

TOWN OF PEMBROKE
APPROVED
ADVISORY COMMITTEE MINUTES
1 OCTOBER 2018

Stephen Curley, Chairperson opened the meeting of the Advisory Committee in Pembroke Town Hall at 6:30PM on 1 October 2018. Also present were Linda Peterson, Stephen Walsh, Elizabeth Monks and Matthew Norton

Absent: Maria Karas

Guests: – Ed Thorne, Town Administrator & Michael Buckley, Town Accountant

- Ed said a new Article was added to the Special Town Meeting Warrant. The Budget sub-committee (members of the Board of Selectmen and School Committee) met last week. The School Committee suggested the 18 acre parcel of land located on the north side of Edgewater Drive and west side of Miramar Drive for school purposes be transferred to the Board of Selectmen for general municipal purposes. This land was originally designated to build a 4th elementary school. This land has been town owned since the 1960's. Linda Peterson noted this land is owned by the town anyway. Ed said yes but for school purposes; need to change that status. The town would be able to market this land as residential/commercial. Stephen Curley said Advisory has been reviewing births and after 2008 it hasn't recovered; every town seeing the same.
- Ed said the Board of Selectmen will be reviewing 5 or 6 Articles tonight and the Police Chief is scheduled to meet with them. Stephen Walsh said with the schools going in a different direction could we ask the school to reimburse one officer. Ed said that the school is looking for something next year. Mike Buckley said more than what we have, \$500,000 one-time money built into the budget. Police wants a \$300,000 increase; he thinks it's a bad idea, over the tipping point. Stephen Curley said the amount of incurring debt and debt exclusion taking back with Article 2.

FY18 Year End Report from Mike Buckley – Mike said we discussed \$274,000 for health insurance. If we were to budget other items perfectly such as Snow & Ice, worker's comp, property liability, hard to do. We moved to self-insuring health insurance; we should take the savings and put into trust fund. Last year we enrolled 23 new members. Ed said the first of four union contracts is Police and they're putting together a negotiating team. Fire is scheduled for June 2019 and the other two (DPW and Clerical) are 2020. Stephen Curley noted that the Town Treasurer/Collector turned back \$25,000 in payroll for the 3rd year in a row. Mike said that they have been negotiating with the union and just got an agreement a month ago. Mike said we should be applauding departments for turning back. Stephen Curley also noted 3 years running over budget with elections. Stephen Walsh said the state reimbursed us after the elections. Was it due to the presidential election? Stephen Curley said the numbers say we totally screwed up on that. Veteran's services dropping; we should look at lowering; same with snow and ice. Linda Peterson asked about recycling efforts costing us money. Should the Board of Selectmen do a little media coverage? Ed said he just received a message from the DEP looking to partner with towns; starting a campaign. The town's trash currently goes to Taunton Landfill. It costs approximately \$57 per ton. Recyclables make up 75% of total tonnage.

Matthew Norton asked about the "available" column in Mike's report. Stephen Curley explained that the money sits there until it is zeroed out. Every couple of years Mike will go through it and write an Article for the Annual Town Meeting.

The Board of Selectmen, Advisory and Town Moderator will meet on Monday, October 15, 2018 at 7:00pm regarding the Special Town Meeting Warrant.

The committee reviewed the meeting minutes of September 24, 2018.

Upon motion moved by Linda Peterson and 2nd by Matthew Norton the meeting minutes of September 24, 2018 was

VOTED¹: To accept the meeting minutes of September 24, 2018, Stephen Walsh and Elizabeth Monks supported the motion.

The committee reviewed the Special Town Meeting Warrant Articles and provided their recommendations as follows:

Article 1 – To see if the Town will vote to transfer from surplus revenue and/or other available funds a sum of money to balance the budget and to reduce the tax rate for the Fiscal Year 2019, or take any other action relative thereto

Upon motion moved by Linda Peterson and 2nd by Stephen Walsh following the discussion it was

VOTED²: Favorable Action for Article 1, Matthew Norton and Elizabeth Monks supported the motion.

