

TOWN OF PEMBROKE
APPROVED
ADVISORY COMMITTEE MINUTES
13 MARCH 2017

Chairperson Linda Peterson opened the meeting of the Advisory Committee in Pembroke Town Hall at 7:30PM on 13 March, 2017. Also present were Stephen Curley, Timothy Brennan, James McCollum, John G. Brown, Jr. Stephen Walsh, and Elizabeth Monks
Absent: Richard McManus

Advisory reviewed and discussed the following correspondence:

- Revised Annual Town Meeting Warrant Schedule – the Board of Selectmen are scheduled to review at their meeting tonight. It should be available for Advisory to review at their March 20, 2017 meeting.
- Michael Buckley, Town Accountant sent Advisory a copy of the FY17 Operating Budget Report and a Revenue Report as of February 2017. Snow & Ice budget reflects \$211,174.88 short. This might increase with the anticipated storm on Tuesday, March 14th. The Revenue Report has 75% of real estate taxes received and 90% of excise tax paid.

Upon motion moved by James McCollum 2nd by Stephen Curley following the discussion it was

VOTED¹: To accept the minutes of 06 March 2017 with the following amendments: revise comment by Timothy Brennan about how many years the Plymouth County Retirement Board's policy has been updated "change from eight years to six years". Also delete the following sentence and change the healthcare cost percent Pembroke is paying from 75%-80% to 75% to 86%. Timothy Brennan, John G. Brown Jr., Stephen Walsh and Elizabeth Monks supported the motion. Linda recognized Donna Badger for a great job with these minutes.

Stephen Curley distributed the per capita spending for Pembroke and several surrounding towns. If you look at expenses for Police for example, Pembroke is in line with everyone else. The problem is healthcare part of the fixed costs; also included in the "fixed costs" would be pension, unemployment insurance, liability insurance, etc. The question for the Board of Selectmen would be "what are they looking at" when negotiating the Collective Bargaining Agreements. Timothy Brennan asked why Hanover and Hingham weren't included in this report. He said he could pull that information from the Massachusetts Analysis. Linda Peterson asked Tim if he could also obtain the GIC Insurance costs for Hingham. To help understand the cost savings in moving to the GIC plan it would be helpful to have a breakdown of the number of employees enrolled in both the family plan and individual plan.

Advisory reviewed and discussed the FY18 Budget by department and page number as follows:

Page 5 – Moderator through Legal

There was discussion among members about the OPEB study; this audit is done every other year explaining the cost for FY18. Printing costs for the Board of Selectmen increase from FY16 to FY17; they understood this was due to changing their printing vendor.

Upon motion moved by Stephen Curley 2nd by James McCollum following the discussion it was

VOTED²: To accept Page 5 (Moderator through Legal) of the FY18 Budget. Timothy Brennan, John G. Brown Jr., Stephen Walsh and Elizabeth Monks supported the motion.

¹⁻¹⁷The Chairperson did not vote on this motion.

Page 6 – Advisory through Board of Assessors

Upon motion moved by Stephen Curley 2nd by Timothy Brennan following the discussion it was **VOTED**³: To accept Page 6 (Advisory through Board of Assessors) of the FY18 Budget. James McCollum, John G. Brown Jr., Stephen Walsh and Elizabeth Monks supported the motion.

Page 7 – Treasurer/Collector through Town Clerk

Upon motion moved by Timothy Brennan 2nd by James McCollum following the discussion it was

VOTED⁴: To accept Page 7 (Treasurer/Collector through Town Clerk) of the FY18 Budget. Stephen Curley, John G. Brown Jr., Stephen Walsh and Elizabeth Monks supported the motion.

Page 8 – Town Clerk, cont'd through Planning Board

Upon motion moved by James McCollum 2nd by Timothy Brennan following the discussion it was

VOTED⁵: To accept Page 8 (Town Clerk, cont'd through Planning Board) of the FY18 Budget. Stephen Curley, John G. Brown Jr., Stephen Walsh and Elizabeth Monks supported the motion.

Page 9 – Zoning Board of Appeals through Police Department

There was discussion among members about the Police Chief Salary line item. Looks like Ed Thorne, Town Administrator increased the line item by \$5,000. There is a decrease in the Lieutenant Salary from \$209,596 to \$188,845. The committee agreed to send an email to Ed Thorne for explanation and hold voting on the Police FY18 Budget.

Upon motion moved by Stephen Curley 2nd by James McCollum following the discussion it was

VOTED⁶: To accept Page 9 (Zoning Board of Appeals through Town Hall/Buildings Maintenance) of the FY18 Budget with the exception of the Police Department budget on **hold**. Timothy Brennan, John G. Brown Jr., Stephen Walsh and Elizabeth Monks supported the motion.

Page 10 – Police Department cont'd through Fire Department

Upon motion moved by Stephen Curley 2nd by James McCollum following the discussion it was

VOTED⁷: To accept Page 10 (the Fire Department) of the FY18 Budget; Police Department budget on **hold**. Timothy Brennan, John G. Brown Jr., Stephen Walsh and Elizabeth Monks supported the motion.

