

TOWN OF PEMBROKE
APPROVED
ADVISORY COMMITTEE MINUTES
24 AUGUST 2022

Linda Peterson, Chairperson opened the meeting of the Advisory Committee at Town Hall at 6:30PM on 24 August 2022.

Also present were: Sandra Beaton, Liz Benotti, Tim Landy, Stephen Walsh and Kristi Cullinane

Absent: Robert Kenney, Matthew Rushing, John Scholl

Guest: Bill Chenard, Town Manager

Linda welcomed Bill.

Bill reviewed **FY22 Expenses** and noted two categories in red/yellow; Snow & Ice and Debt Service Principal. Snow & Ice is managed through Town Meeting and the Debt Service Principal is in the red by two pennies. They have not received all the bills for Town Counsel; they'll be dated after July 1st. Bill noted a transfer of funds will be needed for Postage for the Town Clerk due to mail-in ballots for three elections; \$2,800 was budgeted but will need \$20,000. There was \$577,000 turned back which adds to the Free Cash balance.

FY22 Revenue – There is a substantial amount in Care Funding; unexpenditure from last year 2M; Meals Tax - \$60,000 – came in over projection. State Aid is zero balance due to Charter School Reimbursement. Bill noted school enrollment is down for this upcoming year. The proposed State Certification will come in at 1.9M – 2.7M; should be certified by the fall.

ARPA funds – allocated funds expended \$253,110; received \$968,655 – getting next month. Plymouth County Funds 3.5M but likely to commit to 2.6M. They're not required to give us money.

The Select Board has identified projects eligible for ARPA funds.

- Congress Street Culvert is eligible – the cost is \$680,000 to \$710,000. Grant funding was denied.
- Community Center - \$310,000
- Water Infrastructure – Swanberg 4.5M – still need to borrow. Wells are in good shape.
- Adjustments to Capital Plan – adding a couple of small projects.

Bill said the Capital Plan is a five year plan and updated every August. Tim Landy asked about receiving a copy.

Street paving was discussed and Bill was asked about the repair to the pavement at the Recycling Center. Bill said it's the pad where the Dumpsters sit that needs repair. He said the Chapter 90 money including stimulus is about \$900,00 to 1M. The conversation continued about the number one complaint from residents being road repairs. Bill said there is a list of streets for paving which he believes may be posted on the website but will doublecheck. He would commit to submitting an Article for Town Meeting requesting 2M in funding for street paving. The last time this request was submitted to Town Meeting, the town voted it down.

The committee reviewed and discussed the Capital Items listed on the fall Town Meeting Warrant.

Bill updated the committee on the Community Center Project. A public meeting on August 23rd that went well. Bids are out and due 8/31/22. The budget for the building is \$19.6M and is estimated at 22.6M. There is grant money available from Senator Markey and Senator Warren's offices. Bill encouraged everyone to reach out to our Senators to support funding for Pembroke's Community Center.

There will be a joint meeting via ZOOM on Wednesday, September 7th at 7:00PM with the Select Board, Advisory Committee, Recreation Commission and Council on Aging to discuss the Community Center Bids. All are encouraged to attend.

¹The Chairperson did not vote on this motion

On Thursday, September 8th, a public meeting will be held in Veterans Hall on the same topic.

Upon motion moved by Tim Landy and 2nd by Stephen Walsh to approve the meeting minutes of July 13, 2022.

VOTED¹: To accept the meeting minutes of July 13, 2022. Tim Landy, Stephen Walsh, Sandra Beaton, Liz Benotti and Kristi Cullinane supported the motion.

Linda confirmed the Advisory meeting schedule as follows:

Wednesday, September 7, 2022 at 7:00pm via ZOOM invite to follow from Sabrina Chilcott

Thursday, September 15, 2022 at 6:30pm to review and vote fall Town Meeting Articles.

Everyone is invited to the Thursday, September 8th meeting at Veterans Hall to discuss the Community Center Bids.

The Advisory Committee adjourned at 8:00PM.

Respectfully submitted

Stephen Walsh, Clerk

¹The Chairperson did not vote on this motion