

TOWN OF PEMBROKE
APPROVED
ADVISORY COMMITTEE MINUTES
MARCH 9, 2023

Linda Peterson, Chairperson opened the meeting on Thursday, March 9, 2023 at Town Hall at 6:50PM. Also present were: John Scholl, Sandra Beaton, Liz Benotti and Robert Kenney
Absent: Stephen Walsh, Kristi Cullinane and Tim Landy

Guests: William Chenard, Town Manager; Gene Fulmine, DPW Director, Richard MacDonald, Police Chief; Jason Viveiros, Fire Chief

Bill distributed a list of town owned properties requested by Advisory from their last meeting. The Governor's budget is out and is not exciting for Pembroke. Bill plans to meet with State Reps next week to discuss. He has already spoken with Susan Moran. The Healthcare number is disappointing. He will not be presenting the Animal Control budget tonight as he's making some changes.

Bill noted as he goes through the FY24 department presentations on the agenda tonight, he will speak to the total budget line for FY23 and FY24 for Wages and Expenses.

Police Wages FY23 \$4,123,368; FY24 \$4,258,174
Police Expenses FY23 \$320,080; FY24 \$336,580
Total: FY23 \$4,443,448; FY24 \$4,594,754

Bill addressed OT and Training line items. There are currently four officers out, covering with OT. Police Reform Requirements include more hours of training. Pembroke currently has 31 FT officers. Chief MacDonald said we do need to hire more officers. The increase in expenses for K9; there is a new dog.

Fire Wages FY23 \$3,718,620; FY24 \$3,971,187
Fire Expenses FY23 157,615; FY24 \$173,315
Total: FY23 \$3,876,235; FY24 \$4,144,502

The new contract increased salaries for FY24. Expense increases are due to maintenance and change in motor fuels. Bill noted for both Police and Fire building maintenance increased, these buildings need to be maintained.

Fire Chief Viveiros said the ladder truck is back from repairs and should last another 10 years. He is now using the Squad Truck when an Ambulance is dispatched. He said it's a fully functioning fire truck.

Emergency Management budget is Flat.

Police Chief MacDonald spoke to the Surplus Program and how successful it has been. They sell items "as is" and items are selling. This money goes back to the General Fund.

DPW Wages FY23 \$1,096,019; FY24 \$1,121,175
DPW Expenses FY23 \$326,275; FY24 \$357,529
Snow & Ice FY23 \$185,000; FY24 \$185,000
Total: FY23 \$1,607,294; FY 24 1,663,704

Bill noted an increase in temporary staff from \$15,360 to \$18,000. Stand by pay line item is "0" as it's longer in the contract. There's an increase in line items for Police Details and Street Cleaning.

Snow & Ice is budgeted at \$185,00; \$200,000 has been spent YTD. We've had two major plowing events and 16 salt events.

Municipal Inspections Wages FY23 \$480,581; FY24 \$509,938

Municipal Inspections Expenses FY23 \$17,450; FY24 \$19,425

Meetings are moving back to in person. We have a tentative agreement with the Clerical union and currently negotiating the Fire Deputy Chief contract.

Town Wide Electricity FY23 \$210,850; FY24 \$221,350

The Community Center line item is \$16,250 to cover FY24. Pembroke has a twenty-year contract for Solar and has thirteen years remaining.

Linda and the committee thanked Gene Fulmine, Richard MacDonald and Jason Viveiros for coming tonight.

Bill updated the committee on the following:

- Community Center project is on schedule; the contractor is amazing to work with. The curbing for this project will change from Asphalt to Granite.
- The Congress Street update – Mass DPW is out to BID; projecting Mid-April for Culvert repair.
- Herring Run – Water Wheel broke and had to be removed. BID going out to repair Culvert.
- May Town Meeting Warrant Article – Bill will forward to the committee
- They've received two applications for the Recreation Director position and waiting on a third.
- Bill hired a new Water Superintendent; contract has been signed.

Linda and the committee thanked Bill for his presentation tonight.

Upon motion moved by Sandra Beaton and 2nd by Liz Benotti to approve the meeting minutes of February 23, 2023.

VOTED: To accept the meeting minutes of February 23, 2023. Sandra Beaton, Liz Benotti, John Scholl, Robert Kenney and Linda Peterson supported the motion.

Advisory's next meeting is scheduled for Thursday, March 23, 2023 at 6:30pm. Liz will not be available for this meeting.

Advisory adjourned at 8:20PM.

Respectfully submitted

Stephen Walsh, Clerk