

TOWN OF PEMBROKE
APPROVED
ADVISORY COMMITTEE MINUTES
15 DECEMBER 2021

Linda Peterson, Chairperson opened the meeting of the Advisory Committee, in person at Town Hall at 6:30PM on December 15, 2021.

Also present were: Stephen Walsh, Tim Landy, Robert Kenney, Liz Benotti and Matthew Rushing

Absent: Kristi Cullinane, Sandra Beaton and John Scholl

Guest: Bill Chenard, Town Manager

Linda opened the meeting and welcomed Bill Chenard.

Bill provided a financial update; he is tracking expenditures at 50%.

	Budget	Expenditure	Available
General Fund	\$30,805,732	\$15,288,010.07	\$15,517,721.94
Solid Waste	\$2,200,760	\$55,096,439	\$1,679,000

- General Fund is doing really good.
- Zoning Board of Appeals voted to deny River Marsh project. This was just posted with Town Clerk; expecting appeal and legal costs. The legal costs could be as much as \$75,000 including HR and legal costs associated with the investigation.
- All other lines tracking where they should be.
- Town Landing concerns overall should be fine; cost of staffing.
- Maturing Debt interest and principal; you want to see them aligned here. Took Debt and refinanced – covered our costs.
- Community Center interest rate came in at 1.88%.
- Retirement – we pay in advance by 9/1.
- Property Liability – we also prepay.

Enterprise Fund – Solid Waste \$2.2M – expended 24%.

CARES Funding –

Phase 1-7 \$3,104,954.60

Submitted \$2,966,302.23

Approved \$2,506,162.20

Received \$2,337,008.43

If we have extra expenses; we'll submit them. Plymouth County has done a remarkable job. The Administrative costs were \$816,400. Kudos to Tom O'Brien and his team.

ARPA Funding – Federal Money - \$1,826,016 local infrastructure distribution for Pembroke.

Plymouth County \$3,589,706.00 – estimated for the Town of Pembroke; you must apply, we have three years. Bill noted two areas of infrastructure needs: Water and Broad Band.

Free Cash Certified: \$2,710,268

Spending Plan:

Fall Special Town Meeting - \$940,340.72

Spring Town Meeting - \$1,457,000

Trust Fund Transfers - \$405,000

¹The Chairperson did not vote on this motion

Special Articles – 445,000
Capital Funding - \$925,500
Transfers to supplement and appropriations - \$36,500
Carry over Balance - \$312,927.28

Expense Overview: Concerns about legal budget. Bill has serious concerns about FY23 for Healthcare/Mayflower Expenses. Year end projections are not good; one plan at 110%. He'll be looking at legacy plans and will fight a little bit on that. Bill will also look at the Commonwealth plans again. Linda noted that some towns moved out of Mayflower. Bill said Mayflower is well managed; we're on the 3rd tier plan. He said that the largest expenses for the town are: Schools; Pension/Debt; Healthcare.

Another concern Bill has is energy costs – going up 19%. Concerns about where we're going to be when we build those costs such as water pumps, schools (demands changing).

Community Center Project Update

The Project Manager is engaged and doing a super job. Schematic design complete. Concerns on building costs but have ideas on small design changes, realigning walls, etc. No storage in building; will be in another building (garage). Landscape will interconnect with center campuses, town green; infiltrated water from Route 14. Significant traffic change. Bill also noted that this building can be used to accommodate future Town Meetings.

Representative Josh Cutler and State Senator Susan Moran appropriated \$225,000 for Public Safety Building and funding toward the Community Center landscaping.

Hatch Building – doing a study on education requirements.

Public Safety Committee – They've had one meeting; John Brown is the Chairperson.

Playground mistakes – lights are fine. Playground delays frustrating; some are easy fixes, still waiting for equipment.

Linda asked Bill what his wish list would look like for the Town. Bill said – we have no HR Dept. also looking at IT software packages and working with neighboring partners to align policies. IT technical reset seems to be occurring every Monday.

Revenue is good.

Bill will be scheduling a joint meeting with the Select Board and Advisory for February to review the budget schedule.

Upon motion moved by Matthew Rushing and 2nd by Tim Landy to approve the meeting minutes of October 19, 2021
VOTED¹: To accept the meeting minutes of October 19, 2021. Stephen Walsh, Tim Landy, Robert Kenney, Liz Benotti supported the motion. Matthew Rushing abstained.

The next Advisory Committee next meeting will be in February 2022 when a joint meeting is scheduled with the Select Board.

Advisory adjourned at 7:15PM.

Respectfully submitted

Stephen Walsh, Clerk

¹The Chairperson did not vote on this motion