

**BOARD OF ASSESSORS - TOWN OF PEMBROKE**  
**MINUTES –October 7, 2019 – 5:30 pm meeting**

**Present:**            **Board Members**  
Mary Quill, MAA, Member  
Elaine Boidi, MAA, Member

Catherine M. Salmon, MAA, Chief Assessor/Appraiser

**Items Signed:**    Monthly Report of Abatements  
Property Tax Exemptions  
Chapter Property Lien  
Septic Betterment Commitment  
Motor Vehicle Excise Commitment

**Appointments:**   none.

M. Quill motions to open the meeting at 5:43 p.m.   E. Boidi 2nds.   All in favor.

BOA signs Monthly Report of Abatements, Chapter Property Lien, Septic Betterment Commitment and MVE Commitment.

M. Quill motions to accept minutes of the 9-16-19 BOA meeting.   E. Boidi 2nds.   All in favor.

Review and discussion of Chapter Land Applications. Correspondence will be mailed to all chapter property owners if application information is insufficient to determine if (some or all) land qualifies. Assessing department may conduct field reviews as necessary. Review of qualifying products under Chapter 61A: Firewood, wood shavings, and manure do not qualify as products under 61A.

At 5:55 PM on a motion by M. Quill and seconded by E. Boidi, the Board voted unanimously to go into executive session. The Board took up the consideration of a number of FY2020 Property Tax Exemption Applications. Upon completion of the executive session at 6:10 PM, M. Quill votes to affirm the votes in open session.   E. Boidi 2nds.   All in favor.

Discussion of Part Time Data Lister position. Due to timing of the cyclical inspection cycle, necessary training restraints, and current staffing level it is decided that the office will suspend the search for the part time data lister until the spring.

M. Quill motions to adjourn the meeting at 6:20 p.m.   E. Boidi.   All in favor.

October BOA meeting will be:

Monday October 7, 2019    5:30 p.m. at the Pembroke Town Hall

*Tuesday October 29, 2019   7:15 p.m. at the Pembroke Town Hall (prior to Classification Hearing)*