

BOARD OF ASSESSORS - TOWN OF PEMBROKE
MINUTES – March 12, 2018 – 5:30 pm meeting

Present:

Board Members

Elaine Boidi, MAA, Member

Elizabeth Bates, MAA, Member

Catherine M. Salmon, MAA, Chief Assessor/Appraiser

Items Signed:

Monthly List of Abatements

Property Tax Exemptions

Property Tax Abatements

Appointments: none

E. Bates motions to open the meeting at 5:40 p.m. E. Boidi 2nds. All in favor.

E. Bates motions to accept the minutes of 2-5-18 meeting. E. Boidi 2nds. All in favor.

Board reviews and signs monthly list of abatements.

Board grants an extension to file form of list to HIGHSH LLC.

Extended deadline is March 31, 2018.

Board considers request for MVE tax abatements for JP Morgan Chase. Bills have been paid.

JP Morgan requests abatement of fees and interest. Chap 60A/2 authorizes BOA to abate excise. Chap 60A/8 authorizes BOA to consider abate of fees-charges only if unpaid.

L. Bates motions to deny abatement request. E. Boidi 2nds. All in favor.

Opening of Bids for FY2019 – FY2023 bids. Patriot Properties submitted proposal.

E. Bates motions to award 5 year consulting contract to Patriot Properties. E. Boidi 2nds.

All in favor.

Old business. BOA may consider contract for Chief Assessor/Appraiser.

Will check to see if 3 year contract has been extended to 5 year contract possibility.

At 6:24 PM on a motion by E. Bates and seconded by E. Boidi, the Board voted unanimously to go into executive session. The Board took up the consideration of a number of FY2018 Property Tax Exemption Applications and Property Tax Abatement Applications. Upon completion of the executive session at 6:50 PM, E. Bates votes to affirm the votes in open session. E. Boidi 2nds. All in favor.

Next BOA meeting will be held on 4-2-18. (April meetings 4-2-18 and 4-30-18)

Bates motions to adjourn the meeting at 6:55 p.m. E. Boidi 2nds. All in favor.