

BOARD OF ASSESSORS - TOWN OF PEMBROKE
MINUTES – April 11, 2016 – 5:00 pm meeting

Present:

Board Members

Scott DeSantis, MAA, Chairman

Mary Quill, MAA, Member

Elizabeth Bates, MAA, Member

Catherine M. Salmon, MAA, Chief Assessor/Appraiser

Items Signed:

Property Tax Exemptions

Property Tax Abatement Applications

Monthly Report of Abatements

Appointments: none

Meeting opens at 5:00 p.m.

BOA reviews and signs an Owners Unknown report for B12-1 to be sent to Department of Revenue/Bureau of Local Assessment.

MQ motions to accept the minutes of 3-21-16. EB 2nds. All in favor.
(SD abstains as he was not present at meeting.)

Taxpayer (Parcel D13-47A) requests an appointment with the Board to discuss having his property designated as exempt status. This property has been reviewed by the Board multiple times in the past. The Board directs CMS to contact taxpayer to come before the Board on 5-2-16 to present any new information.

At 5:15 PM on a motion by EB and seconded by MQ, the Board voted unanimously to go into executive session. The Board took up the consideration of a number of FY2016 Property Tax Exemptions and FY2016 Property Tax Abatement Applications. Upon completion of the executive session at 5:45 PM, the Board voted unanimously to affirm the votes regarding the Exemptions and Abatements in open session.

Board discusses possibility of contract for the Chief Assessor/Appraiser.
No action taken.

EB motions to adjourn at 5:55 p.m. MQ 2nds. All in favor.

May Meetings:

5-2-16

5-16-16