

**MINUTES OF THE BOARD OF HEALTH MEETING**  
**Monday, April 9, 2018**

**PRESENT:** Gary Fine (Acting Chair), Gail McSweeney (Absent), Matthew Newman (Member), Sheila Landy (Secretary), Lisa Cullity, Edwin Thorne (DMI Director), John Poirier (The Field House), Shayne McGlone (McGlone Enterprises)

**5:00 MR. FINE OPENED THE MEETING AND READ THE STATEMENT REGARDING AUDIO RECORDING OF THE MEETING**

**SCHEDULED APPOINTMENT – JOHN POIRIER**

Mr. John Poirier updated the Board on the status of the Fieldhouse. The tree people have started tagging trees. Dig safe has been notified. The tree people had to push back the start due to the storm. The Planning Board will be receiving the site plan for drainage and parking from Merrill Associates. Poirier is meeting with the Planning Board at 7:45pm tonight. The big tanks have been ordered and the lead time is 6-8 weeks. The people cutting the trees do not remove the stumps. The contractor is taking care of all of it. Fine asked when he thought the project would be complete. The contractor told Poirier once they start digging it will be 2 – 2 ½ weeks from start to finish for the septic system. The parking lot and final grading will be a bit longer. This project is before other boards in Town. Poirier currently does not have a food service permit which is hurting his business. He does have a retail food permit (pre-packaged foods). The Health Agent is monitoring the site. The Health Agent assured Mr. Poirier that the health office would do all that it can to ensure inspections, etc. are not held up. Chair Fine is concerned this issue has been ongoing since April of 2016 and he asked Mr. Poirier to return to the Board in two weeks to update the status.

**BOARD ACTION** – Motion to accept the Minutes of January 22, 2018, February 12, 2018 and February 26, 2018 as written was made by Matt Newman, seconded by Fine and all were in favor.

**HEALTH AGENT'S REPORT**

18:20

*Pembroke Hospital* – all plans and paper work have been submitted to the DEP. There should be a final answer in May. BioClear Tower Number 2 is still in failure. It has not been fully assessed. The state wants take a closer look at that from an educational viewpoint.

*Office Activity* – Spring is in the air and activity is up. There are 2 to 3 perc tests per week and 6 to 7 installs weekly. Bank owned properties are starting to see more activity, getting ready to be flipped. Realtors are in investigating potential properties going up or already for sale.

*87 Taylor Point Road* – There has been no activity at the property and it appears to have been resolved.

*58 Woodbine Avenue* – The letter has been sent out and the sixty days have not expired yet.

*92 Birch Street* – The homeowner has requested a sanitary inspection. This is a new construction home with extensive water and mold issues. The home was remediated and continues to have problems. The homeowners have retained an attorney to examine courses of action, one of which was to contact this office and get an inspection. The Health Agent did perform an inspection. The file has a copy as well as the homeowner. No action is required at this time but it may appear before the Board sometime in the future.

*PEMA* – the Agent is working on an after action report which is done after every major event, covering the high lights and the low lights. What worked and what we could do better. It may take up to six months to complete. Mr. Newman asked if there were any ideas on how to communicate better during a storm? The Health Agent said it was difficult as Verizon didn't know they had a major hub down. Social media (Facebook) was surprisingly helpful even with the senior citizens. Every storm seems to expose a different weak link.

*Septic Betterment Program* – Kris Fraser has resigned her position as the loan program coordinator. Mr. Fine asked the DMI Director and Lisa Cullity if a replacement has been found yet. The Agent stated the state recommends the betterment program not be run by the Board of Health. The DMI Director said they

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will be making a management decision shortly. Due to personnel changes in the Selectmen's Office, it will happen slower than hoped.