Article 2 – To see if the Town will vote to transfer from surplus revenue and/or other available funds a sum of money to balance the budget and to reduce the tax rate for the Fiscal Year 2019, or take any other action relative thereto.

Upon motion moved by Linda Peterson and 2nd by Stephen Walsh following the discussion it was

VOTED³: Favorable Action for Article 2, Matthew Norton and Elizabeth Monks supported the motion.

Article 3 – To see if the Town will vote to change the amount voted under Article 5 of the May 8, 2018 Annual Town meeting for the Fiscal year 2019 Solid Waste budget from \$1,725,633 to \$1,925,633, or take any other action relative thereto.

Upon motion moved by Elizabeth Monks and 2nd by Stephen Walsh following the discussion it was

VOTED⁴: Favorable Action for Article 3, Linda Peterson and Matthew Norton and supported the motion.

Article 4 – To see if the Town will vote to raise and appropriate, transfer from available funds and/or authorize the Treasurer, with the approval of the Board of Selectmen, to borrow, a sum or sums of money, pursuant to G.L. c. 44 §§7 or 8 or any other enabling authority to be expended for capital projects and/or equipment in accordance with the following capital budget schedule which is incorporated by reference herein, and further, that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with G.L.c.44, §20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs, or take any other action relative thereto. (the list of items not included in these minutes).

The committee passed

Article 5 – To see if the Town will vote to supplement each prior vote of the Town that authorizes the borrowing of money to pay costs of capital projects to provide that, in accordance with Chapter 44, Section 20 of the General Laws, the premium received by the Town upon the sale of any bonds or notes thereunder, less any such premium applied to the payment of the costs of issuance of such bond or notes, may be applied to pay project costs and the amount authorized to be borrowed for each such project shall be reduced by the amount of any such premium so applied.

Upon motion moved by Matthew Norton and 2nd by Stephen Walsh following the discussion it was

VOTED⁵: Favorable Action for Article 5, Linda Peterson and Elizabeth Monks supported the motion.

Article 6 – To see if the Town will vote to create a Water Department Stabilization Fund pursuant to Mass. General Laws Chapter 40, §5B to be used for the purpose of major capital purchases and to offset future rate increases or take any other action relative thereto.

Upon motion moved by Linda Peterson and 2nd by Stephen Walsh following the discussion it was

VOTED⁶: Favorable Action for Article 6, Matthew Norton and Elizabeth Monks supported the motion.

Article 7 – To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to be deposited into the OPEB Trust Fund, Separation Pay Fund, Special injury Leave Fund, Worker's compensation Insurance fund and the Stabilization Fund, or take any other action relative thereto.

From Free Cash:

OPEB Trust Fund \$100,000; *Separation Pay Benefits Fund \$125,000; Special Injury Leave Fund \$25,000; Workers' Compensation Insurance Fund \$75,000; Stabilization Fund \$25,000

**authorized under Article 16 of the November 4, 2003 Special Town Meeting*

Upon motion moved by Linda Peterson and 2nd by Stephen Walsh following the discussion it was

VOTED⁷: Favorable Action for Article 7, Matthew Norton and Elizabeth Monks supported the motion.

Article 8 – To see if the Town will vote to appropriate or transfer from available funds a sum of money to authorize the below listed transfer to supplement Fiscal Year 2019 appropriations, and to authorize the below listed reductions in Fiscal Year 2019 appropriations, or take any other action relative thereto:

Transfer to the following: Town Building Maintenance (Wages & Salaries) – Town Hall Salaries \$93,210; Library Custodial Salaries \$33,400; COA Custodial Salaries \$12,124; Community Center Salaries \$28,043

Upon motion moved by Linda Peterson and 2nd by Stephen Walsh following the discussion it was

VOTED⁸: Favorable Action for Article 8, Matthew Norton and Elizabeth Monks supported the motion.

