

TOWN OF PEMBROKE
APPROVED
ADVISORY COMMITTEE MINUTES
26 September 2016

Chairperson Linda Peterson opened the meeting of the Advisory Committee in Pembroke Town Hall at 7:30PM on 26 September 2016. Also present were Stephen Curley, Timothy Brennan, James McCollum, John G. Brown, Jr., Stephen Walsh and Elizabeth Monks.

Absent: Richard McManus

Lisa Cullity met with the committee regarding the IT Department's request submitted in Article 1 of the Special Town Meeting Warrant.

Upgrade the Network Server System - \$25,000 from Free Cash

This includes switch/router firmware update and configuration as well as a commercial wireless network. This has always been the next planned phase for the network upgrade. Lisa will confirm the exact funding request.

The committee thanked Lisa for meeting with Advisory.

Mike Hill, Fire Chief met with the committee regarding his requests submitted in Article 1 of the Special Town Meeting Warrant.

Fire Mini Pumper - \$220,000 to Borrow

Chief Hill explained this is a smaller four person cab with better maneuverability for the Fire Department. It will replace either a 1987 pumper engine or a 1998 pumper engine with chronic problems. Linda asked about the new pickup truck purchased. Chief Hill said the truck has arrived and is currently being lettered. This new pickup truck does have a plow. Linda thought that this new pickup was to be used to chase the ambulance. Chief Hill noted that the pickup truck was purchased to get an ambulance to resident's home in the snow.

Under water rescue and recovery equipment - \$25,000 from Free Cash

Chief Hill noted a recent drowning on Silver Lake/Pembroke this past June. The FF on duty who had diving credentials was ill equipped to attempt a "lone" dive. This funding would outfit two divers with complete ensembles.

Air Compressor - \$60,000 from Free Cash

Chief Hill is asking to purchase a new in house air compressor and cascade system for the purpose of refilling the departments Self Contained Breathing apparatus tanks. His current compressor is 27 years old and is not equipped with a hazardous alarm.

Chief Hill was asked about the request in Article 18 submitted by the CPC – Recommendation D to purchase 5 acres of land at 369 Washington Street - the same land proposed for constructing the new Fire Department building. Both Chief Hill and Lisa Cullity noted that the 5 acres in question is unsuitable for development and is being purchased for open space/recreation reserve. Chief Hill said they just finished RFP's for the Fire Department building needs assessments. Plans should be available for spring Town Meeting.

The committee thanked Fire Chief Hill for meeting with Advisory.

Upon motion moved by James McCollum 2nd by John G. Brown Jr. following the discussion it was

VOTED¹: To accept the meeting minutes of 19 September 2016. Stephen Curley, Timothy Brennan, Stephen Walsh, and Elizabeth Monks supported the motion.

¹⁻²The Chairperson did not vote on this motion.

The committee reviewed the signed Police Union Contract. After much discussion the committee agreed to re-consider their vote of Article 8.

Article 8 – Collective Bargaining Agreements - The committee revisited this article and their vote from their 12 September 2016 meeting for Take No Action.

VOTED²: Following the discussion, motion to reconsider vote of Take No Action for Article 8 moved by Stephen Curley 2nd by James McCollum. Timothy Brennan. Stephen Walsh, John G. Brown, Jr., and Elizabeth Monks supported the motion.

VOTED³: Following the discussion, vote changed to Favorable Action moved by Stephen Curley 2nd by Stephen Walsh. Linda Peterson supported the motion. Timothy Brennan and John G. Brown, Jr. opposed the motion. Elizabeth Monks abstained. James McCollum entered no vote.

Anna Seery, Director, Council of Aging met with the committee regarding her requests submitted in Article 1 of the Special Town Meeting Warrant.

Create an Outreach Office - \$16,587 – Free Cash

Due to the increased demands of Outreach there is a need for a private office for the Outreach Worker to meet with clients. This office will also be available to the SHINE Counselor, the Blood Pressure Clinic, the Lawyer, the Hearing Specialist and the Podiatrist. The Friends of the COA have donated \$5,000.00; the request from the Town would be \$16,587.00.

Front Entrance/Main door Redesign (Trip Hazard) - \$11,920.00 – Free Cash

The front entrance continues to be a “trip” hazard. Anna noted she has been tracking trips and falls. The handicap entrance in the back of the building is underutilized due to the long approach and incline. The solution is to address the interior step by raising the floor which will require the door, landing and stairs to be reconfigured. At this time it would be a good idea to include a user friendly handicap ramp. Anna did speak with Ed Thorne, Town Administrator as to the building being in the historic district. Ed was present for the conversation and said he was told by Town Counsel that the historic district ends at the historical society building. Stephen Walsh noted the COA building is listed on the state historic register. If the COA building is listed as an historical building she may be eligible for funding from the CPC. Anna has the forms to submit to the CPC if this building is determined to be in the historic district. Anna received a donation in the memory of James “Tiny” Brown for \$2,380 toward this project; the request from the Town would be \$11,920.00.

Upgrade Security/Fire Alarm - \$1,827.50 – Free Cash

This alarm system was installed in 1998, last time it was repaired Anna was advised it would not be able to be repaired any longer, replacement of the panel board is recommended. The request from the Town would be \$1,827.50.

The committee thanked Anna for meeting with Advisory.

Ed Thorne, Town Administrator met with the committee to discuss Capital Funding requests submitted in Article 1 of the Special Town Meeting Warrant.

Town Hall Heating & Boiler Replacement - \$24,000 – Free Cash

Ed noted this works needs to be completed before the winter.

Animal Pound Repairs - \$15,946 – Free Cash

The funding was reduced from the original request of \$20,000

¹⁻²The Chairperson did not vote on this motion.

Recycling Center Repairs - \$10,713 – Free Cash

Little Sandy Beach Fence - \$7,300 – Free Cash

The committee asked if CPC funding could be used for the fence. Ed agreed. He will submit this request to the CPC for the spring Town Meeting.

Signs at Beaches - \$3,000 – Free Cash

The signs are no longer legible and need to be replaced.

Ed was asked about the Police Union Contract and what they gave up. Ed said positions and 25% toward health insurance if the DPW and Clerical unions agree. They know they need to be at 25% contribution. Ten towns are discussing leaving Mayflower group. Rockland is already gone and Duxbury is self-insured although they were considering joining Mayflower until the 15% increase this year. Pembroke is looking at other alternatives including the state (GIC) program – 53% of employees in town are teachers.

Ed noted that the Board of Selectmen voted on all of the Articles tonight except for Article 15 the School Turf Field. The CPC Articles were held.

Linda made a few recommendations to Appendix A at the top of page 12 (e) changes the end time from 8:00pm to (dusk for sunset). On page 10 (C) Permits - dollar amount should be replaced with “to be determined”; page 9/10 Section (I) f the permit shall be issued by the Police Chief and/or designee or by the Board of Selectmen. Also on page 14 section 9.1 add a 5th category “Other”.

The Advisory Committee’s next meeting is scheduled for Monday, October 3, 2016 at 7:30PM.

The Advisory Committee adjourned at 9:10PM.

Respectfully submitted,

Stephen Curley, Clerk

¹⁻²The Chairperson did not vote on this motion.