

BOARD OF HEALTH MEETING MINUTES

February 27, 2017

PRESENT: Donna Bagni (Chair), Gary Fine (Clerk), Gail McSweeney, Lisa Cullity (Health Agent), Sheila Landy (Secretary), Justin Mattinson (PTN), Charles Mathewson (WATD), Adam Silva (Pembroke Mariner), Anna Bettencourt (Verc Enterprises), Kathy Wilbur (Seven Hills Behavioral Health, Cheryl Sbarra (MAHB), Dennis Lane (Coalition for Responsible Retailers), and Lisa Wells (Smoke & Ashes). (Exhibit A)

At 6:30 pm Chair Bagni opened the meeting and read the following statement: *"Please note that this meeting is being made available to the public through an audio recording, which will be used to ensure an accurate record of proceedings produced in the minutes of the meeting. All comments made in open session will and are being recorded."*

Payroll was signed.

Minutes

McSweeney made a motion to accept the Minutes, Bagni seconded and the motion passed.

Correspondence

Bagni received a letter from the Old Colony Planning Council containing an Agenda. They have meetings scheduled March 29, April 26 and May 18.

Old Business

Health Agent Updates

P1 – 00:02:11

Sanitary Code Violations at Two Commercial Locations

Cullity has a call into Santec to find out what the current status is for repairs to Pembroke Hospital. DEP is involved with the plans to fix this.

The second commercial property is still in the planning stages for a complete overhaul for the entire facility.

Board of Health Office Activity

Cullity reported the office activity has been picking up. Seven percs are on the board for then next 2 weeks and she expects more.

13 Points of Interest Pertaining to the Pembroke Local Regulation Upgrades

Bagni made a motion to table the 13 Points of Interest et al. to the next meeting (3/13/2017). McSweeney seconded. All were in favor.

Sanitary Code Violations and Template for Form to track such violations

The board was shown the latest draft of the Sanitary Code Violations system. Cullity advised the Board of the one remaining private home violation. There has been a breakdown in communication with the property owner who resides out of state. The Board advised Cullity to reach out one more time and if no response within twenty-four hours, send a certified letter to the property owner.

Town Study Committee Questionnaire

P1 – 00:07:39

The Board started looking at each question. The Board added Sheila Landy to the organization chart showing she reports to the Town Administrator and the Board of health (Question 2). Cheryl Sbarra (MAHB) suggested Question 3 be answered as the Board of Health abides by General Law, Chapter 111 rather than listing each regulation individually.

The Board stopped examining the Town Study Committee to listen to Dan Lane from the CRR.

BOARD OF HEALTH MEETING MINUTES
February 27, 2017

New Business

P1 – 00:15:53

Dennis Lane, Executive Director, Coalition for Responsible Retailing (CRR)

Lane said the Coalition represents retailers that sell age controlled products (tobacco, alcohol, and lottery). He said the Coalition is not against the raising of the age to purchase tobacco but they would prefer it was state-wide. Lane was interested in consequences for purchase, possession or use of tobacco products. The CRR is against restrictions against flavored tobacco. Lane stated banning flavors would affect more than his tobacco sales due to people buying more than just tobacco at his establishment.

Cheryl Sbarra, MAHB

Spoke of statistics of marketing to young people. Offered an updated checklist to the Board to formulate T21 Regulations. Bagni made a motion that the specifics of the T21 Regulations will be decided at the March 13, 2017 meeting. Fine seconded and all were in favor.

Anna Bettencourt, Verc Enterprises

P2 – 00:00:00

Bettencourt requested the ban not be on flavors.

Lisa Wells, Smoke and Ashes

Asked the Board to not ban flavors and also not to follow Whitman's lead and allow flavors to be sold at 21 only establishments.

Old Business

Town Study Committee Questionnaire (continued)

P2 – 00:10:32

Fine made a motion to accept the report as written with the exception of adding Landy to the organization chart. McSweeney seconded and all were in favor. (Exhibit B)

Cannabis Committee

P2 – 00:14:00

Fine reported there will be a ballot question at the annual Town Meeting and the next Cannabis Committee meeting will be after Town Meeting.

Plastic Bag Initiative/Survey Monkey

P2 – 00:14:33

There were five questions discussed regarding banning one-time use plastic bags from retail establishments. Fine requested the order be changed (Question 5 was flipped with Question 4.

Bagni made a motion to flip Questions 4 and 5, Fine seconded and all were in favor. (Exhibits C)

Job Description

P2 – 00:18:50:

Board discussed strategy for wording the description of the Health Agent. The Agent has 20 years of experience in the Town of Pembroke in various capacities. McSweeney would like to look at stopping the outsourcing of food inspections in the interest of saving money. Each inspection costs \$50 when done by outside contractors. Fine made a motion to table McSweeney's suggestion to the next meeting. McSweeney requested it by the March 27, 2017 meeting (when she returns from vacation). McSweeney seconded the amended motion and all were in favor.

P2 – 00:44:00

New Business

Food Service Regulations – Presentation of documentation by McSweeney.

McSweeney did not make a presentation. The documents were submitted to the Board for educational purposes. McSweeney may bring ServSafe up again after she reviews the inspection records she requested under Public Records Law. (Exhibit D)

Reminders

P2 – 00:54:04

The Annual Town Meeting Warrant opened February 13, 2017 and closes March 3, 2017. The Special Warrant opens February 27, 2017 and closes March 3, 2017.

Next meeting will be on March 13, 2017.

BOARD OF HEALTH MEETING MINUTES
February 27, 2017

Fine asked about the Public Records request. Bagni informed him there was a request for copies all food inspection reports made during 2015 and 2016.

At 8:30pm, McSweeney made a motion to adjoin. Bagni seconded and all were in favor.

Donna Bagni
Chair

Exhibits

- A. Attendance Sign-in Sheet
- B. Town Study Committee Response
- C. Plastic Bag Initiative Survey Monkey Questions
- D. McSweeney – Food Service Regulations