

TOWN OF PEMBROKE
APPROVED
ADVISORY COMMITTEE MINUTES
24 JULY 2017

Chairperson Linda Peterson opened the meeting of the Advisory Committee in Pembroke Town Hall at 7:30PM on 24 July, 2017. Also present were Stephen Curley, Timothy Brennan, James McCollum, John G. Brown, Jr. and Elizabeth Monks

Absent: Stephen Walsh

Guest: Michael Buckley, Town Accountant

Tonight's meeting is being recorded by PACTV.

Linda opened the meeting welcoming Michael Buckley, Town Accountant.

Michael began by referencing the FY17 Year End Transfers requesting approval:

- Route 53 Engineering project on the corner of Route 53 and Pleasant Street; the state is requesting an additional \$17,865.00. Transfer from Short Term Interest.
- Legal fees due to the controversy of the Water Street 40B project and Collective Bargaining Agreement contract negotiations - \$17, 193.00. Transfer from Reserve Fund.
- Fire Gear for two new Fire Fighters \$11,990.67. Transfer from Fire Wages & Salaries.
- Street Lighting – went a little over; raised the rates and added a few lights \$3,510.00. Transfer from Reserve Fund. The installation of Solar will bring down the cost of electricity; the town may receive a rebate check which will go to the General Fund.
- Medicare Tax - \$23,563.36. Transfer funds from Veterans Benefits. Payroll has gone up ½% due to Police details; right now at 10%. Michael is preparing to ask the Board of Selectmen to add a 1.4% surcharge.
- Snow & Ice Deficit - \$423,677.45; to be funded at the October Special Town Meeting with Free Cash.

Upon motion moved by Stephen Curley and 2nd by James McCollum the FY17 Year End Transfers

Route 53 Engineering \$17,865.00 – Short Term Interest
Legal \$17,193.00 – Reserve Fund
Fire Gear for two fire fighters \$11,990.67 – Fire Wages & Salaries
Street Lighting/Electricity - \$3,510.00 – Reserve Fund
Medicare Tax \$23,563.36 – Veterans Benefits

VOTED¹: To approve the FY17 Year End Transfers as follows:

Route 53 Engineering \$17,865.00 – Short Term Interest
Legal \$17193.00 – Reserve Fund
Fire Gear for two fire fighters \$11,990.67 – Fire Wages & Salaries
Street Lighting/Electricity - \$3,510.00 – Reserve Fund
Medicare Tax \$23,563.36 – Veterans Benefits

Timothy Brennan, John G. Brown, Jr., and Elizabeth Monks supported the motion.

Linda asked Michael if he knew the status of the RFP for the DPW/Police/Fire building projects. He said it appears to be in the tens of millions. If a joint building is considered the state would pay 80% of the project.

Michael was also asked for an update on state funding; he said there should not be any cuts.

The committee thanked Michael for coming.

¹⁻²The Chairperson did not vote on these motion.

The committee reviewed and discussed the following correspondence:

- Zoning Board of Appeals Reorganization
- Advisory Monthly Financial Report for June 2017

Upon motion moved by Stephen Curley and 2nd by James McCollum the meeting minutes of June 19, 2017 was

VOTED²: To accept the meeting minutes of 19 June 2017. Timothy Brennan, John G. Brown, Jr., and Elizabeth Monks supported the motion.

Timothy Brennan met with Tom O'Brien, Chairperson Plymouth County Retirement Board, Ed Thorne, Town Administrator, Michael Buckley, Town Accountant and Kathleen McCarthy, Town Treasurer today in regards to the OPEB Fund. They work with PAS (Public Agency Service); seems simplified, pretty clean. Many surrounding towns have signed on with PAS. More discussion is needed. Could Pembroke develop relationship with PAS; they should explore. Pembroke would need to create an investment policy statement; this is something Advisory or some board could create. Tim is preparing a document for the Board of Selectmen outlining why Pembroke should be using a lower discount rate for unfunded liability. Advisory will review and discuss at their next meeting.

Linda mentioned to the audience listening to tonight's meeting that Advisory is in need of members. If interested submit an application to the Board of Selectmen's office.

The next Advisory meeting is scheduled for Monday, September 11, 2017 at 7:30pm.

The Advisory Committee adjourned at 8:00pm.

Respectfully submitted,

Stephen Curley, Clerk

¹⁻²The Chairperson did not vote on these motion.