Article 9 – To see if the Town will vote to transfer the care, custody management and control of the tax-title parcels of land identified below from the Town Administrator and/or Treasurer as the custodian of tax title parcels to the Board of Selectmen for general municipal purposes and/or the purpose of sale, and further authorize the Board of Selectmen to convey said parcels on such terms and conditions and for such considerations as they deem appropriate, which parcels are described more particularly as follows:

Map- Parcel ID	Address/Location	Book – Page #
B2-2188, 2189	Walnut St.	28690-197
B2-2216	Off Chandler St.	28690-196
B3-3016	Center St.	19621-148
B8-120	224 Mattakeesett St.	44205-19
C8-4	Center Street	44205-19
E14-86, 87	Burr Ave.	15498-265
F9-12B	Congress St.	20379-344

or take any other action relative thereto:

Upon motion moved by Linda Peterson and 2nd by Stephen Walsh following the discussion it was

VOTED⁹: Favorable Action for Article 9, Matthew Norton and Elizabeth Monks supported the motion.

Article 10 – To see if the Town will vote to transfer the care, custody, management and control of the tax-title parcels of land identified below from the Town Administrator and /or Treasurer as the Custodian of tax title parcels to the Conservation Commission for the purpose of conservation and passive recreation purposes under the provisions of G.L. c.40, §8C, which parcels are described more particularly as follows:

Map- Parcel ID	Address/Location	Book – Page #
B2-3,2209-2211,2233,2234	Chandler St.	29803-328
B2-1976	Oak St.	44205-19
B2-1981,1982	Oak St.	19621-150
B2-2207, 2208, 2231, 2232	Chandler St.	29803-327
B2-3106	Beech St.	16908-350
B9-448	Bonney St.	44205-19
C3-3432	Leach St.	19621-149
C3-3840, 3841	Owl's Head	19881-223
C5-54	Monroe St.	48951-336
C12-10	Cedar Swamp	44205-19
C12-41	Off West Elm Street	44205-19
C12-49	Land Locked	43386-93
C13-37	Cedar Swamp	44205-19
C13-38	Land Locked	43386-93
D5-44	Monroe Street	48951-336
E9-62	Highland Dr.	27873-350
E10-42	Fairwood Dr.	40593-345
E10-59	Fairwood Dr.	40593-345
E10-60	Fairwood Dr.	40593-345
F4-51C	Birch St.	44205-19

Or take any other action relative thereto.

Upon motion moved by Linda Peterson and 2nd by Stephen Walsh following the discussion it was

VOTED¹⁰: Favorable Action for Article 10, Matthew Norton and Elizabeth Monks supported the motion.

Article 11 – To see if the Town will vote to raise and appropriate, transfer from available funds and/or authorize the Treasurer, with the approval of the Board of Selectmen, to borrow, pursuant to G.L. c. 44, Sections 7 or 8 or any other enabling authority, the sum of \$300,000 to Supplement Chapter 90 funding for the Pavement Management Plan for accepted and unaccepted local roads in Pembroke, and further, to authorize any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, to be applied to the payment of costs approved hereunder in accordance with G.L. c.44, Section 20, thereby reducing by a like amount the amount authorized to be borrowed to pay such costs, or take any other action relative thereto.

Upon motion moved by Linda Peterson and 2nd by Stephen Walsh following the discussion it was

VOTED¹¹: Take No Action for Article 11, Matthew Norton and Elizabeth Monks supported the motion.

Article 12 – To see if the Town will vote to accept the provisions of MGL Chapter 59, section 21A authorizing compensation of up to \$1,000 for the Chief Assessor who has completed the necessary courses of study and has been awarded a certificate by the International Association of Assessing Officers and/or the Association of Massachusetts Assessors

Upon motion moved by Linda Peterson and 2nd by Elizabeth Monks following the discussion it was

VOTED¹⁰: Favorable Action for Article 12, Stephen Walsh and Matthew Norton supported the motion.

