

TOWN OF PEMBROKE  
APPROVED  
ADVISORY COMMITTEE MINUTES  
16 OCTOBER 2017

Chairperson Linda Peterson opened the meeting of the Advisory Committee in Pembroke Town Hall at 7:00PM on 16 October, 2017. Also present were, Timothy Brennan, John G. Brown, Jr. Stephen Walsh, and Elizabeth Monks

**Absent:** Stephen Curley, James McCollum

Linda opened the meeting and adjourn to meet with the Board of Selectmen and Town Moderator to review and discuss the Special Town Meeting Warrant.

Board of Selectmen Chairperson, Willard Boulter, Jr. welcomed the Advisory Committee members and Town Moderator, Steve Dodge. Steve Dodge thanked the Board of Selectmen for the opportunity to meet with them and thanked Advisory Committee for their work behind the scenes. He explained the importance of meeting not to develop a game plan but to get to an outcome. He encouraged all town residents watching tonight's live meeting to attend the Special Town Meeting on Tuesday, October 24, 2017 at 7:00pm located at the Pembroke High School. He explained there are three presentations scheduled prior to the start of the Special Town Meeting:

1. Pembroke Public Safety Building Committee re: New Police & Fire Department Building Space Needs
2. DPW Building Proposal
3. Michael Buckley, Town Accountant re: Financial Report

Steve Dodge reminded residents the Special Town Meeting Warrant Articles are posted on the town's website and copies are available at Town Hall.

Steve reviewed the Articles and who will make the motions:

Article 1 – Advisory  
Article 2 – Advisory  
Article 3 – Advisory  
Article 4 – Advisory  
Article 5 – Advisory  
Article 6 – Board of Selectmen  
Article 7 – Board of Selectmen  
Article 8 – Advisory  
Article 9 – Advisory  
Article 10 – Advisory  
Article 11 – Board of Selectmen  
Article 12 – DPW  
Article 13 – Police Chief  
Article 14 – Recreation Director  
Article 15 – Advisory  
Article 16 – Library Director  
Article 17 – Community Preservation Committee Chairperson

Advisory Committee adjourned from the Board of Selectmen Meeting at 7:17PM and reconvened their meeting at 7:22PM.

Linda raised the question about the Ambulance Fund and the language that describes what expenses are authorized to be paid from this fund. The committee is seeking clarification of the Ambulance fund and what it can and cannot be used for. The committee agreed to send Fire Chief

Mike Hill a letter and copy the Board of Selectmen asking when it was voted and approved at Town Meeting and what type of fund was set up, i.e. general, revolving or legislative.

Linda mentioned Advisory's request to meet quarterly with the Board of Selectmen and it was suggested by the Board of Selectmen to meet after the Special Town Meeting. Donna will follow-up with Sabrina regarding a date.

Linda would like to encourage the Board of Selectmen to establish a committee with members from the DPW, Advisory, Planning Board and maybe one or two concerned citizens on how the town plans to handle the cost of the proposed new Police, Fire and DPW buildings.

John Brown asked about the \$10,400 in Article 1 for Police Vests and if Police Chief Rick Wall received a grant for any of these vests. Linda suggested he reach out to the Chief and ask the question.

Linda assigned the Special Town Meeting Warrant Articles to committee members as follows:

Article 1 – Linda

Article 2 – Steve Curley

Article 3 – Tim Brennan

Article 4 – Jim McCollum

Article 5 – John Brown

Article 6 – Town Meeting Floor - Board of Selectmen

Article 7 – Board of Selectmen

Article 8 – Steve Walsh

Article 9 – Betty Monks

Article 10 – Linda Peterson

Article 11 – Board of Selectmen

Article 12 – DPW

Article 13 – Police Chief

Article 14 – Recreation Director

Article 15 – Steve Curley

Article 16 – Library Director

Article 17 – Community Preservation Committee Chairperson

Linda reviewed the correspondence from Denise Baker, MMA Senior Member Services Coordinator regarding the ATFC Annual Meeting scheduled for Saturday, October 21<sup>st</sup> in Franklin, MA if any member is available to attend.

Upon motion moved by Stephen Walsh and 2<sup>nd</sup> by Elizabeth Monks the meeting minutes of October 2, 2017 was

**VOTED:** To accept the meeting minutes of 2 October 2017. Linda Peterson, John G. Brown, Jr., and Timothy Brennan supported the motion.

Tim revised Pembroke Liability Analysis Report to committee members today; he reduced it to 24 slides. Donna will print a copy for committee members for review at the next meeting.

Linda said Ed Thorne, Town Administrator should have the FY19 Budget to Advisory by December 1<sup>st</sup>. Advisory would still like to meet with the Police, Fire, DPW and School Committee.

Advisory will meet at 6:30PM on Tuesday, October 24, 2017 prior to the Special Town Meeting at the Pembroke High School.

The Advisory Committee adjourned at 8:00 pm.

Respectfully submitted,

Stephen Curley, Clerk