

TOWN OF PEMBROKE
APPROVED
ADVISORY COMMITTEE MINUTES
24 SEPTEMBER 2020

Linda Peterson, Chairperson opened the meeting of the Advisory Committee via Hybrid: In Person and Remote ZOOM/PACTV and read the statement pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law at 6:00PM on 24 September 2020.

Also present were Stephen Walsh, Sandra Beaton, Kelly Seifert, Tim Landy and (Kristi Cullinane/6:10pm)

Absent: Matthew Norton, Matthew Rushing and John Scholl

Guests: Sabrina Chilcott, Assistant Town Manager

Linda opened the meeting with the first order of business to approve the Advisory amended meeting minutes of September 16, 2020.

Upon motion moved by Stephen Walsh and 2nd by Sandra Beaton to approve the amended meeting minutes of September 16, 2020.

VOTED¹: To accept the amended meeting minutes of September 16, 2020 via **Role Call:** Kelly Seifert YES; Sandra Beaton YES; Tim Landy YES; Stephen Walsh YES; Linda Peterson YES

The next item on the agenda is the Request for Transfer from the Reserve Fund received from Bill Chenard, Town Manager requesting vacation buyback of 80 hours in the amount of \$1,877.60 for Town Hall custodian Zbigniew Cytrynowski. Linda noted this is an unfunded benefit but a contracted obligation.

Upon motion moved by Kelly Seifert and 2nd by Stephen Walsh to approve the Request for Transfer from the Reserve Fund received from Bill Chenard, Town Manager requesting vacation buyback of 80 hours/\$1,877.60 for Town Hall custodian Zbigniew Cytrynowski.

VOTED²: To approve the Request for Transfer from the Reserve Fund received from Bill Chenard, Town Manager requesting vacation buyback of 80 hours/\$1,877.60 for Town Hall custodian Zbigniew Cytrynowski via **Role Call:** Kelly Seifert YES; Sandra Beaton YES; Tim Landy YES; Stephen Walsh YES; Linda Peterson YES

Kelly Seifert, Time Landy and Sandra Beaton all participating remote gave verbal permission to sign their name to this request.

Linda said the Advisory October meeting dates have been confirmed they are: Thursday, October 8 & 22 at 6:00pm. Bill Chenard, Town Manager will join Advisory at their October 8th meeting for a Town Manager update.

Linda asked about the Advisory Working Group "draft" of Advisory By-law edits. Tim said he would like to review again. The committee agreed.

Advisory adjourned at 6:15PM.

Respectfully submitted

Stephen Walsh, Clerk