Articles 13 and 14 – pass until later

Article 15 – To see if the Town will vote to raise and appropriate or otherwise provide a sum of \$20,892.00 to be added to the amount voted under the Fiscal Year 2019 operating budget for Community Center Maintenance Wages or take any other action relative thereto

Upon motion moved by Linda Peterson and 2nd by Matthew Norton following the discussion it was

VOTED¹¹: Take No Action for Article 15, Stephen Walsh and Elizabeth Monks supported the motion.

Article 16 – To see if the Town will vote to adopt and approve the following recommendation of the Pembroke Community Preservation Committee for the Fiscal Year 2019, and to see if the town will vote to implement such recommendations by appropriating a sum or sums of money from the Community Preservation Act fund. Each recommendation is to be voted individually and requires a majority vote.

Recommendation A – To appropriate the sum of \$10,000 from FY19 open space funds and that said funds be granted to the Pembroke Department of Public Works (DPW) for the preservation of open space by the installation of a guardrail at Herring Run Park, or take any other action relative thereto

Upon motion moved by Linda Peterson and 2nd by Matthew Norton following the discussion it was

VOTED¹²: Favorable Action for **Recommendation A**, Stephen Walsh and Elizabeth Monks supported the motion.

Recommendations B, C, E, G & H – passed – The committee agreed to invite Lisa Cullity, CPC Chairperson to their next meeting October 15, 2018 for further explanation.

Recommendation D – To appropriate the sum of \$10,000 from FY19 annual revenue and that said funds be granted to the trustees of the Cobb Library for the purpose of rehabilitating and restoring an historic resource by the installation of new light fixtures, carpentry, painting and an outdoor hanging sign or take any other action relative thereto.

Upon motion moved by Stephen Walsh and 2nd by Linda Peterson following the discussion it was

VOTED¹³: Favorable Action for **Recommendation D**, Matthew Norton and Elizabeth Monks supported the motion.

Recommendation F – to appropriate the sum of \$7,500 from FY19 historic resources funds and that said funds be granted to the officers of the Pembroke Historical Society for the restoration of an historic resource, the Pembroke Historical Society building's ceiling, or take any other action relative thereto.

Upon motion moved by Stephen Walsh and 2nd by Matthew Norton following the discussion it was

1-13 & 18-19 The Chairperson did not vote on these motion.

VOTED¹⁴: Favorable Action for Recommendation D - Elizabeth Monks supported the motion. Linda Peterson and Stephen Curley abstained.

Article 17 – wait and see – Board of Selectmen should take the lead

Article 18 – to see if the Town will vote to request Representative Josh Cutler sponsor a home rule petition to give relief to 4 retired employees who are adversely affected by the current health insurance rules.

Upon motion moved by Stephen Walsh and 2nd by Matthew Norton following the discussion it was

VOTED¹⁵: Favorable Action for Article 18 – Linda Peterson and Elizabeth Monks supported the motion.

Article 19 – To see if the Town will vote to transfer the care, custody, management and control of a parcel of land identified on Assessor's Map F9 as parcel 1, consisting of 18.12 acres, more or less, and located off the east side of Washington Street, the north side of Edgewater Drive and the west side of Miramar Drive, from the School Department for school purposes to the Board of Selectmen for general municipal purposes and/or the purpose of conveyance, and further to authorize the Board of Selectmen to convey said parcel on such terms and conditions and for such consideration as the Selectmen deem appropriate, or take any other action relative thereto, or take any other action relative thereto.

Upon motion moved by Linda Peterson and 2nd by Elizabeth Monks following the discussion it was

VOTED¹⁶: Favorable Action for Article 19 – Stephen Walsh and Matthew Norton supported the motion.

The School Committee will be invited to the next Advisory meeting Monday, October 15, 218 at 7:30pm. Lisa Cullity, CPC Chairperson will also be invited to attend at 8:00pm.

Advisory adjourned at 8:10PM.

Respectfully submitted,

Linda Peterson, Clerk