Page 11 – Inspectional Services through Animal Control

Upon motion moved by Timothy Brennan 2nd by Stephen Curley following the discussion it was

VOTED⁸: To accept Page 11 (Inspectional Services through Animal Control) of the FY18 Budget. James McCollum, John G. Brown Jr., Stephen Walsh and Elizabeth Monks supported the motion.

¹⁻¹⁷The Chairperson did not vote on this motion.

Page 12 – Pembroke Public Schools through Department of Public Works

There was discussion among members about the school department budget. Erin Obey, School Superintendent is scheduled to meet with Advisory on Monday, March 27, 2017 to review their FY18 Budget. Committee members agreed to send Erin Obey an email requesting a breakdown of their budget by line item. In addition, ask if she could provide the number of students attending Charter schools.

Upon motion moved by Stephen Curley 2nd by John G. Brown Jr., following the discussion it was **VOTED**⁹: To accept Page 12 (Department of Public Works) of the FY18 Budget with a **hold** on of the Pembroke Public Schools. Timothy Brennan, James McCollum, Stephen Walsh and Elizabeth Monks supported the motion.

Page 13 – Board of Health through Veteran’s Services

Elizabeth Monks asked about the line item within the Council on Aging budget noted as “Outreach”. Stephen Curley explained that the salary for this position is covered by GATRA in the amount of \$14,000. Anna Seery, Director of COA proposed changing this position to FT and requested funding from the town budget. This is a Social Worker position that provides social services and support needs to residents age 60 and older. Ed Thorne, Town Administrator did not recommend the additional costs.

Upon motion moved by Stephen Curley 2nd by Elizabeth Monks following the discussion it was **VOTED**¹⁰: To accept Page 13 (Board of Health through Veteran’s Services) of the FY18 Budget. Timothy Brennan, James McCollum, Stephen Walsh and John G. Brown Jr., supported the motion.

Page 14 – Commission on Disabilities through Lydia Drake Library

Upon motion moved by Timothy Brennan 2nd by James McCollum following the discussion it was

VOTED¹¹: To accept Page 14 (Commission on Disabilities through Lydia Drake Library) of the FY18 Budget. Stephen Curley, John G. Brown Jr., Stephen Walsh and Elizabeth Monks supported the motion.

Page 15 – Recreation Commission through South Shore Women’s Center

There was discussion among members about the Community Center and covering the costs of heating fuel going forward. Pembroke Youth Hockey voted to end their contract effective 6/30/18 leasing the building for Bingo. The committee agreed to send Ed Thorne, Town Administrator an email to inquire about future plans for the Community Center.

Upon motion moved by Stephen Curley 2nd by Timothy Brennan following the discussion it was **VOTED**¹²: To accept Page 15 (Recreation Commission – South Shore Women’s Center) with a **hold** on the Community Center of the FY18 Budget. James McCollum John G. Brown Jr., Stephen Walsh and Elizabeth Monks supported the motion.

Page 16 – Plymouth County Cooperative through Maturing Debt Principal

Upon motion moved by Stephen Curley 2nd by Timothy Brennan following the discussion it was **VOTED**¹³: To accept Page 16 (Plymouth County Cooperative through Maturing Debt Principal) of the FY18 Budget. James McCollum, John G. Brown Jr., Stephen Walsh and Elizabeth Monks supported the motion.

¹⁻¹⁷The Chairperson did not vote on this motion.

Page 17 – Maturing Debt Interest

Upon motion moved by Stephen Curley 2nd by Timothy Brennan following the discussion it was **VOTED**¹⁴: To accept Page 17 (Maturing Debt Interest) of the FY18 Budget. James McCollum, John G. Brown Jr., Stephen Walsh and Elizabeth Monks supported the motion.

Page 18 – Maturing Debt Interest/Excluded through Group Life Insurance

Upon motion moved by Timothy Brennan 2nd by Stephen Curley following the discussion it was **VOTED**¹⁵: To accept Page 18 (Maturing Debt Interest/Excluded through Group Life Insurance) with a **hold** on Group Health Insurance of the FY18 Budget. James McCollum, John G. Brown Jr., Stephen Walsh and Elizabeth Monks supported the motion.

Page 19 – Medicare Tax through Other Mandatory Expenditures

Upon motion moved by Stephen Curley 2nd by James McCollum following the discussion it was **VOTED**¹⁶: To accept Page 19 (Medicare Tax through Other Mandatory Expenditures) of the FY18 Budget. Timothy Brennan, John G. Brown Jr., Stephen Walsh and Elizabeth Monks supported the motion.

Page 20 – Available Revenue through Other Available Funds

Upon motion moved by Timothy Brennan 2nd by James McCollum following the discussion it was

VOTED¹⁷: To accept Page 20 (Available Revenue through Other Available Funds) of the FY18 Budget. Stephen Curley, John G. Brown Jr., Stephen Walsh and Elizabeth Monks supported the motion.

The next Advisory Committee meeting is scheduled for Monday, March 20, 2017 at 7:30PM.

The Advisory Committee adjourned at 9:00PM.

Respectfully submitted,

Stephen Curley, Clerk

¹⁻¹⁷The Chairperson did not vote on this motion.