

BOARD OF ASSESSORS - TOWN OF PEMBROKE
MINUTES – April 2, 2018 – 5:30 pm meeting

Present:

Board Members

Mary Quill, MAA, Chair

Elizabeth Bates, MAA, Member

Catherine M. Salmon, MAA, Chief Assessor/Appraiser

Items Signed:

Monthly List of Abatements

Motor Vehicle Excise Commitment

Property Tax Exemptions

Property Tax Abatements

Tax Deferral Agreement

Appointments: none

E. Bates motions to open the meeting at 5:30 p.m. M. Quill 2nds. All in favor.

Table the minutes of 3-12-18 to next meeting with both E. Bates and E. Boidi present.

Board reviews and signs monthly list of abatements.

Board reviews and signs motor vehicle excise commitments.

Board reviews and signs orthophotography flyover agreement with WSP.

Board reviews and signs quinquennial agreement with Patriot Properties.

Update on Principal Lister position. CMS recommends offering position to in house applicant Casey Driscoll. E. Bates motions to direct CMS to offer Casey Driscoll the position.

M. Quill 2nds. All in favor.

Board tables request from Pembroke Historical Society for extension to file form 3ABC.

Board considers overlay transfer request from Town Manager Ed Thorne. E. Bates motions to grant release \$125,000 from the Overlay Account to the Overlay Surplus Account.

M. Quill 2nds. All in favor.

Board reviews correspondence from Town Government Study Committee.

CMS will send the committee an invitation to attend the 4-30-18 BOA meeting at 6:00 pm.

At 6:05 PM on a motion by E. Bates and seconded by M. Quill, the Board voted unanimously to go into executive session. The Board took up the consideration of a number of FY2018 Property Tax Exemption Applications and Property Tax Abatement Applications. Upon completion of the executive session at 6:32 PM, E. Bates votes to affirm the votes in open session. M. Quill 2nds. All in favor.

Board states CPF should be abated in full for Tax Deferral properties (as CPF cannot be deferred).

Board discusses town meeting article regarding authorizing the Board of Selectmen to approve an agreement for payment in lieu of taxes, as negotiated by the Town administrator.

The BOA believes they are the only town body that is authorized to enter into a (non-energy related) PILOT. CMS will contact DLS Law Services at the Department of Revenue for confirmation. On behalf of the Board of Assessors, CMS will send a letter to the Board of Selectmen and Town Administrator informing them of the opinion of the DOR.

Next BOA meeting will be held on 4-30-18.

Bates motions to adjourn the meeting at 6:35 p.m. M. Quill 2nds. All in favor.