

**MINUTES OF THE BOARD OF HEALTH MEETING
OCTOBER 30, 2017**

PRESENT: Donna Bagni (Chair), Gary Fine (Clerk), Gail McSweeney (Member), Sheila Landy (Secretary), Art Egerton (Pembroke Town News), Ryan Craig (PACTV), Town Administrator Edwin Thorne, and Selectman Arthur Boyle.

At 6:30 pm Chair Bagni opened the meeting and read the following statement: Please note that this meeting is being made available to the public through an audio recording, which will be used to ensure an accurate record of proceedings produced in the minutes of the meeting. All comments made in open session will and are being recorded.

SCHEDULED APPOINTMENT

Town Administrator Edwin Thorne appeared before the Board to give an update on the DMI Consolidation and to answer any staffing questions. Bagni stated it is difficult for some Board members to make decisions because they do not have enough information. She would like the Health Agent to be able to call into meetings to give support to the Board. Thorne said he hopes the Health Agent will return to the meetings after the investigation regarding the complaint filed is resolved. He also stated plans were in place to give the Board of Health all the information the Board needs to make policy decisions and/or variance requests. McSweeney asked if the consolidation of municipal inspections was approved by the Attorney General. Thorne said yes. McSweeney asked if the consolidation was approved by the MAHB (Massachusetts Association of Health Boards). McSweeney produced an e-mail from Marcia Benes of the MAHB. Arthur Boyle stated the MAHB was a trade group, a third party that does not make laws and the email was the opinion of MAHB, not a law. Thorne offered to forward the correspondence to Town Counsel but he reiterated this has passed muster with the Attorney General in a couple of towns already. Fine requested to table it to the next meeting. Bagni was perplexed why the email to McSweeney from Marcia Benes of the MAHB dated 10/3/2017 was only presented now and not at the October 16, 2017. McSweeney stated she just found it in her Spam folder.

HEALTH AGENT'S REPORT

The Field House septic plans were sent out for engineering review to Paul Brogna, Seacoast Engineering as David Primmer is on vacation.

Pembroke Hospital and the bakery are still being monitored.

Animal Waste Bags – There is no funding, no bags, and no dispensers. Conservation may try to get a budget appropriation. Bagni tabled it for six months (after the Annual Town Meeting). Fine asked are the barrels too heavy when full? Could they be checked earlier? McSweeney stated sometimes the barrels were wet, too, and it made it that much heavier.

Several housing inspections were performed. One concerned hoarding, the safety of elderly person and unsanitary conditions. It is now a police and MA Senior Protective Services matter. We will monitor the sanitary conditions as permitted by the Pembroke Police and State Services.

OLD BUSINESS

LIVESTOCK FEES

Chair Bagni started the discussion with a bit of history of fees. When the fees were examined in the fall of 1999, there was backlash regarding the maximum fee. McSweeney suggested a \$25 maximum per category which would bring the maximum charge to \$100. Fine thought it was a bit high and perhaps we should cap the application fee at \$75.00. McSweeney made a motion to cap the livestock fee at \$25.00 per category. Fine seconded the motion amending the maximum application fee at \$75.00 per year. Chair Bagni restated the motion as “cap the livestock fee at \$25.00 per category with a maximum fee of \$75.00 per residential property address. McSweeney seconded and all were in favor. The Board discussed the fees for rabbits. Fine

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made a motion to change category 4, Rabbits, striking the 0-5 rabbits free and changing it to fifty cents per rabbit with a maximum of \$25.00 same as we do for the chickens. McSweeney seconded and all were in favor.

SHOULD WE BE REQUIRING A SOIL TEST WITH TITLE V EXAMINATIONS?

Bagni requested more time to research this topic and tabled it to the next meeting for discussion and vote.

NEW BUSINESS

PRELIMINARY DISCUSSION OF TITLE V INSPECTION REPORTS ACCEPTANCE FEE

Some towns charge a fee to accept and review a Title V Report. The Title V Inspector is required by law to give the Board of Health a copy of the Title V report. When it comes in the office, we log it in on the computer and look at it to see if it is a Pass, a Conditional Pass or a Fail. Passing reports are filed in the folder for the address. Conditional pass and Failing reports are given to the Health Agent for review and then filed. Duxbury charges \$30 and Plymouth charges \$25. Bagni tabled this until the next meeting.

APPROVE FEE STRUCTURE OF BOARD OF HEALTH PERMITS FOR CALENDAR YEAR 2018

There were twelve fees proposed to be changed by the Town Accountant and the Director of the DMI.. Two were new fees added to the schedule. Fine made a motion to accept the fees as written except for the fee for trash collection hauler fee. Fine reduced the trash hauler fee from the proposed \$150.00 to \$125.00. McSweeney seconded and all were in favor.

The next meeting will be on November 13, 2017.

At 7:31 p.m., McSweeney made a motion to adjourn. Bagni seconded and all were in favor.

Donna Bagni
Chair

Exhibits

- A. Attendance Sign-in Sheet
- B. Health Agent Report