated that 300k needs to be in the budget each year.

Monthly DEP Pumping & Reports –

Mr. Federico asked Gene to work on getting the Commissioners the DEP information electronically. Mr. Federico also asked Gene if he received the sanitary survey. Gene stated that he wasn't expecting it right away, as they have a new person on board, learning the ropes. Gene stated he is also working on the ASR (Annual Statistical Report) and CCR.

Swanberg –

Swanberg topic was discussed up in new business under the feasibility study.

Flushing –

Mr. Federico asked about how the marking up of the maps he brought in at the last meeting are coming along. Gene was not in attendance at that meeting and asked Mr. Federico to clarify exactly what he is looking to be marked out. Mr. Federico stated he wants gate valves, hydrant locations, also size of pipes, etc. Gene asked Mr. Federico where he got the maps he brought in. Mr. Federico stated he believes from utility cloud. Gene suggested Mr. Federico might want to double check with Weston & Sampson, who GPS's all the gate valves in town and would have the most up-to-date maps and information. Mr. Federico also said he spoke with Kenny from the Fire Dept. who said he has a couple of the high school kids that are doing a senior program with them and Mr. Federico convinced him to let him borrow the kids to go out and locate every hydrant and photo it to make sure the color is correct based on what we think it should be. Mr. Federico stated there is no point in doing a flushing atlas until we have an accurate map.

Snow Ops & Work Orders –

Mr. Federico stated he needs to schedule a meeting with the Selectman and ask about the Snow-Ops purchase.

Rt. 14 Trenches & Mail Boxes –

Mr. Federico asked when work would start up again. Scott G. stated sometime in April. They try and send a crew in each week to patch where needed. Mr. Bastianelli asked when they start back in April, what is the activity that will take place. Scott G. said before they start we'd sit down with EJ and John who would give us a schedule of what's coming up. Mr. Federico suggested that one of the Commissioners be in attendance at that start up meeting.

Secondly Mr. Federico asked about putting something together regarding the street opening bylaw. He asked Gene to give him any information he has and he'd put something together. As an example Mr. Federico stated the opening the gas company did on West Elm Street is bad. They still have cones out there that have been there for months and we need to be more aggressive on this.

Director Qualifications –

Mr. Federico asked for an update on this subject. Mr. Bastianelli stated he is still cleaning up the details on this.

Outsourcing DPW Duties –

Mr. Federico asked do we have the street sweeping schedule for this spring. Gene stated he does not have the schedule yet, as we are still in discussion with them about the catch basins, etc.

Snow Plowing Routes –

Mr. Federico stated we still need to sit down to discuss the routes once the snow period is over.

Also Mr. Federico inquired about how much we spend in comparison to Hanover per lane mile. Are we similar? Gene stated that we are close to their figure. So Mr. Federico asked for an update on the last snow storm we had. He asked why our roads were snow packed and Hanover roads were down to black pavement. Scott G. gave him an update on the supplies we had on hand. He stated that because we have been repeatedly questioned by other entities about the amount of salt we are using and purchasing, we only had a half shed of salt, so we had to mix 50% salt and 50% sand on the roads. Mr. Federico stated in his opinion we didn't get out soon enough on Thursday morning, as West Elm Street was snow packed and when he crossed over into Hanover they had black roads! Scott G. stated that we did go out and pretreat, but then it rained which washed away that treatment. Gene added that "none" of the weather sites we look at indicated rain. Not one of them.

Gene reiterated the lack of salt we had on hand was due to the interference of other entities trying to dictate how much salt we keep on hand, so we then have to alter how we do the job with what we have in stock. We've had comments and complaints for example on why there was one plow right behind another plow, to why are we buying so much salt. Are these people who judge and complain experienced in the snow removal operation? We keep getting beat up on how much we are spending, to how much salt we have in reserve, to how the trucks are plowing the roads. They then complain because the roads aren't down to the black top. You can't have it both ways. We need to be able to do the job that we know how to do, without interference. So because of how things went in the budget discussions we changed how we do things and that cost us bigtime on the last two storms being discussed here tonight.

Mr. Bastianelli stated he backs Gene 100%. If Gene has to spend the money and have the salt sitting on hand out there, then order it. He doesn't think that we should have to change our

method of operation. We are not in the business of predicting the weather, so if we need to order salt and have a reserve pile then we should do it without worrying about the backlash.

Equipment –

Mr. Federico asked about the VFD quote for well 5. He asked if we got multiple quotes and Gene stated he got three.

- Motion made by Mr. Bastianelli to accept the quote to move forward with the new VFD without the bypass. Seconded by Mr. Federico. All in favor.

Storage tanks.

Mr. Federico asked what happened with the storage tanks KOH? Gene stated he got 3 quotes and the Malts Company came in as the lowest quote. Gene just wants to make sure they are going with the tanks that Weston & Sampson recommends. There have been leaks in the tanks and the tanks have out lived there shelf life, so they can't guarantee repairs.

- **Motions was made by Mr. Bastianelli to go forward on the necessary repairs and tank replacement and for Gene is to use his best judgement regarding making sure the repairs are in accordance with Weston & Sampson's requirements and specifications. Seconded by Mr. Federico. All in favor.**

Unscheduled Business after Posting of Agenda*

Tiny Brown Sign discussion – Gene stated that the placing of that sign falls under the State. Commissioners what to make sure the placing doesn't interfere with vehicle sight, especially with taller vehicles.

Mr. Federico asked Adam Silva from the Pembroke Mariner is he would like to speak. Mr. Silva stated he was looking to do a story on what happens to prepare for an upcoming snow storm. Scott G. set up a time to meet with Adam the next day at 12:30 along with DPW Foreman Joe Daiute to go over the preparations for a storm. Mr. Federico suggested Adam take a few pictures of the DPW garage and do a story on it, as they are looking to replace it in the near future.

Next schedule meeting will be on March 13, 2017.

Director's Comments:

- **Motion made by Mr. Bastianelli to adjourn meeting. Seconded by Mr. Federico. All in favor.**

Respectfully submitted,

Susan Jones,
Assistant To

DPW Commissioners