### **NEW BUSINESS**

#### **8 TO EDUCATE**

Shayne McGlone – McGlone is a third generation engineer of septic systems in Pembroke. He has seen it all. McGlone talked about the benefit of the loan septic program to homeowners. It has helped a lot of older people and those with a fixed income. Originally, it was administered by South Shore Housing. That worked well and the administration by Pembroke worked well. McGlone engineers a septic system and the plan is distributed to 3-5 installers for three prices. It is out to get 3-4 good guys in one town. The smaller, backyard guys work better in existing homes. They have the ability to work in the environment the home sits in, not a clear cut lot waiting to have a foundation poured. Once the installer is picked and the paperwork is sent to the Town to be processed. Generally, the process is 2-3 weeks long and everything is good to go. Sometimes the homeowner will front the engineering cost and get it back when the loan goes through. Sometimes the contractor will front the cost. Since the systems are usually in failure, everyone works together to get a functioning system quickly. South Shore Housing still does it and they do it well. If Pembroke does not want to continue on, South Shore Housing could probably take it over. McGlone will help the homeowner find a contractor and also go over the proposal with the homeowner to find the best option.

### **SCHEDULED APPOINTMENT**

#### **VARIANCE REQUEST**

*Blake Reardon, 38 Cranberry Road*, appeared before the board for a variance for setback of distance from foundation to septic tank from 10' to 8' for an addition. This home has an illegal bedroom in the basement as it is below grade. Reardon wants to remove the basement bedroom and add a bedroom to the first floor to accommodate his growing family. The net change in bedrooms is zero. The Board requested Mr. Reardon hand dig the footings near the septic tank. Mr. Newman made a motion grant the variance as requested for relief of the setback requirements from ten to eight feet for the property at 38 Cranberry Road. Fine seconded and all were in favor.

### **OLD BUSINESS**

#### **BOARD OF HEALTH INITIATIVES**

Mr. Fine prioritized the topics in the order he considered important in each of the five categories. There are 12 items. Fine assigned a letter in the order he would like to address each topic. Fine stated he was looking for input and did not drive the process. Fine chose the topics in the following order:

- A. Under Public Sanitation (3rd category), "Consider forming a subcommittee to study both the feasibility and resident support for or against a ban on single use plastic bags." Fine would like to continue to spearhead this initiative.
- B. Under Septic Regulation (1<sup>st</sup> category), "Review and update the Pembroke Septic System Regulations to modify current application forms to include filter cleaning/replacement date, vendor name and number of gallons pumped."
- C. Under Animal Inspectional Services (5<sup>th</sup> category), "Consider implementing a maximum number of livestock allowed on parcels under 1.0 acre."
- D. Under Public Health and Safety (2<sup>nd</sup> category), "Determine what services, if any, could be eliminated."
- E. Under Public Health and Safety (2nd category), "Consider a more pro-active stance in regards to rental properties through the addition of a pre-rental inspection."
- F. Under Emergency Preparation (4<sup>th</sup> category), "Determine if there is there a need to coordinate with Council on Aging Director to maintain the current list of 'at risk' residents."

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- G. Under Septic Regulation Oversight (1<sup>st</sup> category), “Review current new homeowner educational materials regarding septic systems and how to maintain them; update them and consider distribution method (website, printed materials, etc.).”
- H. Under Public Health and Safety (2<sup>nd</sup> category), “Consider the Board of Health’s taking an active role in the Furnace Pond Dredging Project.”
- I. Under Emergency Preparation (4<sup>th</sup> category), “Define the Board’s goals for the Pembroke Emergency Management Agency and the Board’s role in PEMA.”

Chair Fine would like to table Section I, Septic Regulation Oversight, Item c) and Section V, Item a) for future discussion as these topics were just covered in the fall.

Chair Fine would like to examine “Identify future needs the Board can anticipate filling for a growing population with the next ten years,” together with “Review the Town’s ability to maintain level services for the residents with increased state mandates and no additional funding to meet them.” He assigned the letter L to these combined initiatives.

Mr. Newman agreed with Chair Fine that each category and its items needed to be addressed one at a time due to the large volume of information. He considered the list to be a type of “Capital Plan” most Boards have to deal with. Newman is interested in tackling the Emergency Preparation category questions sooner than later since we just had an activation of PEMA.

Mr. Fine would like to tackle the plastic bags first and pursue forming a subcommittee. He asked Newman to go over the list and prioritize the topics he is interested in pursuing first within the week so Fine may combine the lists.

Mr. Newman made a motion to adjourn at 6:40pm. Chair Fine seconded and all were in favor.

Gary Fine  
Acting Chair