

BOARD OF HEALTH MEETING MINUTES

September 12, 2016

Rob Adams, Pembroke Town News, recorded the meeting for viewing on www.youtube.com.

Board Members Donna Bagni, Chair, Gary Fine, Clerk, and Health Agent Lisa Cullity were present. Gail McSweeney, Member was not present. The meeting opened at 6:31 p.m. Chair Bagni read the following statement: *"Please note that this meeting is being made available to the public through an audio recording, which will be used to ensure an accurate record of proceedings produced in the minutes of the meeting. All comments made in open session will be recorded."* The Board signed payroll. Bagni moved to approve the minutes from July 25, 2016, August 8, 2016 and August 22, 2016; Fine seconded. All in favor. Bagni reviewed a correspondence from the Attorney General's office regarding the May 16, 2016 Open Meeting Law complaint filed by the Health Agent stating that they consider the matter closed

The Board took a few minutes to present the outgoing Secretary with a presentation of flowers and best wishes.

67 Hazelwood Drive – septic variance request as follows: To waive the perc test at a depth of suitable material and to allow a sieve test with results of 92% sand, 7% silt and 1% clay. The Health Agent explained the material is poor and it will be removed prior to installation of new system. Fine moved to allow the waiver as proposed; Bagni seconded. All in favor.

96 Sunset Way – Joe and Margaret Kelly, owners, and Jim Dikeman, JD Construction, appeared. Owner wants to add a deck off the 3-season sunporch, but the septic is too close. The Board explained that the footings for the deck must be hand-dug and any liability for damages will lie with the owner. Fine moved to allow a 5' variance from the D-Box to the footings and noted the 3-season room cannot be enlarged; Bagni seconded. All in favor.

590 Washington Street –Don McGill, owner was present. He has requested a variance for an irrigation well from the required 100' to septic components to 50'. The Board questioned the usage for the irrigation well regarding the 9 units. McGill stated each unit will be on Town water so there would be no need for them to tap into the irrigation system. Fine moved to accept the variance as presented to allow the well to be 50+ feet from septic components and added that no spigot be available for general use; these regulations are to be included in the condo association documents. Bagni seconded. All in favor.

Search Committee update: Bagni stated there were about 23 applicants for the Secretary position. All 3 Search Committee members (Town Administrator Ed Thorne, Board of Health Chair Donna Bagni and Health Agent Lisa Cullity) narrowed it down to 8. An executive session for those 8 applicants will be held on Wednesday, September 14 all day. Bagni stated she would like an Executive Session on Monday, September 19, 2016 at 6:30 p.m. for the Board to interview the finalist applicants. Fine stated he did not want to cold-read the resumes at the time of interviews; he stated he'd rather have a discussion about strategy for interviewing the applicants at that meeting then interviewing at an open meeting at a later date. Bagni made a motion to have an Executive Session meeting on September 19, 2016 beginning at 6:30 p.m. to strategize the open meeting for interviewing with no recording of the Session with the exception of the Board of Health tape

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continued

recording. If some applicants cannot attend the open meeting scheduled for Wednesday, September 21, then they will have the opportunity to schedule to appear at the Board's regular open meeting on Monday, September 26, 2016 at 6:30 p.m. Fine seconded. All in favor.

Food Establishment inspections update: Cullity advised the Board of the inspection procedures conducted by Hanover RN and ServSafe inspector, Nancy Funder and ServeSafe inspector/proctor Kathleen DeVasto-Piemonte of Halifax. She stated that all spring inspections have been completed and the fall inspections will begin mid-September. Cullity personally does all the Pembroke schools herself.

EEE update: Cullity stated no change in status. The State is still monitoring.

Pembroke's Pond Status update: Cullity stated there wasn't any bacterial exceedance all during testing season – Memorial Day to Labor Day.

Thoughts / suggestions for approving BOH meeting minutes in a timely manner: Bagni moved to discuss in Executive Session on September 19, 2016; Fine seconded. All in favor.

Rooster complaint re: 30 Hobomock Street. Cullity stated that the owner said he sound-proofed the coop and he brings the rooster in at dusk. Cullity mentioned that things were quiet for about 2 weeks, then the crowing started up again during nighttime hours. She said the abutters say they can still hear the rooster at night. The 2 original complainants did not appear before the Board. The Board decided to table any decision for now but will continue at a future time.

Bagni asked for any further discussion items and getting none, moved to adjourn at 8:00 p.m.; Fine seconded. All in favor.

Donna Bagni
Chair